

## Eswood Community Club Meeting Minutes

**Date:** August 18, 2023

**Location:** Eswood School - Atrium

**Time:** 3:30 pm

**In Attendance:** S. Bell, B. Casey, E. Prange, J. Shearer, K. Smith, A. Woyna

### Agenda:

1. Secretary's Report – Approval of the 5.15.23 Minutes
  - a. Brandi made a motion to approve the minutes, Shana seconded
2. Treasurer's Report
  - a. Approval of the Bank Balance
  - b. Budget Updates
3. Old Business
  - a. Committee Reports
    - i. School Liaison
  - b. Projects or Events
    - i. Back to School
      1. Back To School Night
      2. Welcome New Families
        - a. Email the teachers to get a head count for each class.
  - c. 2023 Meeting Date and Times
4. New Business
  - a. School Liaison
    - i. Teacher Survey & Eswood Faculty/Staff Gift
      1. Brandi will send out a reminder email to the staff.
      2. Brandi approved to give the staff members a \$20 gift card to Bee Designs, Katie seconded.
    - ii. Teacher Stipends
      1. All have been sent out and waiting to clear all checks.
    - iii. Funding Requests
      1. Changing the Google form to remove the Ed Foundation.
    - iv. Parent Teacher Conference Meals
      1. Reach out to parents to see about donating money or food items.
    - v. Concession Stand Manager
      1. Contract Revision
        - a. Brandi made a motion to approve the revision, Jessie seconded.

- b. Pork Chop Dinner
  - i. Donation Request Letter
    - 1. Katie wrote up a new request letter and Jessie will be mailing them out.
    - 2. Ask Ace Hardware about donating charcoal or a coupon.
    - 3. Donations from Sam's Club & WalMart.
  - ii. Dates for Pre-Order Sales
    - 1. Forms will be sent out the week of September 18th and will be due back on October 3rd.
  - iii. Student Drawing
  - iv. New Signs
    - 1. Brandi made a motion to purchase 10 new small signs from Midwest, Katie seconded.
  
- c. Projects & Events
  - i. Spring Fundraiser
    - 1. Bring your ideas and we'll vote on it at the November meeting.
  - ii. Eswood Spirit Wear
    - 1. Annie will be in touch with Bee Designs.
  - iii. Fall Family Activity
    - 1. Breakfast with buddies went well last year and will possibly do again this year. If we do it again, it was brought to our attention to have healthy food options as well.
  - iv. Memorial Tree
    - 1. Purchased a New Harmony Elm from St. Aubin's nursery, it will be delivered and planted within the next month. We talked about putting it in the Northeast corner of the playground.

5. Other Business - \*\*any other discussion items may be discussed or added to the next meeting's agenda.

Motion to adjourn at 5:07pm made by Brandi, Shana seconded.