

AGENDA
BOARD OF EDUCATION
ESWOOD ELEMENTARY DISTRICT 269
October 24, 2022
Eswood School Conference Room
304 N. Main Street
Lindenwood, IL

REGULAR MEETING:

- A. 6:00 P.M. CALL MEETING TO ORDER**
- B. ROLL CALL**
- C. APPROVAL OF MINUTES – [SEPTEMBER 26, 2022](#)**
- D. AUDIENCE COMMENTS**

E. SPECIAL REPORTS/UPDATES

- 1. Financial Report - [SEPTEMBER Revenue Report 2022](#); [SEPTEMBER Expenditure Report 2022](#); [SEPTEMBER Treasurer Report 2022](#)**
- 2. Bills Payable - [SEPTEMBER 2022 Bills Payable](#)**
- 3. 2022 LEVY - TENTATIVE 1**

Summary Statement: The 2022 Tentative Levy 1 is provided for the Board's Review. The Tentative Levy includes EAV increased estimates at 8.08% and new property increases at \$662,610 to realize an overall EAV increase of 10.05% (\$36,981,029). The Tentative Levy realizes overall increases in local monies at \$54,527.49, avoids the requirement for a Truth in Taxation hearing with a new dollars increase at 4.88%, and reduces homeowner tax rates from \$3.23/100 to \$3.17/100. **[2022 ESWOOD 269 TAX LEVY WKBK \(1A\)](#)**

4. Workers' Compensation Audit

Summary Statement: The insured is an elementary school out of Lindenwood, IL. The insured has teachers, aides, superintendent, bus drivers, custodian and cafeteria employees. The insured provides teaching and learning, meals, and bus transportation

to students. The insured does not use 1099/cash labor. The insured provided 941's and a payroll report. No overtime; no subcontractors; no 1099/cash labor. No workers' compensation claims were filed for the policy period of 07/01/2021 - 07/01/2022. No retro, third-party, sick, or military pay was issued. [FY 2022 WORKERS COMPENSATION AUDIT](#)

5. West Side of School Site Topographic Survey and Analysis

Summary: Contracted civil engineers will conduct a limited topographic survey for the area west of the Eswood CCSD 269 school site (approximately 1/3 of the field, the area south of the building, and the area north of the building including the small pocket area between the front and rear portions of the building where runoff also collects). In addition, the civil engineers will review the topographical survey and determine if fine grading improvements can be made such that runoff will drain away from the building. It appears that grade may fall from the south to the north such that a very shallow, flat swale may be suitable to at least avoid water running directly to the building. Provided this option works, the civil engineers will present to the team and create a site Grading Plan showing all necessary spot grades to provide positive drainage. [CIVIL ENGINEER PROPOSAL\(S\) AND ASSOCIATED ATTACHMENTS](#)

6. 2023 - School Maintenance Project Grant

Summary: The **School Maintenance Project Grant (SMPG)** is a dollar-for-dollar state matching grant program that will provide awards up to \$50,000 to grantees exclusively for the maintenance or upkeep of buildings or structures for educational purposes. Ongoing operational costs, including in-house labor for SMPG projects not contracted out, cannot be included for any School Maintenance Project Grant. A project may involve different types of work on a single building or structure or may involve a single type of work (e.g., new roofing or windows) on several buildings or structures. There is no limit to the cost of a project; however, grant awards shall not exceed \$50,000 per grant award, and applicants shall provide a match from local funds equal to the grant amount requested. [2023 SCHOOL MAINTENANCE PROJECT GRANT BINDER](#)

7. Group Dental and Life Insurance Renewal - Gallagher

Summary: The attachment regards the school district's current coverage limits and rates. All coverage and rates for both dental and life insurance remain at prior levels. [DENTAL AND LIFE INSURANCE RENEWAL ANALYSIS](#)

8. Repair of the Main Boiler Pump - Miller Engineering, Adam Turner

Summary: Each boiler has a pump. Boiler 1 pump is leaking. This is only 2 years old and is covered under warranty. Boiler 2 pump is froze up. This is an original pump. I have ordered this pump as part of the seasonal start up. Additionally there are 2 main pumps

that pump hot water through the building. Main pump 1 was replaced in 2020. Main pump 2 also needs replacement. The cost to replace main pump 2 is \$6,689. Price includes all parts and labor to install. The pump would have to be ordered.

G. ACTION ITEMS

1. **Financial Reports** – Motion to approve the August Financial Reports as submitted.
2. **Bills Payable** – Motion to approve the August Bills Payable as submitted.
3. **Tentative Levy 1** - Motion to approve Tentative Levy 1 for Levy Year 2022 as submitted.
4. **Workers' Compensation Audit** - Motion to approve the Workers' Compensation Audit as submitted.
5. **West Side of School Site Topographic Survey and Analysis** - Motion to approve a PROPOSAL for the cost for a limited topographic survey and analysis as submitted.
6. **School Maintenance Project Grant for 2023** - Motion to approve the grant as submitted.
7. **Group Dental and Life Insurance Renewal** - Motion to approve the renewals as submitted.
8. **Repair of the Main Boiler Pump** - Motion to approve the replacement cost of Main Pump 2 at \$6,689.

H. DISCUSSION ITEMS

1. **Facilities Projects** – Based on my conversations with Chuck Newman, our projects list has been identified as follows:
 - a. RTU and ALT Gymnasium Lighting – Helm Mechanical (as approved by BOE) - The gym lighting has been properly installed. We are addressing an issue of displacement to one of the light panels by a volleyball. Chuck Newman has contacted Helm Mechanical to better secure all component aspects of the lighting. A controller that had been located above the light fixture was dislodged and is hanging by wires. In the other case, a flexible conduit was dislodged from above the light fixture and is hanging below the light fixture. For repair with system programming work on October 21, 2022. We also updated the LED lighting to the cook's area.

Please be advised that the new RTU ship date is October 24, 2022.

- b. Safety Door and Hardware for Gymnasium – Gehrke Construction (as approved by Board). The door and hardware are scheduled for delivery by Sep 29, 2022. Installation shall proceed in October.
- c. Front sidewalk – Various Sections (TBD) - for summer 2023.
- d. Playground Equipment – Selected Equipment for Purchase and Installation (TBD) - To be installed by the week of October 16-21, 2022.
- e. Restrooms in Main Hallway and Middle School Section – Restoration (TBD) - for summer 2023.
- f. Carpeting in the Middle School science and ELA rooms (TBD) - for summer 2023.
- g.. Heating/air units in classrooms - for summer 2023.
- h. Flooring in the Middle School Section - for summer 2023.
- i. Sprinkler Vault - 1. Bero Plumbing - Bero has replaced the sump pumps and the dehumidifier. There is power in the vault. 2. Automated Fire Systems - Automated has notified the school district that they will not work in the vault area until that area can be maintained as a dry environment, free from at-risk due to electrocution. At this leak or pour rate, the sump pump will become overwhelmed and eventually fail, resulting in another flooded vault.

AFS noted that the dehumidifier was unplugged, and all the electronics from the fire pump to the controller had water damage and water lines confirming it was all submerged. Due to these findings, AFS cannot take the risk and try to power it up due to potential electronic shock or high voltage arcing. According to fire code, when AFS knows or can confirm electronic fire devices have been water damaged or submerged, they must be replaced.

At this point, the first priority for the school district must be to repair the water leaking pipe into the vault. Once that is accomplished, we need to address the replacement of the fire pump, controller, and all electronic devices. Update from Bero Plumbing: An Avanti grout product is the recommended fix from Bero Plumbing. While the excavators suggest waterproofing the vault, Bero notes that the vault was dampproofed when it was originally installed. Because of the nature of this leak, Bero recommends against waterproofing the entire vault. Bero's assessment is that the leak is exclusively at the point the pipe enters the vault from the west. It might make sense to excavate down to the pipe and try to waterproof the vault around the pipe.

J. Roof Repairs - Eswood School that they have had two roof leaks. One over the south end of the building that was rejuvenated in 2021, and the other over the kitchen area that has an extended warranty. We have contacted McDermaid Roofing for assistance.

2. PLC, SIP, and TI DAYS - (Kirsten Garrigan): Please see the attached document which outlines the continuous improvement activities of the school district. In addition, Kirsten has included time for eleven (11) mandated training sessions. This is a continuous improvement document that will be modified throughout the school year based on need. [SIP/PLC/TI - SY 2023](#)

3. Internship Action Plan Items - 10 Projects (Kirsten Garrigan):

- 1- Culture & Climate:** District PLCs/Collaboration
- 2-Curriculum Mapping/Instructional Alignment:** 5 year Curriculum Adoption Process: Next: Science, SS, STEAM Curriculum
- 3-Supervision & Instruction:** Instructional Rounds/Informals-Checking for Understanding: Domain 3
- 4-Instructional Tech Analysis:** SOPPA-Digital Resources (LAW)
- 5-Comprehensive Instructional Renewal:** HMH: Math/ELA
- 6-Strategic Planning:** School Report Card-Data Presentation→ Strategic Plan
- 7-Systems Management:** District Policy Update
- 8- Community Outreach-** Safety Work: Threat Assessment Team, Drills, etc
- 9-Legal, Moral, Ethical Analysis:** Website-All up to date and legal
- 10-Advocate Local, State & National:** LEVY, Board Agendas/Presenting to Board

4. School Year 2023-2024 Calendar (Kirsten Garrigan): Rochelle Township High School has indicated a preference for aligning all feeder school calendars with its high school calendar. Please see attached our school district's first attempt at an aligned calendar. Kirsten will discuss strengths and areas for improvement with this model.

5. Waiver Request for Exceeding 5% regarding the Limitation to Administrative Costs - Barbara A. Hobrock, Legislative Affairs and Waivers Coordinator, Illinois State Board of Education has noted that the Waiver Request W-100-7169 for Eswood CCSDD 269 regarding administrative cost limitation was received via priority mail on October 11, 2022 with a postmark date of October 5, 2022. Proof of actual notice in a local newspaper of record was received on October 14, 2022. All documentation is in order and the request will be forwarded to our School Business Services Department for further review. It will be included on the Spring 2023 Waiver Report, which will be transmitted to the General Assembly by March 1, 2023. [ISBE LEGISLATIVE AFFAIRS - LIMITATION OF ADMINISTRATIVE COSTS.](#)

6. Cheerleading Opportunities Discussion (Kirsten Garrigan): Discussion regarding the potential extension of the cheerleading season to include both Boys' and Girls' basketball. Such an approved extension would include an additional activities stipend paid to the coach.

7. Stage Curtains (Kirsten Garrigan): Main Stage representative, [Jeff Chesebro](#), reviewed our district's stage curtains and has provided a ballpark estimate of \$7,000 for replacement.

8. 403(b)/457 Plan Options (Kirsten Garrigan) : The new state 457 plan information is attached. It provides a host of info on the plan and service providers. As I mentioned, the biggest flaw is that the state 457 plan is serviced by 3 people across the entire state and a 1-800 model. A companion 403b through Horace Mann (HM) allows HM representatives to provide education and consultative services directly to not only the employees but the school as well. HM can also keep the school district abreast of the ever changing regulatory environment governing both 457b and 403b plans and work with you to create the required plan document.

<https://www.trsil.org/employers/Supplemental-Savings-Plan>.

I. CLOSED SESSION

1. To consider and discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

J. ACTION ITEMS FROM CLOSED SESSION

Motion to Increase the salary of Maintenance Director, Erik Heslop, from \$18.92 to \$25.00 per hour.

K. ADJOURNMENT