

AGENDA
BOARD OF EDUCATION
ESWOOD ELEMENTARY DISTRICT 269
February 27, 2023
Eswood School Conference Room
304 N. Main Street
Lindenwood, IL

REGULAR MEETING:

A. 6:00 P.M. CALL MEETING TO ORDER

B. ROLL CALL

SEATING OF A NEW BOARD MEMBER;

POLICY 2:80 Board Member Oath and Conduct

Each School Board member, before taking his or her seat on the Board, shall take the following oath of office:

I, (name), do solemnly swear (or affirm) that I will faithfully discharge the duties of the office of member of the Board of Education of Eswood Community Consolidated School District 269, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

I further swear (or affirm) that:

I shall respect taxpayer interests by serving as a faithful protector of the School District's assets;

I shall encourage and respect the free expression of opinion by my fellow Board members and others who seek a hearing before the Board, while respecting the privacy of students and employees;

I shall recognize that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public Board meeting;

I shall abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels; As part of the Board of Education,

I shall accept the responsibility for my role in the equitable and quality education of every student in the School District;

I shall foster with the Board extensive participation of the community, formulate goals, define outcomes, and set the course for Eswood Community Consolidated School District 269;

I shall assist in establishing a structure and an environment designed to ensure all students have the opportunity to attain their maximum potential through a sound organizational framework;

I shall strive to ensure a continuous assessment of student achievement and all conditions affecting the education of our children, in compliance with State law;

I shall serve as education's key advocate on behalf of students and our community's school (or schools) to advance the vision for Eswood Community Consolidated School District 269; and

I shall strive to work together with the District Superintendent to lead the School District toward fulfilling the vision the Board has created, fostering excellence for every student in the areas of academic skills, knowledge, citizenship, and personal development.

2:50 Board Member Term of Office

The term of office for a School Board member begins immediately after both of the following occur:

1. The election authority canvasses the votes and declares the winner(s); this occurs within 21 days after the consolidated election held on the first Tuesday in April in odd-numbered years.

2. The successful candidate takes the oath of office as provided in Board policy 2:80, Board Member Oath and Conduct.

The term ends 4 years later when the successor assumes office.

ACTION ITEM

1. **Seating of a New Board Member** - Motion to approve the seating of Sandy Lawrence

C. **APPROVAL OF MINUTES – JANUARY 23, 2023**

D. **AUDIENCE COMMENTS**

E. **SPECIAL REPORTS/UPDATES**

1. **Financial Report - JANUARY Revenue Reports 2023; JANUARY Expenditure Report 2023; JANUARY Treasurer Report 2023**

2. **Bills Payable - FEBRUARY 2023 Bills Payable (Exempt Pay App 2 for Helm Mechanical; Exempt Play and Park Structures Initial Payment)**

3. **P-Card Transactions - NOV 04 - DEC 01, 2022 Payables**

4. **Presentation by Chuck Newman, Newman Architects, Dr. James Hammack, and Kirsten Garrigan regarding Potential Summer Projects and Cost Projections**

Summary Statement:

a. Pre-Purchase HVAC Equipment Bid (Feb 1, 2023) and Results - **PRE-PURCHASE HVAC EQUIPMENT BID AND RESULTS - UPDATED 2**

b. RTU - Update; BacNet Card; boiler vent extensions; duct insulation. **PAY APP 2 - HELM MECHANICAL - \$57,858.98**

c. Bid Tabulation - Summer Projects, 2023 - **BID TAB 021523; NEWMAN ARCHITECTURE RECOMMENDATIONS**

d. Financials **MULTI-YEAR BUDGETS FOR BUILDINGS AND GROUNDS**

e. Bid Schedule: Monday, 1/23 – Issued for Bid; Wednesday, 2/1 3:00 PM – Pre-Bid Meeting; Wednesday, 2/15 3:00 PM - Bids Received; Monday, 2/27 – Board Meeting to award project; Construction Work: June 6 - Aug 4, 2023

5. School Bus Leases through Midwest Bus Sales

Summary: 2024 71 Passenger Saf-T-Liner C2 Quote 392264: Three Year Annual Lease with 12,000 per year miles: \$ 26,880.16 per year/per bus. **3-YEAR LEASE MW BUS SALES**

6. Eswood Elementary School Fire Pump Replacement Quote

Summary: Automatic Fire Systems will remove and replace the existing vertical inline fire pump, motor, and controller and replace with all new UL-FM approved equipment. AFS will install a new UL-FM Approved 150 GPM Vertical Inline Motor Driven Pump and New Controller, including Gauges and Casing Relief Valve. All labor and electrical included (except the Power shutdown to be facilitated by the owner or school but must be coordinated with the date and time of install) Acceptance Test included: Pre-Test, Startup, and Administration. **SCHOOL FIRE PUMP AND CONTROLLER - UPDATED 2**

7. Play and Park Structures - Initial Payment at \$13, 681.77

Summary: Whitt Law has been working with Play and Park Structures on the appropriate payments by the school district regarding the playground equipment purchase and the subsequent problems with installation. The school district is withholding the installation costs until a new parallel bars equipment has been delivered by Play and Park Structures and properly installed at no extra costs to the school district. **WHITT LAW - PPS 022723**

8. Policy 7:285 - Approval of the Use of Undesignated Epinephrine Injectors to address Anaphylaxis Reactions.

Summary: The Board shall approve the maintenance of a supply of undesignated injectors to address a potential anaphylaxis reaction to an allergen. **POLICY 7:285**

G. ACTION ITEMS

- 1. Financial Reports** – Motion to approve the Financial Reports as submitted.
- 2. Bills Payable** – Motion to approve the Bills Payable as submitted.
- 3. P-Card Payables** - Motion to approve P-Card Payables as submitted.
- 4. Base Bid for Summer 2023 Improvements** - Motion to reject the Base Bid from Gerkhe Construction for Summer Improvements at \$616,000.00.
- 5. Pre-Purchase HVAC Bid and Results for February 1, 2023** - Motion to reject the Pre-Purchase for HVAC Equipment Bid and Results with Determination of Apparent Low-Bidder as Thermosystems, Inc. at \$185,160.00.
- 6. Project Option 3 for Summer 2023 Improvements** - Motion to accept Project Option 3 that includes Alternate 1 (Toilet Room Modifications), Alternate 2 (Corridor Flooring), and Alternate 3 (Classroom Flooring) from Gehrke Construction at approximately \$260,000.00. As submitted.
- 7. Asbestos Abatement for Summer 2023 Improvements** - Motion to accept the proposal from Kinsale CG at \$17,700.00. As submitted.
- 8. RTU - Update; BacNet Card; boiler vent extensions; duct insulation.** Motion to approve Pay App 2 to Helm Mechanical regarding RTU purchase and installation at \$57,858.98 as submitted.
- 9. Bus Leases** - Motion to approve the purchase of two, new school buses at \$26,880.16 per year/per bus as submitted.
- 10. Fire Pump Replacement** - Motion to approve the Fire Pump Replacement proposal from Automatic Fire Systems at \$18,304.80 as submitted.
- 11. Play and Park Structures - Initial Payment** - Motion to approve the payment to Play and Park Structures at \$13,681.77 as submitted.
- 12. Policy 7:285** - Motion to approve policy 7:285 with maintenance of a supply of undesignated Epinephrine Injectors to address a potential anaphylaxis reaction to an allergen.

H. DISCUSSION ITEMS

- 1. PLC, SIP, and TI DAYS - (Kirsten Garrigan): Find updates in PURPLE for work we have done since the last Board meeting.**

Please see the attached document which outlines the continuous improvement activities of the school district. In addition, Kirsten has included time for eleven (11) mandated training sessions. This is a continuous improvement document that will be modified throughout the school year based on need. **SIP/PLC/TI - SY 2023: Dec Threat Assessment Team training, Mandated trainings finished in January, HMM Training-Math/Literacy, MTSS PD, IAR Preparation**

UPDATED: [IAR PLAN LINK](#)

[Soar to More Plan \(Work in progress\)](#)

- 2. Internship Action Plan Items - 10 Projects (Kirsten Garrigan): Find updates in PURPLE for work we have done since the last Board meeting.**

3- Culture & Climate: District PLCs/Collaboration:

5 Essentials until March 31st: We HAVE met our goals in all areas to receive the reports, would like more family input to guide Strategic Plan (Gift Card-3-24-23 deadline)

2-Curriculum Mapping/Instructional Alignment: HMH Curriculum/Data Next: Science (Amplify?), SS, STEAM Curriculum: **Constant & Ongoing: MTSS PD, HMH PD SIP DAY Agenda**

3-Supervision & Instruction: Instructional Rounds/Informals-Checking for Understanding: Domain 3:**ALL Nontenure are completed. Tenured will be done by Spring Break. . Student Growth measures included.**

4-Instructional Tech Analysis: [SOPPA-Digital Resources](#) (LAW): **Ongoing Purchase: IXL, Prodigy, Flocabulary**

5-Comprehensive Instructional Renewal:

HMH: Math/ELA. **Data sources? ([Panorama?](#)) Science Curriculum? [Twig?](#) [Propello?](#) (What do we need, what don't we need?- Supplemental (Phonics, MTSS Supplements: PD January)**

6-Strategic Planning: (5 year Curriculum Adoption Process:)

5 Essentials/Planning sessions/Board [LINK to 5 Essentials](#)

Strategic Plan (To Come); Curriculum, Building work

[AASA National Conference on Educaiton Feb15-18: \[Notes\]\(#\)](#)

7-Systems Management: District Policy Update: & Building/Grounds Work

[New Updates/PRESS Plus](#)

[HLS Inspection Results](#)

8- Community Outreach- Safety Work: Threat Assessment Team, Drills, etc

[Collaboaring with Kings, Creston, Steward for our \[STEAM Night.\]\(#\)\(link\)](#)

9-Legal, Moral, Ethical Analysis: Website-All up to date and legal:

10-Advocate Local, State & National: LEVY, Board Agendas/Presenting to Board.

4. Stage Curtains Updated (Kirsten Garrigan): Main Stage representative, [Jeff Chesebro](#), reviewed our district's stage curtains and has provided a ballpark estimate of \$16,000 for replacement. **No new news.**

5. 403(b)/457 Plan Options (Kirsten Garrigan): Staff Overview at April 6th-PLC. The new state 457 plan information is attached. It provides a host of info on the plan and service providers. As I mentioned, the biggest flaw is that the state 457 plan is serviced by 3 people across the entire state and a 1-800 model. A companion 403b through Horace Mann (HM) allows HM representatives to provide education and consultative services directly to not only the employees but the school as well. HM can also keep the school district abreast of the ever changing regulatory environment governing both 457b and 403b plans and work with you to create the required plan document. <https://www.trsil.org/employers/Supplemental-Savings-Plan>.

6. HLS Document from January 13, 2023 inspection - Please see the attached document. [Completed.](#)

7. GATA Information: All GATA information for FY 2021 and FY 2022 has been updated in accordance with Federal law and regulations.

8. FOIA/OMA Training - Dr. Hammack has completed FOIA/OMA training as required by Illinois law through the Illinois' Attorney General Office.

9. Virtual Career Fair through Western Illinois University - Dr. Hammack will attend a virtual career fair for March 8, 2023.

10. Regional Office of Education Report for January, 2023 - [JANUARY 2023 COMMITTEE REPORT](#)

11. 2023 E-Rate FORM 471 - Document for Eligibility and Application regarding Syndeo Internet Services as paid with E-Rate funds. [FORM 471 020823](#)

12. 2023 GRANT FUNDING DISBURSEMENTS: [FRIS INQUIRY](#)

I. CLOSED SESSION

1. To consider and discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

J. ACTION ITEMS FROM CLOSED SESSION

K. ADJOURNMENT