

**AGENDA
BOARD OF EDUCATION
ESWOOD ELEMENTARY DISTRICT 269**

SEPTEMBER 25th, 2023

Eswood School Conference Room
304 N. Main Street
Lindenwood, IL

BUDGET HEARING:

Formal hearing on the tentative budget for Fiscal Year 2024 for September 25, 2023, 5:45 p.m., in the district conference room of the Eswood Community Consolidated School District 269, located at 304 North Main Street, Lindenwood, Illinois, 61049.

- AA. 5:45 P.M. - CALL THE FORMAL HEARING TO ORDER
- BB. ROLL CALL
- CC. REVIEW OF THE TENTATIVE BUDGET [2024 TENTATIVE BUDGET](#)
- DD. AUDIENCE COMMENTS
- EE. MOTION TO CONCLUDE THE FORMAL HEARING
- FF. ADJOURNMENT

REGULAR MEETING

- A. 6:00 P.M. CALL MEETING TO ORDER
- B. ROLL CALL
- C. APPROVAL OF MINUTES – AUGUST 21st, 2023 [AUGUST MINUTES](#)

ACTION: Motion to approve the June Minutes as submitted.

- D. AUDIENCE COMMENTS:
- E. SPECIAL REPORTS/UPDATES

FOIA Requests:

Please identify (by employee name and work email address) each and every District employee who is certified as a school librarian (meaning they have the school library licensure and/or endorsement in library media) and who is *currently* working in that capacity in your District's library/libraries/media centers this academic school year.

Please note that a "certified school librarian" may also be called a "District Librarian," "certified media specialist," or an "information specialist." *This request is NOT seeking parent volunteers or support staff members who are non-certified and working in a school library.*

The purpose of the request is to identify the number of certified school librarians working in Illinois Public School Districts.

Please send your response to me electronically. This request is not for commercial purposes.

1. Financial Reports- [AUGUST TREASURE'S 2023](#) , [AUGUST REVENUE REPORT 2023](#); [AUGUST EXPENDITURE REPORT 2023](#).

ACTION: Motion to approve the Financial Reports as submitted.

2. BILLS PAYABLE: [SEPTEMBER 2023, BILLS PAYABLE, JULY 2023 P-CARD](#)

ACTION: Motion to approve the Bills Payable as submitted.

3. 2023-2024 BUDGET: Summary: SY24 District budget: SY24 Tentative [BUDGET](#)

ACTION: Motion to approve the FY 2023 Budget as submitted.

4. COMPENSATION TIME PLAN: Summary: Missed planning period compensation: \$30/hour, Use compensation document, can accrue and use until end of the year, pay out in June after school year ends. [COMP TIME DOCUMENT](#) [TRACKER](#)

ACTION: Motion to approve the Compensation Plan as submitted.

5. SY 24 RISK MANAGEMENT PLAN: Summary: The Risk Management plan for the 2023-2024 school year. The Risk Management Plan allows the plan to provide guidance in staff duties that [RISK PLAN](#)

ACTION: Motion to approve SY24 Risk Management Plan as submitted.

6. PRESS PLUS POLICY UPDATES ISSUE 112: Summary: This is the most recent policy issue from PRESS Plus. Please see the attached table with recommendations for Board action. [POLICIES/CHANGES/RECOMMENDATIONS](#)
[DRAFT POLICIES](#)
[UPDATED POLICIES/ADMIN PROCEDURES/EXHIBITS](#)

ACTION: Motion to approve the policy updates as submitted.

7. ADDITION OF NELSON FIRE: Summary: Automatic Fire original quote was approved by the BOE February 2022 for vault work. Additional work of draining the tank and replacing one butterfly control valve between tank and fire pump before Automatic Fire can resume the work that was already approved in February 2022 for \$3720.00 +\$520.00. Automatic Fire thought the existing 2 ½” butterfly valve should be replaced with a 4” OS&Y valve. An OS&Y valve would be more easily serviced in the future. Nelson Fire Protection responded they can do that for an additional \$520.00. It will require replacing a section of the water line from the pump. It is more work for Nelson and the 4” valve is more expensive. [NELSON QUOTE](#)

[NELSON FIRE QUOTE](#) [AUTOMATIC FIRE ORIGINAL QUOTE](#)

ACTION: Motion to approve the Nelson Fire quote for the vault work as submitted.

8. ART BUDGET: Summary: Now having an art teacher, we would like to build in an art budget for the teacher to be able to plan curriculum and projects. District administration recommends a \$1,000 art budget for the SY24 school year.

ACTION: Motion to approve the SY24 art budget as submitted.

9. SY24 CRISIS PLAN: Summary: SY 24 Crisis plan has been reviewed and ready for approval for the SY24 school year. The ROE 47 has already viewed and approved this including the Behavioral Threat Assessment plan that had been added for this school year.

[SY 24 CRISIS PLAN](#)

ACTION: Motion to approve the SY24 Crisis Plan as submitted.

10. BULLYING POLICY: Summary: District administration is recommending the approval of Eswood’s SY24 Bullying policy. The policy is also housed in our Student/Parent Handbook on pages 26-28. [BULLYING POLICY](#)

ACTION: Motion to approve the SY24 Bullying policy as submitted.

11. PRINCIPAL EVALUATION: Summary: Per Mrs. Garrigan’s contract, Eswood will need an outside person to come in to evaluate her role of principal. Two options listed below. [EVALUATION DOCUMENT](#) (SUPERINTENDENT (Board Evaluates) PRINCIPAL (Outside Superintendent Evaluates))

Option 1: Dr. Hammack is certified and willing to take this on for Eswood.

1. On-Site Evaluation 1 (1/2 Day Evaluation (\$500) and Off-site completion of Model document (\$500) w/ Virtual Feedback mtg. - \$1,000
2. On-site Evaluation 2 (1/2 Day Evaluation (\$500) and Off-site completion of Model document (\$500) w/ Virtual Feedback mtg. - \$1,000
3. On-site Summative Evaluation w/ Feedback mtg. (\$500)

TOTAL: \$2,500

OPTION 2: Greg Midgett: Principal/Superintendent Shirland CCSD 134, is certified and willing to take this on for Eswood.

1. 1-2 Formals=2 hours each=3-4 hours
2. Pre & Post conference for each formal=2 hours/each=3-4 hours
3. Summative Meeting and Report for the BOE.=1 hour
4. Outside work to complete=3-6 Hours

ACTION: Motion to approve option two, Greg Midgett as the evaluator for Mrs. Garrigan's in her role as principal as submitted.

12. SCHOOL MAINTENANCE GRANT: Summary: Administration plans to apply for our next School maintenance matching grant for the next round of work. **PROJECTS (Chuck is preparing a document for this and will be attached as soon as I have it. At this point, all we are doing with this approval is giving me permission to apply for the grant, not the details.**

ACTION: Motion to approve the application of a matching School Maintenance Grant as submitted.

F. DISCUSSION ITEMS:

1. **MEMORIAL PLAQUE:** Community Club planted a memorial tree out front of the school building 9/8/2023 to memorialize former Eswood student, Conner Ewald. We, as a district, approved the purchase of plaque to accompany the tree. The Community Club expressed interest in making the tree solely a Memorial Tree for the Eswood Community instead of specifically in the name of one individual. The reason for this is so there are no questions or concerns in the future as to why a memorial tree was purchased for one individual and not another. They were thinking something like, "Planted in memory of all Eswood Lions who touched our lives and live on forever in our hearts."
2. **Tree and Plaque Dedication:** Mid-October/Board Member/Few words/ Picture to the paper.
3. **Steve Simpson/Steward's SUP/Wife Passed-Pancreatic Cancer:** Donation from Eswood? Thoughts on amount. [Obituary](#)
4. **CONTINUOUS IMPROVEMENT WORK:** [SIP/PLC/CI/TI - SY 24](#)
5. **MTSS/WIN TIME STARTED:** STAR testing, Fast Bridge, Freckle/Lalilo (Head Teachers)
6. **STRATEGIC PLAN WORK:** [STRATEGIC PLAN](#)
7. **MONEY MARKET ACCOUNTS:** All set up and will be moving money into the Board approved accounts to gain more interest.
8. **ARCHITECT:** SCHOOL PROJECT STATUS: Water Heater Oct 6th during Teacher Institute day. Roofing work complete: MCDermaid
9. **LETRS TRAINING:** 2-year Science of reading training for staff paid for by the District: Shannon Rogers, Kylie Hosick, Shana Bell, Karissa Dobson, Michelle Tofte. January and May Teacher Institutes these teachers will lead discussions and presentations on what they are learning to spread the work and knowledge throughout the building. [LETRS DOC](#)
10. **SCHOOL ACTIVITIES:** Volleyball, Boy's Basketball: Coach Needed, Girl's Basketball: Coach Needed.
11. **CAFETERIA STAFF:** Reimbursement for training. (\$140/5years) Will place this on the agenda for approval in October.

G. CLOSED SESSION

1. To consider and discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

NO CLOSING SESSION ITEMS.

H. ACTION ITEMS FROM CLOSED SESSION

1. N/A

I. ADJOURNMENT