

**AGENDA
BOARD OF EDUCATION
ESWOOD ELEMENTARY DISTRICT 269**

OCTOBER 23rd, 2023

Eswood School Conference Room
304 N. Main Street

REGULAR MEETING

A. 6:00 P.M. CALL MEETING TO ORDER

B. ROLL CALL

C. APPROVAL OF MINUTES – September 26, 2023 [SEPTMBER MINUTES](#)

ACTION: Motion to approve the June Minutes as submitted.

D. AUDIENCE COMMENTS:

E. SPECIAL REPORTS/UPDATES

[PUBLIC RECORDS INQUIRY](#)

1. Financial Reports- [SEPTMEBER TREASURE'S 2023 SEPTMEBER REVENUE REPORT 2023](#) [SEPTMEBER EXPENDITURE REPORT 2023.](#)

ACTION: Motion to approve the Financial Reports as submitted.

2.BILLS PAYABLE: [OCTOBER 2023 BILLS PAYABLE.](#) **AUGUST 2023 P-CARD Report.**

ACTION: Motion to approve the Bills Payable as submitted.

3. CAFETERIA STAFF: Summary: Every five years our cafeteria workers renew their certification to be able to work with food. We currently pay for our bus drivers renewals, but not our cafeteria workers. Reimbursement for training. (\$140/5years). Administration is recommending that the BOE pay for the renewals for the cafeteria staff.

ACTION: Motion to approve the reimbursement for the cafeteria staff's required renewal trainings as submitted.

4. PERA JOINT COMMITTEE: Pera joint committee was held on October 11th. Updates were made in collaboration with the committee. Working documents were updated to reflect what is currently being used. (Same information, just new format; Appendices: C, D, H and L.)

SY25 EVALUATION

ACTION: Motion to approve the changes submitted from the PERA Joint Committee for SY25.

5. NATIONAL AASA CONFERENCE: February 2024: Summary: AASA: The AASA National Conference on Education offers the latest insights, strategies, and best practices to help school district leaders succeed. Keynote speeches, workshops, networking, and resources are available to overcome challenges faced by superintendents and create positive change in districts. American Association of School Administrators/ School Superintendents Association. Approximate costs: Registration \$800, Hotel: \$300/night for 5 nights (\$1650 w/tax), Flight @\$450, food and other incidentals. (Registration goes up November 1st and Hotels are almost booked up.) POLICY: 2:125-E3 Exhibit (\$1,500) (https://www.boardpolicyonline.com/?b=eswood_269)

Contract Language for Conferences & Travel:

16. MEMBERSHIPS IN PROFESSIONAL SOCIETIES. "The Superintendent will, when approved to do so by the Board, attend appropriate professional meetings as the representative of the District at the local, state and national levels. In addition, upon prior approval of the Board of Education, the Superintendent may continue her professional development by attending seminars and other related activities reasonably related to the District's business and affairs in order that she may continue to participate in relevant job-related and learning experiences."

13. Travel Expense: " During the term of this Contract, the Board will reimburse the Superintendent for all reasonable travel expenses, lodging and meals during travel to and from areas outside the District, provided she has been directed to incur said expense.."

ACTION: Motion to approve the increase of the \$1,500/conference to \$3750 for this annual conference.

7. Electrical System Quote: Replace bad lighting fixture, Switch, GFI Receptacle with new wiring and check out Electric heater (May need to replace) Work to be done the same day as the fire pump controller replacement. \$1251. **Electric Systems QUOTE:**

ACTION: Motion to approve the Electric Systems quote as submitted.

8. Beck Proposal/Bus Radio: Richard's bus radio was not working. The radio was checked by the company and is no longer working. (First time we have had to buy a new radio since Erin has been here. Stephanie's radio is still fine.) Life Safety issue. \$876 dollars for a new radio. **BECK TECH QUOTE LINK**

ACTION: Motion to approve the new purchase of a new bus radio as presented.

9. Boy's Basketball Coach: Summary: Phil Winters has agreed to coach boy's basketball again this year, hoping this will be his last year. Administration recommends the hire of Phil Winters as boys basketball coach at the differential rate of \$1,400 for the season.

ACTION: Motion to approve Phil Winters as boys basketball coach as submitted.

10. Kitchen Grease Trap & Urinals: Summary: Grease trap has not been resealed in about 20 years, we are getting some back up and smell in the kitchen. The trap needs to be cleaned and resealed. Geostar Remove (2) urinals that are leaking in the atrium restroom. (Some damage from the leaking water in the atrium)

Work to be completed: Rod out drains as needed, Reset urinals with new gasket kits and vacuum breakers, Clean and reseal the lid on the grease trap in the kitchen to help with the odor from the sink.

[GREASE TRAP/URNIAL QUOTE](#) Quote:: \$2,704.00

ACTION: Motion to approve the quote from GeoStar for the grease traps and urinal work as submitted.

11. SALARY UPDATES: Summary: On August 22, 2019, Governor Pritzker signed Public Act 101-0443, the "Minimum Salary Act" into law. The act establishes minimum salary levels for full-time teachers in Illinois, which begins in FY2021 at \$32,076, and reaches \$40,000 by FY2024. Our salary schedule was short to make the \$40,000 base +TRS. Two Eswood teachers are affected that are short \$13.63 to reach the \$40,000 minimum. Administration recommends to give a check to each teacher affected in the amount of \$13.63 to be compliant with the law. (SY25 Salary schedule will need to be adjusted to meet next year's minimum of \$41,189, the current schedule is short, as well.) SALARY SCHEDULE <https://docs.google.com/spreadsheets/d/13li-e1SYdz1QxbtzC2LWGkGfc2eBxU5B/edit?usp=sharing&oid=110254521030324220803&rtpof=true&sd=true>

(TRS 9.8901)

ACTION: Motion to approve additional salary to the two affected teachers as submitted.

12. BUS DRIVER: Summary: Mark Pawlak is working to get his CDL to be a bus driver, substitute driver for Eswood. The process takes a bit to get everything in place. The administration would like to have Board approval to hire Mark Pawlak as a bus driver at \$25/route when he has completed all of the requirements for the CDL and the district's new employment process so we can use him for fieldtrips and such as soon as he has everything finalized.

ACTION: Motion to approve Mark Pawlak as a substitute bus driver as presented.

F. DISCUSSION ITEMS:

ITEMS FOR DISCUSSION THAT WILL COME UP FOR ACTION NEXT MONTH:

- **2023 LEVY - TENTATIVE 1** Summary: The 2023 Tentative Levy 1 is provided for the Board's Review. The Tentative Levy includes EAV increased estimates at 6.88% including new property increases at \$30,000 (\$38,870,630). Ther Tentative Levy realizes overall increases in local monies at \$58,570.98, **avoiding** the requirement for a Truth in Taxation hearing with a new dollars increase at 5%, and reduces homeowner tax rates from \$3.22/100 to \$3.17/100. [2023 ESWOOD 269 TAX LEVY WKBK](#)

- **Technology Agreement:** [LINK](#): Middle School students are having more opportunities that they feel the need to take computers home with them, this is a Tech Agreement that we would like to send home to have students and parents/guardians sign to help recover costs of broken computers.
- **SY25 SCHOOL CALENDAR:** [TENTATIVE](#): Met with surrounding districts to make sure Winter and Spring breaks, as well as Teacher Institutes (TI) are lined up to have the opportunity to do collaborative PD on TI days.
- **Possible Appointment of School Board Member:** Joe Perrin? Just needs to be appointed, no signature, no election.

Other Discussion Items:

1. **MEMORIAL PLAQUE:** Community Club meeting on this in November. Hoping to have a dedication in the Spring to recognize the first anniversary of the death of the student.
2. **1% OGLE COUNTY SALES TAX:** [STIFEL PRESENTATION](#) (Slides: 9, 10, 11, 13, 15, 17, 21)
3. **CONTINUOUS IMPROVEMENT WORK:** [SIP/PLC/C/ITI - SY 24](#)
4. **STRATEGIC PLAN WORK:** [STRATEGIC PLAN](#): This work may need to continue into the SY25 school year. Focus this year is the MTSS/WIN work and the fidelity of the curriculum implementation for HMH and Amplify.
5. **ARCHITECT/Chuck Newman:** : [BUILDING UPDATES: OCTOBER](#) Also, Knox Box ordered for HLS (\$500).
6. **SCHOOL ACTIVITIES:**
 - Volleyball-3rd in Conference. Tournament went well; Steward won 1st (10-0), Kings-2nd
 - Girl's Basketball: Coach needed still.
 - 8th Graders took the PSAT8/9 Test October 17th: First time Digital.
 - Scholastic Book Fair & Lunch w/a loved one.
 - Elementary Halloween Parties and Parade: Oct 31st at 2:15pm. Teachers are dressing up as book characters.

G. CLOSED SESSION

1. To consider and discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

H. ACTION ITEMS FROM CLOSED SESSION

I. ADJOURNMENT