

**AGENDA
BOARD OF EDUCATION
ESWOOD ELEMENTARY DISTRICT 269**

JANUARY 29th, 2024

**Eswood School Conference Room
304 N. Main Street**

REGULAR MEETING

A. 6:00 P.M. CALL MEETING TO ORDER

B. ROLL CALL

ACTION ITEM:

C. APPROVAL OF MINUTES – November 20th, 2023- [NOVEMBER MINUTES](#)

ACTION: Motion to approve the Minutes as submitted.

D. AUDIENCE COMMENTS:

E. SPECIAL REPORTS/UPDATES

FOIA Requests: NONE

1. **Building Project Review: Chuck Newman, District Architect. [JANUARY OVERALL UPDATES](#) [SUMMER 2024 BID](#) [PROJECT STATUS](#)**
2. **Financial Reports- [DECEMBER TREASURE'S 2023](#), [NOVEMBER TREASURE'S 2024](#), [DECEMBER REVENUE REPORT 2023](#); [NOVEMBER REVENUE REPORT 2024](#), [DECEMBER EXPENDITURE REPORT 2023](#), [NOVEMBER EXPENDITURE REPORT 2024](#), [MONEY MARKET](#) (New set up)**

ACTION: Motion to approve the Financial Reports as submitted for December 2023 and Janaury 2024.

3. **BILLS PAYABLE: [JANUARY BILLS PAYABLE](#) [NOVEMBER BMO/PCARD](#)**

ACTION: Motion to approve the Bills Payable as submitted.

4. **Exterior Lights: NEW QUOTE INCLUDE 60 AMP Breaker needed (\$300 with Exterior Lights/\$425 w/o Exterior Lights) Administration has spoken with architect, Chuck Newman and we are recommending that we wait on the exterior lights as this new quote is substantially**

less than the last one, but it does not include the lighting specification from the architect and therefore may not contain all the necessary components needed for the school building, therefore NO Recommendation to approve.

[\(GEO STAR QUOTE \\$15,525\) ELECTRICAL SYSTEMS OF ROCKFORD QUOTE](#)

ACTION: Motion to not approve the exterior lighting quote and work to get the correct specifications needed in a new quote.

3. GIRL'S BASKETBALL COACH: Adeline Morrissette: Rochelle High School graduated. Administration recommends the hiring of Adeline Morrissette as Eswood Girl's basketball coach for the Extra curricular pay at \$1,400.00 for the season.

ACTION: Motion to approve the head girl's basketball coach as submitted.

4. CLOSED SESSION MINUTES: (Every 6months):

RESOLUTION TO DESTROY CLOSED SESSION MINUTES aAND KEEP ALL PAST CLOSED MINUTES CLOSED.

The Illinois School Code, 5ILCS 120/2.06, requires that the Board of Education review closed session minutes at least every six months to determine if there is a continuing need for confidentiality as to all or any part of those minutes.

The Illinois School Code, 5ILCS 120/2.06, states the verbatim record may be destroyed without notification to or the approval of a records commission of the State Archivist under the Local Records Act [50 ILCS 205/1 et seq.] no less than 18 months after the completion of the meeting recorded but only after: (1) the public body approves the destruction of a particular recording; and (2) the public body approves minutes of the closed meeting that meet the written minutes requirements of subsection (a) of this section.

FULL [IL SCHOOL CODE 5ILCS 120/2.06](#)

RECOMMENDATION:

It is the recommendation of the superintendent to destroy all verbatim recording of all closed session minutes prior to July 2022 and keep all closed session minutes closed. Heading forward these will be voted on every six months to get the school district back in compliance. (May & November)

ACTION: Motion to approve the destruction of all verbatim recording of all closed session minutes prior to July 2022 and to keep all closed session minutes closed.

5. SCHOOL CALENDAR ADJUSTMENT: Administration is recommending the approval of the adjustment of the 2024-2025 school academic calendar to include Easter Monday as a day off that will follow the RTHS calendar.

[2024-2025 School Calendar](#)

ACTION: Motion to approve the adjustment to the 2024-2025 school academic calendar as submitted.

6. SCHOOL MAINTENANCE GRANT SUMMER WORK: Maintenance grant was **approved by the ISBE** for our summer 2024 work. We have bid out the work and Newman and Associates, along with administration, recommends one of the following for our summer building school maintenance grant work. [BID LINK](#)

Option A: It is our opinion that the Base Proposal Price of \$107,138.00 is consistent with the base bid scope of work planned for this project. The base bid scope of work includes replacing flooring in school corridors, the south addition multi-purpose room, and the two remaining classrooms in the south addition. It also includes the installation of a new window in the northwest classroom of the west addition. The asbestos abatement work totaling \$16,000 is required to be able to complete the corridor flooring work.

Option B: Newman Architecture Recommendation

Newman Architecture recommends that the Board of Education accept the base proposals provided by Gehrke Construction for \$107,138.00 and Kinsale Contracting Group for \$16,000.00. In addition, Newman Architecture believes the alternate price of \$61,188.00 provided for the improvements to the library, including filling in the sunken floor area and replacing library flooring, is reasonable for that scope of work and may be added to next summer's work at the discretion of the Board.

ACTION: Motion to approve **OPTION A** as submitted.

OR Motion to approve **OPTION B** as submitted.

7. PRESS PLUS DRAFT UPDATE, POLICY 7:270: Corrected draft update to policy 7:270, Administering Medicines to Students, to include legal requirements. Administration recommends approval of the update as presented.

[DRAFT 7270 UPDATE:](#)

ACTION: Motion to approve the corrected draft update for policy 7:270 as presented.

8. AMPLIFY KITS: [AMPLIFY QUOTE](#) This quote is to support the new science curriculum and give us the remaining science experiment kits for the remainder of the school year for \$2273.60

ACTION: Motion to approve the purchase of the remainder of the Amplify Science kits as submitted.

10. SPRINKER HEADS: During the annual sprinkler system inspection, Automatic Fire found thirty five (35) sprinkler heads that have been recalled due to a seal that can corrode and cause the sprinkler head to fail and release water. They recommend replacing those sprinkler heads for \$3,120.00. It is the recommendation of the administration and Newman Architecture.

[SPRINKER HEADS QUOTE:](#)

ACTION: Motion to approve the replacement of the thirty five (35) sprinkler heads by Automatic Fire as submitted.

F. DISCUSSION ITEMS:

ITEMS FOR DISCUSSION THAT MAY COME UP FOR ACTION NEXT MONTH:

- 1) **SPED Teaching position:** (Linda Wills) Linda plans on retiring at the end of the 2024-2025 SY. Would like to hire a fulltime SPED teacher to work with Linda for the SY25 school year and then take over for her. Help immensely with Schedule to be able to spread out the IEP minutes and then open up times for Specials and much more flexibility to spread out core content. We would use Mrs. Wills as a mentor for the new SPED teacher and use her 50 years of expertise to train the new teacher.
- 2) **Engie Rates:** April 2023 Board meeting, approved ENGIE RATES, Contract never signed, oversight, RATES are lower than at that time. Signed a new contract in December 2023 to get back on the contract. [ENGIE CONTRACT](#)
- 3) **Strategic Planning/Continuous Improvement days (5):** 3 days in May 28, 29, 30 and August 6th & 12th: ROE/Continuous Improvement work.

Other Overall Other Discussion Items:

1. **CONTINUOUS IMPROVEMENT WORK:(Goals)** [SIP/PLC/CI/TL - SY 24](#) Collaborated with Kings School on Teacher Institute day in January.
2. **ESWOOD Strategic Plan Work:** [ROE 47 DOC](#) Teacher's Institute 1/8, SIP 1/25, SIP days February, March, April, May, June, August
3. **ARCHITECT/Chuck Newman:** [BUILDING UPDATES:](#) School Maintenance Grant work APPROVED!
4. **HLS Inspection:** December 21, 2023.

5. SCHOOL ACTIVITIES:

* **Girl's basketball began mid- January, First HOME GAME Tuesday, January 30th Vs Creston.**

Tournament: February 27th-29th, 2024.

* **STAR Winter Benchmarking: Before Christmas, Fastbridge Screening K-2-January 16th-19th**

* **ACCESS Screener & Testing: Testing: Friday, January 19th, 2024. 4 students tested.**

* **P/T Conferences Feb 7th/8th 3-7pm**

* **Valentine's Parties: Wednesday, February 14th. 2pm**

* **CHESS TOURNY: April 10th & 11th: 2 nights**

* **IAR & Science Testing: Before Spring Break: IAR Testing Week: March 11-15th, with Make ups: March 18-22nd. Science: 5th & 8th Graders: April 8-12th (Mrs. Tofte)**

6. 1% OGLE COUNTY SALES TAX will be on the March ballot.

7. UPGRADED CIRCUIT BREAKER: QUOTE \$425 (\$300 w/ 2nd Exterior Lights Quote)

G. CLOSED SESSION

1. To consider and discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

H. ACTION ITEMS FROM CLOSED SESSION

I. ADJOURNMENT