



KINGSWAY REGIONAL SCHOOL DISTRICT

Work Session Meeting of the Board of Education

Date: March 14, 2024
Time: 6:30 p.m.
Location: District Office Conference Room
213 Kings Highway
Woolwich Township, NJ 08085

A. Open Meeting

Roll Call

Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Apryl Palazzo

Meeting called to order at 6:30 PM

Pledge of Allegiance

Administration of Oath of Office

B. Student Recognition

Discussion: 1. Spotlight Students

Discussion: 2. Seniors of the Month

Discussion: 3. NJ Drama & Forensic League

C. Staff Recognition

Discussion: 1. New Staff Recognition

Discussion: 2. Spotlight Teacher of the Month

D. Student Representative Report

Discussion: 1. Monthly Student Representative Report

E. Correspondence

Discussion: 1. Public Notice

F. Public Participation

Procedural: 1. Public Comment

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G. Approval of Minutes
 Discussion: 1. Minutes

H. Presentations
 Presentation: 1. 2024-25 Tentative District Budget

I. Approval of Action Items
 Action (Consent): 1. Approval of Action Items
 Motion by Kristen Lombardo, second by Nicholas Rosato.
 BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the following consent agenda item: J3, J5, and K7.

J. Personnel
 Discussion: 1. Resignations, Retirements and Terminations

Discussion: 2. Appointments and Reappointments

Action (Consent): 3. Employment - Schedule "B", Staff Workers, Unpaid Volunteers
 BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the Schedule "B" appointments, event staff workers, and unpaid volunteers, as recommended by the Superintendent of Schools:

Name	Position	Location	Compensation	Effective Date(s)
Ian Bucs	Girls Lacrosse - Volunteer (Tier II)	High School	N/A	03/22/2024-06/30/2024
Suzanne Phalines	Head Coach - Girls Lacrosse (Adjunct)	High School	\$6,584	03/14/2024-06/30/2024
Laura Halter	AAP Tutor	High School	\$40.47/hour	03/22/2024-06/30/2024
Andrea Witte	AAP Tutor	High School	\$40.47/hour	03/22/2024-06/30/2024
Danielle Nathan	Boys Volleyball - Volunteer (Tier II)	High School	N/A	03/14/2024-06/30/2024
Patrick Carpenter	Boys Volleyball - Volunteer (Tier II)	High School	N/A	03/22/2024-06/30/2024
Iain Gunner	Assistant Coach - Boys Lacrosse	High School	\$4,265	03/14/2024-06/30/2024

Discussion: 4. Leaves of Absence

Action (Consent): 5. Change of Status (Name change, rescind position, corrections, transfers, guide movement)
 BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the Schedule "B" appointments, event staff workers, and unpaid volunteers, as recommended by the Superintendent of Schools:



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K. Finance

Discussion: 1. Budget Line Item Transfers

Discussion: 2. Payment of Claims

Discussion: 3. Board Secretary's Certification

Discussion: 4. Receipt and Acceptance of Board Secretary's Monthly Report

Discussion: 5. Receipt and Acceptance of Student Activity and Athletic Account Financial Reports

Discussion: 6. ESS Addendum for 2024-2025

Action (Consent): 7. 2024-2025 Tentative District Budget

Resolution Approving and Authorizing Submission of the 2024-25 Tentative Budget to the Gloucester County Office of Education

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approves and authorizes the submission of the 2024-25 tentative budget as follows to the Executive County Superintendent of Schools:

General Fund (10)	\$55,133,872
Special Fund (20)	\$ 1,694,500
Debt Service Fund (40)	<u>\$ 2,750,250</u>
 Total All Funds	 \$59,578,622

With \$26,235,408 to be raised in taxes for the General Fund and \$2,750,250 to be raised in taxes for the Debt Service Fund for a total of \$28,985,658 to be raised in taxes.



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WHEREAS, the Kingsway Regional School District recognizes the need to utilize an enrollment adjustment in the amount of \$8,328 to increase the general fund tax levy above the two percent (2%) cap; and

WHEREAS, the Kingsway Regional School District recognizes the need to utilize an adjustment for an increase in health benefit costs in the amount of \$259,116 to increase the general fund tax levy above the two percent (2%) cap; and

WHEREAS, the Kingsway Regional School District Board of Education may establish, for regular school district business travel only, an annual threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold is exceeded in the budget year (July 1 - June 30); and

WHEREAS, the Kingsway Regional School District Board of Education has elected to exclude travel expenditures supported by federal funds pursuant to N.J.A.C. 6A:23A-7.3(a)2; and

WHEREAS, the Kingsway Regional School District Board of Education authorizes travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3(a)1, to a maximum of expenditure of \$100,000 for all staff and board of education members.

BE IT FURTHER RESOLVED, that included in the general fund appropriations, budget line 620 is a withdrawal from Capital Reserve – Other Capital Projects in the amount of \$380,000 for other capital project costs. The total cost of these projects is \$380,000 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to to achieve the New Jersey Student Learning Standards.

L. Curriculum & Instruction

Discussion: 1. Professional Development - Staff Attendance at Trainings, Seminars, Conventions, and Conferences

Discussion: 2. Professional Learning Workshops

M. General Administration

Discussion: 1. Enrollment Report

Discussion: 2. Emergency Drills

Discussion: 3. Student Discipline, Violence/Vandalism, HIB

Discussion: 4. HIB - Completed Investigation Reports

Discussion: 6. Education Field Trips and Assemblies

Discussion: 7. Fundraiser(s)

Discussion: 8. Policy Second Reading



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Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Apryl Palazzo

N. Superintendent Discussion Items

Discussion: 1. Discussion Items

- Budget
- Personnel
- School Safety Zone

O. Executive Session

Action: 1. Executive Session In

Motion by Michele A Blair, second by Kelly Bonapfel.

BE IT RESOLVED that the Kingsway Regional School District Board of Education desires to hold a closed Executive Conference Session at 7:28 p.m. prevailing time, for approximately 15 minutes as follows:

Item Discussion Item(s)

Personnel

defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Apryl Palazzo

Action: 2. Executive Session Out

Motion by Christie Comerford, second by Michele A Blair.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education adjourn executive session and reconvene the public meeting at 7:54 p.m.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Apryl Palazzo

P. Personnel II

Action: 1. Termination of Employment

Motion by Christie Comerford, second by Kelly Bonapfel.

WHEREAS, the Kingsway Regional School District Board of Education enters into contracts with each nontenured teaching staff member, which include provisions for termination of employment by either party upon proper notice in accordance with Board Policy No. 3124; and,

WHEREAS, the Board may dismiss a nontenured teaching staff member when dismissal is deemed to be in the best interest of the school district, provided that a termination notice is duly given in writing and states the reasons therefore; and,



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WHEREAS, the Board is responsible for determining whether to permit an employee to continue performing services during the period between the giving of notice and the date of termination; and,

WHEREAS, despite previous administrative warnings, counseling sessions, and disciplinary actions regarding the Employee's attendance patterns, there has been no significant improvement; and,

WHEREAS, the Board of Education recognizes the necessity of taking appropriate action in the best interests of its stakeholders.

NOW, THEREFORE, BE IT RESOLVED by the Kingsway Regional School District Board of Education to effect the dismissal of Employee 2871 from employment, effective May 4, 2024; and,

BE IT FURTHER RESOLVED that the Employee 2871 will be reassigned to a teaching role at the middle school, beginning Monday, March 11 through Friday, May 3, 2024.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Apryl Palazzo

Q. Old Business

R. New Business

S. Adjournment

Action: 1. Motion to Adjourn

Motion by Michele A Blair, second by Lauren Boerlin.

Resolved that the Kingsway Regional School District Board of Education adjourn the meeting at 9:10 pm.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Apryl Palazzo

Respectfully Submitted,

Jason Schimpf
School Business Administrator/Board Secretary



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