

2024-2025 Broken Arrow Elementary

Behavior Response Rubric

The behavior response rubric is an essential tool used to ensure systematic and aligned adult responses to student behavior.

Consequences will be integrated with restorative practices:

Restorative Practices shift the conversation between school staff and students to offer an opportunity for all people affected by an action to have dialogue about how to make things right and restore the classroom community

***It is a school wide expectation that every classroom teacher documents which incident step a student is on using this rubric.**

Yellow: Teacher Handled

Blue: Principal Handled

Some codes denoted with an ***asterisk*** are only able to be entered by the principal.

IMPORTANT: Enter ***code** in the **incident description** of the referral and select closest viable code option so it can be entered in Skyward. The principal will appropriately recode the behavior.

| | Type of Behavior | 1st Incident- (Teacher Handled) | 2nd Incident - (Teacher Handled) | 3rd Incident (Principal Handled) | 4th Incident (Principal Handled) |
|----------|--|---|---|--|---|
| A | <p>Disruption</p> <p>Behavior causing an interruption in a class or activity.</p> <p>Disruption includes: sustained loud talking, yelling, or screaming; noise with materials; and/or sustained out-of-seat behavior.</p> <p>Identifying girlfriend and boyfriend or crushes that results in conflict or disruption to the learning environment</p> <p>Spreading rumors, gossiping that results in conflict or disruption to the learning environment</p> <p>1C1- Disruption Class/Cafeteria Cafeteria/Hallway</p> | <ul style="list-style-type: none"> • Not a discipline referral • BIST Protocol/Steps <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process ▪ Submit Think Sheet to Ryan/Office • Privilege loss determined by teacher • Teacher phones parents | <ul style="list-style-type: none"> • Discipline Referral/Offense entered in Skyward by teacher • BIST Protocol/Steps <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process ▪ Submit Think Sheet to Ryan/Office • Privilege loss determined by teacher • Teacher phones parents with or without the principal (teacher's choice) <u>and shares that next incident is an ISS</u> | <ul style="list-style-type: none"> • Student meets with principal • Discipline referral entered in Skyward by teacher • BIST Protocol/ Steps/ <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process with adult involved • Teacher schedules time to meet with principal to develop a Protection Plan • Consequences determined by principal Generally results in ISS or OSS one or more days • Principal phones parents • Principal follows up with teacher | <ul style="list-style-type: none"> • Student meets with principal • Discipline referral entered in Skyward by teacher • BIST Protocol/ Steps/ <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process with adult involved • Teacher schedules meeting with principal to meet to review/adjust Protection Plan • Consequences determined by principal Generally results in ISS or OSS one or more days • Principal phones parents • Principal follows up with teacher |

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| B | <p>Non-Compliance/ Defiance</p> <p>Refusing to work, not following directions.</p> <p>1J1- Leaving Class without permission</p> <p>1E1 - Refusal to work</p> <p>1G1 - Not following directives</p> | <ul style="list-style-type: none"> • Not a discipline referral • BIST Protocol/Steps <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process ▪ Submit Think Sheet to Ryan/Office • Privilege loss determined by teacher • Teacher phones parents | <ul style="list-style-type: none"> • Discipline Referral/Offense entered in Skyward by teacher • BIST Protocol/Steps <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process ▪ Submit Think Sheet to Ryan/Office • Privilege loss determined by teacher • Teacher phones parents with or without the principal (teacher's choice) <u>and shares that next incident is an ISS</u> | <ul style="list-style-type: none"> • Student meets with principal • Discipline referral entered in Skyward by teacher • BIST Protocol/ Steps/ <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process with adult involved • Teacher schedules time to meet with principal to develop a Protection Plan • Consequences determined by principal Generally results in ISS or OSS one or more days • Principal phones parents • Principal follows up with teacher | <ul style="list-style-type: none"> • Student meets with principal • Discipline referral entered in Skyward by teacher • BIST Protocol/ Steps/ <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process with adult involved • Teacher schedules meeting with principal to meet to review/adjust Protection Plan • Consequences determined by principal Generally results in ISS or OSS one or more days • Principal phones parents • Principal follows up with teacher |

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| C | <p>Inappropriate</p> <p>Horseplay/roughhousing</p> <p>Inappropriate language</p> <p>2C5 - Profanity/ Obscene Language</p> <p>2F5 - Excessive Inappropriate Activity</p> | <ul style="list-style-type: none"> • Not a discipline referral • BIST Protocol/Steps <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process ▪ Submit Think Sheet to Ryan/Office • Privilege loss determined by teacher • Teacher phones parents | <ul style="list-style-type: none"> • Discipline Referral/Offense entered in Skyward by teacher • BIST Protocol/Steps <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process ▪ Submit Think Sheet to Ryan/Office • Privilege loss determined by teacher • Teacher phones parents with or without the principal (teacher's choice) <u>and shares that next incident is an ISS</u> | <ul style="list-style-type: none"> • Student meets with principal • Discipline referral entered in Skyward by teacher • BIST Protocol/ Steps/ <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process with adult involved • Teacher schedules time to meet with principal to develop a Protection Plan • Consequences determined by principal Generally results in ISS or OSS one or more days • Principal phones parents • Principal follows up with teacher | <ul style="list-style-type: none"> • Student meets with principal • Discipline referral entered in Skyward by teacher • BIST Protocol/ Steps/ <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process with adult involved • Teacher schedules meeting with principal to meet to review/adjust Protection Plan • Consequences determined by principal Generally results in ISS or OSS one or more days • Principal phones parents • Principal follows up with teacher |

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| D | <p>Disrespect</p> <p>Talking back and/or socially rude interactions toward classmates or staff.</p> <p>2B5 - Disrespect of Classmates or Staff</p> | <ul style="list-style-type: none"> • Not a discipline referral • BIST Protocol/Steps <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process ▪ Submit Think Sheet to Ryan/Office • Privilege loss determined by teacher • Teacher phones parents | <ul style="list-style-type: none"> • Discipline Referral/Offense entered in Skyward by teacher • BIST Protocol/Steps <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process ▪ Submit Think Sheet to Ryan/Office • Privilege loss determined by teacher • Teacher phones parents with or without the principal (teacher's choice) <u>and shares that next incident is an ISS</u> | <ul style="list-style-type: none"> • Student meets with principal • Discipline referral entered in Skyward by teacher • BIST Protocol/ Steps/ <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process with adult involved • Teacher schedules time to meet with principal to develop a Protection Plan • Consequences determined by principal Generally results in ISS or OSS one or more days • Principal phones parents • Principal follows up with teacher | <ul style="list-style-type: none"> • Student meets with principal • Discipline referral entered in Skyward by teacher • BIST Protocol/ Steps/ <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process with adult involved • Teacher schedules meeting with principal to meet to review/adjust Protection Plan • Consequences determined by principal Generally results in ISS or OSS one or more days • Principal phones parents • Principal follows up with teacher |

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| E | <p>Dishonest Behavior</p> <p>Being in possession of someone else's property without their permission.</p> <p>Academic misconduct and lying</p> <p><u>2J5 - Providing false information (Lying)</u></p> <p><u>1K1 - Cheating or Plagiarism</u></p> <p><u>*3C5 - Stealing/Theft)</u></p> | <ul style="list-style-type: none"> ● Student meets with principal ● Discipline referral entered in Skyward by teacher ● BIST Protocol/ Steps/ <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process with adult involved ● Consequences determined by principal- Generally results in loss of privileges ● Principal phones parents ● Principal follows up with teacher | <ul style="list-style-type: none"> ● Student meets with principal ● Discipline referral entered in Skyward by teacher ● BIST Protocol/ Steps/ <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process with adult involved ● Teacher schedules time to meet with principal to develop a Protection Plan ● Consequences determined by principal- Generally results in ISS or OSS one or more days ● Principal phones parents ● Principal follows up with teacher | <ul style="list-style-type: none"> ● Student meets with principal ● Discipline referral entered in Skyward by teacher ● BIST Protocol/ Steps/ <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process with adult involved ● Teacher schedules meeting with principal to meet to review/adjust Protection Plan ● Consequences determined by principal- Generally results in ISS or OSS one or more days ● Principal phones parents ● Principal follows up with teacher | <ul style="list-style-type: none"> ● Student meets with principal ● Discipline referral entered in Skyward by teacher ● BIST Protocol/ Steps/ <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process with adult involved ● Teacher schedules meeting with principal to meet to review/adjust Protection Plan ● Consequences determined by principal- Generally results in ISS or OSS one or more days ● Principal phones parents ● Principal follows up with teacher |

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| F | <p>Physical Aggression/Threats</p> <p><u>Intentionally</u> bumping, kicking, pushing, punching, hitting, spitting, choking, pulling hair, throwing/tipping/ shoving items/ material as a result of emotion</p> <p>Making verbal or written threats to cause bodily harm as a result of emotion.</p> <p><u>1B1 - Inappropriate Treatment of Materials</u></p> <p><u>3A5 - Fighting</u></p> <p><u>*3D5 - Threats</u></p> | <ul style="list-style-type: none"> • Student meets with principal • Discipline referral entered in Skyward by teacher • BIST Protocol/ Steps/ <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process with adult involved • Consequences determined by principal- Generally results in loss of privileges • Principal phones parents • Principal follows up with teacher | <ul style="list-style-type: none"> • Student meets with principal • Discipline referral entered in Skyward by teacher • BIST Protocol/ Steps/ <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process with adult involved • Teacher schedules time to meet with principal to develop a Protection Plan • Consequences determined by principal – Generally results in ISS or OSS one or more days • Principal phones parents • Principal follows up with teacher | <ul style="list-style-type: none"> • Student meets with principal • Discipline referral entered in Skyward by teacher • BIST Protocol/ Steps/ <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process with adult involved • Teacher schedules meeting with principal to meet to review/adjust Protection Plan • Consequences determined by principal- Generally results in ISS or OSS one or more days • Principal phones parents • Principal follows up with teacher | <ul style="list-style-type: none"> • Student meets with principal • Discipline referral entered in Skyward by teacher • BIST Protocol/ Steps/ <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process with adult involved • Teacher schedules meeting with principal to meet to review/adjust Protection Plan • Consequences determined by principal- Generally results in ISS or OSS one or more days • Principal phones parents • Principal follows up with teacher |

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| G | <p>Harassment</p> <p>Verbal or written name calling based on identity (sex, religion, race, culture, etc.)</p> <p>Inappropriate touching– Use 2F5 - Excessive Inappropriate</p> <p>Sexually suggestive comments Contact Ryan regarding the situation. Only utilize the codes below if a parent selects to go through the Policy AC process established by the district AND the student is found at fault.</p> <p>2O5 - Bullying/ Harassment-sex</p> <p>2P5 - Bullying/ Harassment-Race/Color</p> <p>2R5 - Bullying Harassment- Disability</p> <p>*3G5 Sexual Harassment</p> | <ul style="list-style-type: none"> • Student meets with principal • Discipline referral entered in Skyward by teacher • BIST Protocol/Steps <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process with adult involved • Teacher schedules time to meet with principal to develop a Protection Plan • Consequences determined by principal- Generally results in loss of privileges • Principal phones parents • Principal follows up with teacher | <ul style="list-style-type: none"> • Student meets with principal • Discipline referral entered in Skyward by teacher • BIST Protocol/Steps/ <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process with adult involved • Consequences determined by principal- Generally results in ISS or OSS one or more days • Principal phones parents • Principal follows up with teacher | <ul style="list-style-type: none"> • Student meets with principal • Discipline referral entered in Skyward by teacher • BIST Protocol/ Steps/ <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process with adult involved • Teacher schedules meeting with principal to meet to review/adjust Protection Plan • Consequences determined by principal- Generally results in ISS or OSS one or more days • Principal phones parents • Principal follows up with teacher | <ul style="list-style-type: none"> • Student meets with principal • Discipline referral entered in Skyward by teacher • BIST Protocol/ Steps/ <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process with adult involved • Teacher schedules meeting with principal to meet to review/adjust Protection Plan • Consequences determined by principal- Generally results in ISS or OSS one or more days • Principal phones parents • Principal follows up with teacher |

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| H | <p>Bullying</p> <p>Repeatedly calling mean names, making fun of, or teasing in a hurtful way, intimidation.</p> <p>Ignored or socially excluded other students on purpose to be hurtful, encouraged others not to like someone.</p> <p>2S5 - Bullying/ Harassment- Other</p> | <ul style="list-style-type: none"> • Student meets with principal • Discipline referral entered in Skyward by teacher • BIST Protocol/Steps <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process with adult involved • Consequences determined by principal- Generally results in loss of privileges • Principal phones parents • Principal follows up with teacher | <ul style="list-style-type: none"> • Student meets with principal • Discipline referral entered in Skyward by teacher • BIST Protocol/Steps/ <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process with adult involved • Teacher schedules time to meet with principal to develop a Protection Plan • Consequences determined by principal- Generally results in ISS or OSS one or more days • Principal phones parents • Principal follows up with teacher | <ul style="list-style-type: none"> • Student meets with principal • Discipline referral entered in Skyward by teacher • BIST Protocol/ Steps/ <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process with adult involved • Teacher schedules meeting with principal to meet to review/adjust Protection Plan • Consequences determined by principal- Generally results in ISS or OSS one or more days • Principal phones parents • Principal follows up with teacher | <ul style="list-style-type: none"> • Student meets with principal • Discipline referral entered in Skyward by teacher • BIST Protocol/Steps/ <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process with adult involved • Teacher schedules meeting with principal to meet to review/adjust Protection Plan • Consequences determined by principal- Generally results in ISS or OSS one or more days • Principal phones parents • Principal follows up with teacher |

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| I | <p>Weapon/Arson/ Combustibles</p> <p>Student is knowingly in possession of knives or guns (real or look alike), or other objects readily capable of causing bodily harm.</p> <p>*4F5 - Dangerous Weapons (Used only for possession of a real weapon)</p> | <ul style="list-style-type: none"> ● Student meets with principal ● Discipline referral entered in Skyward by teacher ● Teacher documents in order to track which step the student is on ● BIST Protocol/Steps <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process with adult involved ● Principal contacts District Admin ● Consequences determined by District Admin ● Principal phones parents ● Principal meets with District Admin then teacher and parents to implement Protection Plan | <ul style="list-style-type: none"> ● Consequences determined by District Admin | <ul style="list-style-type: none"> ● Consequences determined by District Admin | <ul style="list-style-type: none"> ● Consequences determined by District Admin |

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|---|---|---|---|---|---|
| J | <p>Extreme Property Damage</p> <p>Student performs excessive and costly damage or vandalism to the school or school property.</p> <p>*3B5 - Vandalism</p> | <ul style="list-style-type: none"> • Student meets with principal • Discipline referral entered in Skyward by teacher • Teacher documents in order to track which step the student is on • BIST Protocol/Steps <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process with adult involved • Consequences determined by administrator • Principal phones parents • Principal follows up with teacher | Administration will determine consequences | Administration will determine consequences | Administration will determine consequences |

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| K | <p>Drug Use/ Possession</p> <p>Student knowingly in possession of or using tobacco, alcohol or illegal drugs</p> <p>*3J5 - Illegal Substance/ paraphernalia</p> | <ul style="list-style-type: none"> • Student meets with principal • Discipline referral entered in Skyward by principal • Teacher documents in order to track which step the student is on • BIST Language Protocol/Steps <ul style="list-style-type: none"> ▪ Reflection/Think Sheet/Process with adult involved • Principal contacts District Admin • Consequences determined by District Admin • Principal phones parents • Principal meets with District Admin then teacher and parents to implement plan | <ul style="list-style-type: none"> • Consequences determined by District Admin | <ul style="list-style-type: none"> • Consequences determined by District Admin | <ul style="list-style-type: none"> • Consequences determined by District Admin |

| | Type of Behavior | | | | |
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| L | <p>Truancy As defined by Kansas Law:-</p> <ol style="list-style-type: none"> 1. A child has THREE consecutive unexcused absences OR 2. Five unexcused absences in a single semester OR 3. Seven unexcused absences in a school year which the school considers unexcused a significant portion of the school day to begin the truancy process. <p>A “significant portion” of the school day is determined by the school district policy.</p> | <p>BA Office Staff phones parent when the parent does not contact the school about their child’s absence..</p> <p>Parent must return phone call to share information regarding the student’s absence to determine if it should be excused or unexcused.</p> <p>It is essential parents return phone calls the same day or the absences must be recorded as unexcused.</p> | <p>BA Office Staff will send a letter to families who have a child that has logged three unexcused absences with a reminder that BA is required by the state of Kansas to report students as truant who have <u>3 consecutive unexcused absences in a semester OR 5 unexcused absences in a semester OR 7 total unexcused absences in a school year.</u></p> | <p>BA Office Staff will send a letter to families once they have reached the limitations as issued by the state of Kansas’ Truancy Law (stated in column two).</p> <p>Any additional unexcused absences would require BA to report the student as truant to the Johnson County District Attorney’s Office (as part of being a state mandated reporter)</p> | <p>It is important to note that excessive unexcused tardies can result in unexcused absences, further resulting in truancy violations and mandated reporting.</p> <p>10 tardies = 1 Unexcused absence</p> |

This rubric provides as a guideline for recommendation of consequences.

Please know that adjustments can and should be made in certain circumstances.

Administration reserves the right to make adjustments as needed to the above document.