

# Future Ready Skills Assessment



**Student Name:**  
**Supervisor Name:**

**School:** BHS or JBHS  
**Supervisor Email:**

**Academy:** BA / EA / MA  
**Date:**

## Directions

Evaluate and provide feedback on your student’s skill level and development throughout the experience. Please be objective and candid in your assessment. Your responses will help the student identify their strengths and areas of improvement as they grow professionally.

## PART 1: HIREABILITY FRAMEWORK

Rate your student’s performance on these key hireability skills. Select the appropriate agreement rating for each statement. If you did not observe a particular skill, please mark as “Neutral” and explain in the comment box. **Your submission of the Future Ready Skills Assessment is also the mechanism by which the student will receive credit for completing the experience.**

Collaboration	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
Contributes to the work of the team and supports others					
Actively looks to resolve areas of disagreement or conflict through discussion					

Communication	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
Actively listens to understand and asks clarifying questions					
Presents information in an organized manner that serves purpose of message, context, and audience					

Problem Solving	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
Unpacks problems into manageable parts					
Generates multiple potential solutions to problems using relevant and factual information to guide decisions					
Identifies new and more effective ways to solve problems					

Initiative & Self-Direction	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
Demonstrates receptiveness to performance feedback and adapts appropriately					
Stays calm, clear-headed, and unflappable under stress					
Works independently and seeks out information to complete tasks					

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Social Awareness	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
Takes responsibility for one's own actions and does not blame others					
Demonstrates awareness of social and ethical situations					
Considers the feelings and needs of others when making decisions or performing tasks					

Planning For Success	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
Manages time well and does not procrastinate, getting work done on time					
Arrives on time and is rarely absent without cause					

Hireability	Yes	No
I am willing to serve as a reference for future opportunities		
Based on your assessment the student's overall career readiness level is:		

A student's career readiness level is calculated based on the average rating of each skill statement. The levels are:

- Strongly Disagree: Room for Growth
- Disagree: Emerging
- Neutral: Moderate
- Agree: Skilled
- Strongly Agree: Expert

This rating doesn't affect the student's completion of the experience and is meant to give them a summary of their skill level.

## PART 2: POSITION-SPECIFIC SKILLS

List one to three position-specific skills of particular significance in your industry, occupation, workplace, or project that the student was clearly expected to demonstrate during the experience. Examples could include programming, coding, or project management. Please do not repeat the skills already assessed. This is **optional**.

Skill	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree

## PART 3: KEY STRENGTH AND OPPORTUNITY FOR GROWTH

**Key Strength:** Everyone has at least one. Tell the student about a key strength they demonstrated or leveraged. Keep your answer text message sized.

**Opportunity for Growth:** Tell the student an area where they can further develop their skills and/or knowledge. Keep your answer text message sized.