



# MY FUTURE READY SKILLS



Getting a sense of where you are in developing the six Future Ready Skills will help you identify your strengths as well as areas you want to continue working on. Completing this self-assessment at least once a year will help you keep moving forward towards being ready to make the most of every career opportunity.

Collaboration	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
I can contribute to the work of the team and support others					
I can resolve areas of disagreement or conflict through discussion					

Communication	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
I can listen to understand and ask clarifying questions as needed					
I can present information in an organized manner that serves the purpose of the message, context, and audience					

Problem Solving	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
I can break problems into manageable parts					
I can generate multiple potential solutions to problems using relevant and factual information to guide my decisions					
I can identify new and more effective ways to solve problems					

Initiative & Self-Direction	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
I am receptive to feedback on my performance and adapt appropriately					
I can stay calm, clear-headed, and unflappable under stress					
I can work independently and seek out information I need to complete tasks					





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Social Awareness	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
I take responsibility for my own actions and do not blame others					
I adapt to different social environments and cultures and maintain integrity and honesty in all situations					
I consider the feelings and needs of others when making decisions or performing tasks					

Planning For Success	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
I manage my time well and do not procrastinate, getting work done on time					
I arrive on time and am rarely absent without cause					

My top skills <i>(list 2-3)</i>

Skills I want to improve <i>(list 2-3)</i>

