

**BFA Work-Study Program  
Job Approval Application 2024-2025**

**Student** \_\_\_\_\_ **Age** \_\_\_\_ **Work-Study Advisor** \_\_\_\_\_

Before beginning to receive work-study credit, the student must seek the approval of the work-study committee for the student's employment. This approval must be obtained every time the student starts a new position. Failure to secure the approval of the work-study committee may result in non-credit for the student's work experience.

To be completed by the student:

Place of work:

Job title:

Supervisor:

Mailing address (work):

Phone number (work):

Job description:

Signed \_\_\_\_\_

Date \_\_\_\_\_

---

To be completed by parent:

I, \_\_\_\_\_, am aware of the circumstances of my child's job (or volunteer position), and I approve of the place of work and the nature of the work.

Signed \_\_\_\_\_

Date \_\_\_\_\_

---

To be completed by employer/supervisor:

I, \_\_\_\_\_, certify the accuracy of the above information, and that the work environment of the student named above is safe and appropriate for a teenager (i. e. in compliance with laws and standards that apply to workers of the student's age).

Signed \_\_\_\_\_

Date \_\_\_\_\_