1920 West Clark Avenue Burbank, CA. 91506
(818) 729-6900 Fax (818) 729-6981

Good afternoon John Burroughs students, families, faculty and support staff. Please see the weekly updates below;

This week's bell schedule:

Monday October 16, we will be on an "AE" schedule.

Tuesday October 17, we will be on a "Traditional" schedule.

Wednesday October 18, we will be on an "AE" schedule.

Thursday October 19, we will be on an "AE" schedule.

Friday October 20, we will be on a "Traditional" schedule.

Pick up / Drop Off Policy: We at the front office are asked daily how to get students out of school early, and what to do if they arrive late. Here are our policies. These apply only to our site, and other schools may have different policies.

Policies for Students Leaving Campus Early:

Students must have an Off-Grounds pass from the office in order to leave campus. Leaving school without permission is treated as a truancy and those periods will be unexcused.

When picking students up early from school, please send a note with them in the morning and have them bring the note into the main office to trade for an Off-Grounds pass. Once your child has the Off-Grounds pass, they can meet you at your car and you won't need to come into the office to get them.

If you can't send a note with your child, it is required that you come to the office to sign them out.

We don't accept phone calls and emails to allow students to leave campus.

If your child is sick, tell them to go to the nurse's office. The nurse will contact you to pick up your child.

Policies for Students Arriving Late:

If your student arrives late to school, they must check in with the main office before heading to class.

Please write a note explaining why they were late and have them bring it to the office before they go to class. If they were at a medical appointment, the doctor's note can be used in place of your hand-written note.

We will show them how to time-stamp the note so we can excuse them for the time before they arrived at school.

John Burroughs High School Office Hours: Monday through Friday, 7:30 AM – 4:00 PM.

School IDs and Burbank Public Library - Did you know that your school ID card is also your library card at both the school library and the Burbank Public Library? Buena Vista branch is walking distance from school and a valuable resource. BUSD students can log in on the website BurbankLibrary.com to search the catalog, place books on hold, renew books they have checked out and much more. Log in for the public library has changed this year. Your user name will be your full ID# and your password is the last five digits of that number. Any questions, you may see Mrs. Grene in the school library or ask a librarian at the public library.

Kenny Knoop, M.Ed.

Principal, John Burroughs High School