Burbank Unified School District

Petition for Staff Consideration

Student Name _____ Date:_____

Grade_____ School _____ Counselor _____

Request:

☐ Petition to receive partial credits.

☐ Petition to receive credits by examination.

☐ Petition to waive a class or requirement (documentation required).

☐ Petition to receive credit for a class taken outside the district.

☐ Petition to receive 5th year of high school (ELD Only)

☐ Other

_____
_____
_____

Total Credits to date (Please attach recent transcript)_____

Credits in Progress _____

Counselor Signature _____

☐ Approved ☐ Denied

Assistant Principal _____ Date _____

☐ Approved ☐ Denied

Director of Secondary Education_____ Date _____

_____
_____
_____
_____

If courses were taken at a college:

Name of college _____

Course (s) to be taken _____

I accept the responsibility for obtaining an official letter and subsequent final transcript for the college indicating that the above courses were to satisfy high school graduation requirements and for returning them to the counseling office.

Parent Signature (or student if over 18 years of age)_____