

2024-2025
Arrival, Dismissal,
& Traffic Plan



Every Child's Safety First!

Murry Fly Arrival/Dismissal/Traffic Plan

Welcome back to an exciting 2024-2025 school year! Please read the plan carefully and help us ensure the safety of our students by following the rules and routines below:

1. Pre-K, Kinder and 3rd-5th grade students should be in their classrooms and 1st and 2nd grade students are to be in their designated area in the cafeteria/gym by 7:40 a.m. Announcements start at 7:45 a.m in their classrooms.
2. Students arriving after 7:45 a.m. will be counted tardy. **Parents will be asked to park and come to the office with the student.**
3. Tardies are documented in the ECISD system. Three or more tardies prevent students from earning a Perfect Attendance Award.
4. Student dismissal starts at 3:20 p.m. Please review Murry Fly's Traffic Flow Map on the last page of this document.
5. Parents must show the student's pick-up card at Dismissal. ***Students will not be released if the parent/adult does not have the pick-up card with the student's name.*** Each family will receive 2 student pick-up cards at the beginning of the year. If you need these cards replaced, you will need to contact the office for a duplicate.
6. School staff will be monitoring each entrance. Parents will need to say their goodbyes at the door.
7. Please avoid cell phone use, texting, and any other electronic device while driving through the designated pick-up areas.
8. Parents are strongly encouraged to use the drive up procedures.

Morning Drop-Off (Doors open at 7:15AM):

- Circle Drive at Front Entrance on Westview Dr- 3rd, 4th and 5th grade:
 - All traffic will enter through east entrance on Westview and exit through west exit on Westview (see map).
 - Pull forward all the way to the cone in the pull-thru to unload student.
 - Parents are asked to proceed to exit and not wait/watch as students enter the building .
 - Staff members will be available to greet students and see that they enter the building safely.
 - Students will walk into the building and report directly to their classrooms.
 - Please alternate with the cars exiting the back drop off in order to prevent backup.
- Side Drop-Off: *The PreK-Kinder doors will be open for all PreK-K students directly to their classrooms. 1st and 2nd will enter directly to the cafeteria/gym.*
 - All traffic will enter through the parking lot entrance off of Westmark St and exit on Westview
 - Pull forward all the way and stay in your vehicle while your students get off (1st , 2nd grade and older siblings only.)
 - Parents are asked to proceed to exit and not wait/watch as students enter the building.
 - Staff members will be available to greet students and see that they enter the building safely.
 - 1st and 2nd grade students will walk into the building and report directly to the cafeteria/gym, older siblings will go directly to their classrooms.
 - Pre-K and Kinder parents must get down and walk their student to the correct entrance. Teachers and staff will be there to escort them to their classrooms.
 - Please alternate with the cars exiting the front drop off in order to prevent backup.

- Bus Students:
 - Bus students are dropped off at the front of the school. Please do not block the area marked “No Parking Any Time”.
 - Parents cannot drop students off in this area.

After-School Pick-up (Dismissal starts at 3:20 for all grade levels):

Parents must show the student’s pick-up card at Dismissal. Students will not be released if the parent/adult does not have the pick-up card with the student’s name.

- 3rd-5th grade: Circle Drive at Front Entrance
 - All traffic will enter through east entrance on Westview and exit on the west exit on Westview (see map)
 - Place your child’s pick-up card on the dashboard or passenger side window for easy viewing
 - Pull forward in the pull-thru all the way to the cone, a staff member will read your pick-up card and call student to the loading area
 - Once your child is in the vehicle, carefully exit the parking lot on Westview
 - Please alternate with the cars exiting the back pick up in order to prevent backup
- PreK, Kinder, 1st and 2nd grade: Side Area
 - Pre-K and Kinder students will be picked up from the corresponding doors (see map). They will not be called for car pick-up. An adult will need to park and pick up the Pre-K and Kinder students directly from the corresponding doors for the safety of his/her child.
 - 1st and 2nd grade parents will drive up using the pull-thru to pick up their students.
 - All traffic will enter through the parking lot entrance off of Westmark St and exit on Westview (see map)
 - Place your child’s pick-up card (name of teacher and child’s name) on the dashboard or passenger side window for easy viewing
 - Pull forward all the way up to the cone in the pull-thru, a staff member will read your pick-up card and call student to the loading area
 - Parent will carefully pull-up to the loading zone
 - Once your child is in the vehicle, carefully exit parking lot on Westview
 - You may only exit to the right (no left turns please)
 - Please alternate with the cars exiting the front pick up in order to prevent backup
- Special arrangements for 3rd -5th grade students picked up with PreK-2nd grade siblings:
 - At 3:10, 3rd-5th grade siblings will proceed to the younger siblings (PreK-K) classroom and wait to be picked up.
 - 1st and 2nd grade students’ older siblings will go to the cafeteria/gym to be called. Once siblings are called, they will walk together to the side pick-up area to their parents or the pull thru.
 - In order to avoid confusion, please stay consistent with these arrangements, even if the younger sibling is absent or leaves early, they must go to the younger siblings classroom or cafeteria/gym.
- Bus Students:

- Bus students are loaded at the front of the school. Please do not block area marked “No Parking Any Time”
- In order to avoid confusion, please stay consistent with these arrangements

Incllement weather:

If weather conditions such as rain, flood, snow, lightning, hail, strong winds, or very low temperatures occur, the dimissal area will follow the same procedures.

After School Transportation Changes:

Please contact the school by 2:00 pm. if the after school pick-up plan for your child changes. This will allow our office staff enough time to notify the teachers of the change. You may also send a note with your child to give to his/her teacher regarding any after school transportation changes. No after school transportation changes will be made without a phone call or a note from a parent. This will prevent students from making their own plans.

Late Pickups:

- Any student who has not been picked up by 3:40 pm will be brought to the office and remain there until the parent comes in to sign him/her out
- Late pick-ups will be documented
- After three late pickups are documented, a report may be made to the ECISD Security Department who will handle the problem from that point. Please know that this is in the best interest and safety of each child.

At Murry Fly, it is our goal to maintain the safety of our students. It is essential that parents use the attached map to plan the pick up procedures and locations with their children prior to the start of school. If you have any questions or concerns, please call the office at 432-456-1269.

At Murry Fly we are committed to providing your child a safe and successful environment. We appreciate your assistance in embracing and following this traffic plan.

Sincerely,

Christina Salinas
Principal

Jean Villarreal
Assistant Principal

Lalonnie King
Assistant Principal

Ector County ISD does not discriminate on the basis of gender, age, race, nationality, religion, disability, socio-economic standing, or non-proficiency in English language skills in providing educational services for students' benefits.

Traffic Flow Map for Murry Fly Elementary



DISMISSAL/AFTERNOON MAP



Parents of Pre-K and Kinder students and their siblings must park and get down to pick-up students. Parents of 1st and 2nd grade students and their siblings must drive through the line to pick-up students on N. Knox Avenue side of the building.

3rd, 4th, and 5th grade parents must drive thru the line to pick up students in front of the building on W. Westview Drive.

BUS AREA ★