

**ATTENTION: all students not previously enrolled in the mail&ride school commutation program.**

**Do not complete this form until you have set up a TrainTime account with Metro North.**

Make your ride to school on Metro-North even easier by signing up for our TrainTime Mail&Ride School Commutation Program in time for your 2024-2025 school year.

Joining this paperless service will eliminate the need for you to obtain a signed monthly Application for Student School Ticket.

After you have been registered by the LH administrator, your parent/guardian will receive two emails: one will contain the instructions and one will contain the pin code.

Any question(s) about the Metro-North's TrainTime Mail&Ride Program, please call Customer Service at: 212-340-3288 or e-mail [mailride@mnr.org](mailto:mailride@mnr.org)

Please fill in the information below and return the completed form to Lauralton Hall as soon as possible to start you on your way to conveniently receiving your student commutation electronic tickets.

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Student's First Name	MI	Student's Last Name	
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Street Address	City	State	Zip
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Parent's Home Phone	Parent's Cell Phone
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Parent's Email Address (required)

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TrainTime Account ID (required)

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Origination Station	Destination Station
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I certify that the above-named person is my child (or ward) and that the above statements are correct.

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Signature of Parent or Guardian	Date
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