

Minutes of the Regular Meeting of the Aurora City Schools Board of Education of June 24, 2024

Call to Order:

The meeting was held at the Conference Center 119 W. Pioneer Trail and called to order at 7:00 p.m.

Mr. Acomb and Mrs. Schneider were absent. All other Board members were present.

Acknowledgement of Visitors and Hearing of Public

Deb Conti 234 S. Chillicothe Rd., Aurora, Ohio addressed the Board regarding the proposed bond issue for school construction including traffic and storm water concerns and the term of the proposed bond issue.

24-142

Approval of Minutes

The minutes of the Special Meeting of May 18, 2024 and the Regular Meeting of May 20, 2024 were approved.

Moved by: Mr. Sabulsky

Seconded by: Mrs. Klich

Roll Call Vote:

Yes: Mr. Sabulsky, Mrs. Klich, Mrs. Mehallis

Absent: Mr. Acomb, Mrs. Schneider

No: None: motion carried

Superintendent/Assistant Superintendent Reports

There were no Superintendent/Assistant Superintendent Reports

Treasurer's Report/Recommendations

For the month of May, expenditures exceeded revenues by \$3,247,949. This decreases the general fund cash balance to \$17,273,112 after the eleventh month of the fiscal year. For the month of May, revenues were 15.75% greater than projected while expenditures were 2.24% greater than projected.

On the revenue side, the balance of the first half 2023 real property tax receipts totaling \$930,386 along with the public utility tangible personal property tax receipts for 2024 totaling \$41,341 were received from the Summit County Fiscal Officer. With the receipt of these local taxes, the District has received all of its local property taxes for FY24. The total amount of local taxes received for FY24 is \$36,015,010 which is a \$3,307,831 increase over FY23 mainly as a result of the passage of the 5.9 mill operating levy in November 2023.

On the expenditure side, May was a three-pay month increasing the Personnel Services costs. Purchased Services includes a \$49,364 payment to the Chagrin Falls Board of Education for vocational education tuition (Performing Arts). Supplies and Materials costs are \$155,576 greater than projection for the year largely as a result of supplies for the operation and repair of buildings being \$110,259 greater than FY23.

Thus far for the fiscal year, revenues are \$189,428 greater than projected and expenditures are \$232,110 greater than projected. Overall, this results in an unfavorable variance of \$42,682 after the eleventh month of the fiscal year.

The total cash balance for all funds is \$19,653,814.78 with the general fund having a cash balance of \$17,273,111.78. This overall cash balance is \$3,455,571.68 less than that at the end of April which can be accounted for by:

The \$3,247,949 excess of expenditures over revenues in the general fund.

Real Estate and Tangible Personal Property Tax receipts to the Bond Retirement

Fund of \$29,908 and to the Permanent Improvement Fund of \$21,468.

□ \$96,119 interest payments to Zions Bank and Huntington National Bank from the Bond Retirement Fund (Fund 002 SCC 9208) for the School Improvement Bonds.

□ \$3,697 interest payment to Huntington National Bank from the Permanent Improvement Fund (Fund 003) for the Leighton Elementary COPs.

□ Expenditures over revenues of \$63,061 out of the Rotary Fund (Fund 014) for testing.

The Final Appropriation for FY24 and Appropriation Amendment Resolutions include modifications to the appropriations needed to balance out the expenditures and encumbrance carryovers for the fiscal year. All of the advances will be returned to the general fund at the beginning of the next fiscal year.

The Permanent Appropriation Resolution for FY25 is for permanent appropriations for the 2024-25 fiscal year. The general fund appropriation is based upon the latest five-year forecast approved in May. Other fund level appropriations are based upon anticipated revenue and expenditure levels which are closely related to the FY24 levels.

24-143

Approve Financial Statements and Reports

WHEREAS the financial statements and reports (including revenues, disbursements, and balances) for the funds herein specified have been presented to the members of the Board at least two days prior to the meeting:

General Fund	Dated: 5/31/24
Student Activity Fund	Dated: 5/31/24
Categorical Funds	Dated: 5/31/24
Investments	Dated: 5/31/24
Debts	Dated: 5/31/24

WHEREAS the members of the Board have had an opportunity to inquire about any revenue, disbursement, balance, or report;

WHEREAS the public may review such documents in the treasurer's office and the annual financial statements and reports are part of the permanent records of this school district; and

WHEREAS disbursements are prohibited by statute from exceeding the amount appropriated by the Board;

NOW, THEREFORE, BE IT RESOLVED under the provisions of ORC 3313.18 and ORC 3313.47, the financial statements and reports are approved as presented insofar as the disbursements are legal expenditures within the appropriated amounts.

Moved by: Mrs. Klich

Seconded by: Mrs. Mehallis

Roll Call Vote:

Yes: Mrs. Mehallis, Mrs. Klich, Mr. Sabulsky

Absent: Mr. Acomb, Mrs. Schneider

No: None: motion carried

24-144

Resolution to Approve Final Appropriations

WHEREAS it is necessary to adopt a final appropriations measure for the fiscal year 2023-24; and

WHEREAS an accurate certificate of estimated resources has been received from the county auditor,

NOW, THEREFORE, BE IT RESOLVED that under the provisions of ORC 5705.38, the annual appropriations measure as heretofore attached for the current fiscal year is hereby adopted;

BE IT FINALLY RESOLVED that this annual appropriations measure shall be prepared and distributed by the treasurer in such form as the auditor of state prescribes.

Moved by: Mrs. Mehallis

Seconded by: Mrs. Klich

Roll Call Vote:

Yes: Mrs. Klich, Mrs. Mehallis, Mr. Sabulsky

Absent: Mr. Acomb, Mrs. Schneider

No: None: motion carried

24-145

Approve 2024-25 Permanent Appropriations

WHEREAS it is necessary to adopt an appropriations measure for the fiscal year 2024-25; and

WHEREAS an accurate certificate of estimated resources has been received from the county auditor,

NOW, THEREFORE, BE IT RESOLVED that under the provisions of ORC 5705.38, the annual appropriations measure as heretofore attached for the current fiscal year is hereby adopted;

BE IT FINALLY RESOLVED that this annual appropriations measure shall be prepared and distributed by the Treasurer in such form as the Auditor of State prescribes.

Moved by: Mrs. Mehallis

Seconded by: Mrs. Klich

Roll Call Vote:

Yes: Mrs. Klich, Mr. Sabulsky, Mrs. Mehallis

Absent: Mr. Acomb, Mrs. Schneider

No: None: motion carried

24-146

Approve Appropriation Amendments (Transfers and Advances)

WHEREAS funds must be formally appropriated into items ("accounts") by the Board before funds are permitted to be expended; and

WHEREAS when an appropriations item ("account") has insufficient funds to meet future expenditures an advance/transfer of funds is necessary.

NOW, THEREFORE, BE IT RESOLVED that under the provisions of ORC 5705.40, the appropriations measure heretofore adopted is hereby amended as set forth below or on the attachment;

BE IT FINALLY RESOLVED that the amended appropriations measure shall be prepared and distributed by the treasurer in such form as the auditor of state prescribes.

Transferred from:

Amount:	Fund SCC:	Description:
\$ 52,494.28	001-0000	General Fund
\$ 30,000.00	003-0000	Permanent Improvement Fund
\$ 12,494.28	300-901C	Athletic Camps
\$ 1.10	451-9220	Pub School Connectivity
\$ 224.90	451-9221	Pub School Connectivity
\$ 395.50	451-9223	Pub School Connectivity

\$ 1,000.75	551-9223	Title III - LEP FY23
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Transferred to:

Amount:	Fund SCC:	Description:
\$ 12,494.28	001-0000	General Fund
\$ 40,000.00	300-901A	Athletics
\$ 30,000.00	003-9018	P.I Turf/Track
\$ 1,510.97	300-9011	Cheerleading - Camp
\$ 2,519.52	300-9012	Cross Country - Camp
\$ 2,905.53	300-9013	Football - Camp
\$ 253.35	300-9014	Golf - Boys - Camp
\$ 613.91	300-9015	Golf - Girls - Camp
\$ 2,934.08	300-9016	Soccer - Boys - Camp
\$ 223.84	300-9017	Soccer - Girls - Camp
\$ 1,128.13	300-9018	Volleyball - Camp
\$ 404.95	300-9019	Tennis - Girls - Camp
\$ 621.50	451-9224	Pub School Connectivity
\$ 1,000.75	551-9224	Title III - LEP FY24

Advance from:

Amount:	Fund SCC:	Description:
\$631,858.74	001-0000	General Fund

Advance to:

Amount:	Fund SCC:	Description:
\$ 25,000.00	006-0000	Food Service
\$ 1,200.00	007-9003	Staff Lounge - Craddock
\$ 1,300.00	014-9002	Rotary - High School
\$ 1,200.00	200-914A	Newspaper - High School
\$ 4,400.00	200-918A	Ski Club - High School
\$ 200.00	200-953A	Class of 2023
\$ 1,100.00	200-955A	Class of 2024
\$ 2,200.00	200-960A	Class of 2026
\$ 100.00	200-961A	Class of 2027
\$175,000.00	300-901A	Athletics
\$ 12,650.00	507-923F	ARP ESSER III FY24
\$345,000.00	507-924F	ARP ESSER SAS FY24
\$ 48,000.00	516-9224	IDEA-B FY24
\$ 3,318.74	551-9224	Title III - LEP FY24
\$ 11,190.00	587-9224	Early Child Spec Ed FY24

Moved by: Mr. Sabulsky

Seconded by: Mrs. Klich

Roll Call Vote:

Yes: Mrs. Klich, Mr. Sabulsky, Mrs. Mehallis

Absent: Mr. Acomb, Mrs. Schneider

No: None: motion carried

24-147

Accept Gift and Contributions

RESOLVED THAT

the Aurora Board of Education accept the following donations and in so doing hereby acknowledge the positive and supportive activities of those listed:

Charities Aid Foundation donated \$524.00 to Boys Tennis Program.

Alfred Beckstrom donated a 3D printer to Harmon valued at \$300.00

Aurora Sports Boosters donated \$55,000.00

Moved by: Mrs. Klich

Seconded by: Mrs. Mehallis

Roll Call Vote:

Yes: Mrs. Klich, Mrs. Mehallis, Mr. Sabulsky

Absent: Mr. Acomb, Mrs. Schneider

No: None: motion carried

24-148

Accept Resignations

RESOLVED THAT

the Aurora Board of Education accepts the **resignation/retirement** of the following staff members and/or positions.

Shannon Gagel

Gifted Coord & Interv

Resignation effective at the end of the 2023-24 school year

Eighteen years of service to the district.

Adriana Changet

LES Interventionist

Resignation effective at the end of the 2023-24 school year

One year of service to the district

Terri Karn

LES Pareducator

Resignation effective at the end of the 2023-24 school year

One year of service to the district

Moved by: Mr. Sabulsky

Seconded by: Mrs. Klich

Roll Call Vote:

Yes: Mrs. Mehallis, Mrs. Klich, Mr. Sabulsky

Absent: Mr. Acomb, Mrs. Schneider

No: None: motion carried

24-149

Approve Introductory Appointment of Support Staff

RESOLVED THAT

the Aurora Board of Education appoints the following **support staff member** as indicated for an introductory period of 100 work days' contingent upon full and complete compliance with all State of Ohio and Aurora Board of Education employment eligibility criteria:

Erin Toler

MES Building Secretary

Effective: August 1, 2024

Amount: Building Secretary, EL 2

Fund: General

Moved by: Mr. Sabulsky

Seconded by: Mrs. Klich

Roll Call Vote:

Yes: Mrs. Mehallis, Mrs. Klich, Mr. Sabulsky

Absent: Mr. Acomb, Mrs. Schneider

No: None: motion carried

24-150

Award Supplemental (District Personnel)

RESOLVED THAT

the Aurora Board of Education awards **supplemental contracts** to district personnel for the **2023-24** school year as follows, contingent upon full and complete compliance with all State of Ohio and Aurora Board of Education employment eligibility criteria, and paid from General Fund unless otherwise noted.

Paula Tice AHS Paraeducator Band activities Amt. Hrly Rate

Megan Watt AHS Music Theory Activity Amt: Intramural Hrly Rate

RESOLVED THAT

the Aurora Board of Education awards **supplemental contracts** to district personnel for the **2024-25** school year as follows, contingent upon full and complete compliance with all State of Ohio and Aurora Board of Education employment eligibility criteria, and paid from General Fund unless otherwise noted.

Paula Tice AHS Paraeducator Band activities Amt. Hrly Rate

Moved by: Mr. Sabulsky

Seconded by: Mrs. Klich

Roll Call Vote:

Yes: Mrs. Mehallis, Mrs. Klich, Mr. Sabulsky

Absent: Mr. Acomb, Mrs. Schneider

No: None: motion carried

24-151

Employ Specialists for 2024-25

RESOLVED THAT

the Aurora Board of Education approves the employment of the **following Specialists for the 2024-25** school year pending proper licensing and contingent upon full and complete compliance with all State of Ohio and Aurora Board of Education employment eligibility criteria:

Michelle Hart

LES Mathematics Specialist

Effective: August 15, 2024

Amount: \$32.45 per hour

Hours: 7.5 hrs/day

Funds: Federal Grant / General Fund

Megan Kozar

HMS Language Arts Specialist

Effective: August 15, 2024

Amount: \$32.45 per hour

Hours: 3.75hrs/day

Funds: Federal Grant/General Fund

Moved by: Mr. Sabulsky

Seconded by: Mrs. Klich

Roll Call Vote:

Yes: Mrs. Mehallis, Mrs. Klich, Mr. Sabulsky

Absent: Mr. Acomb, Mrs. Schneider

No: None: motion carried

24-152

Award Teachers One-Year Limited Contract

RESOLVED THAT

the Aurora Board of Education awards one-year limited **teaching contracts** to the following for the **2024-25** school year at the rate indicated paid from the General Fund and contingent upon proper certification and full and complete compliance with all State of Ohio and Aurora Board of Education employment eligibility criteria:

Katherine Snitzer LES 3 rd grade Teacher	100% FTE	Salary: BA+10, Step 1
Eric Johannisson HMS Interventionist	100% FTE	Salary: MA+20, Step 5
Lisa McClain HMS School Counselor	100% FTE	Salary: MA+20, Step 10
Rebecca Quinn LES Gifted Coord & Interventionist	100% FTE	Salary: MA+20, Step 29
Jamie Blakey LES Interventionist	100% FTE	Salary: BA, Step 8

Moved by: Mr. Sabulsky

Seconded by: Mrs. Klich

Roll Call Vote:

Yes: Mrs. Mehallis, Mrs. Klich, Mr. Sabulsky

Absent: Mr. Acomb, Mrs. Schneider

No: None: motion carried

24-153

Approve Revised Job Description for Gifted Interventionist and Coordinator

RESOLVED THAT

the Aurora Board of Education approves the revised job description for **Gifted Interventionist and Coordinator**

GIFTED INTERVENTIONIST AND COORDINATOR

This unique dual role is one that combines the responsibilities of a Gifted Coordinator and a Gifted Interventionist. In this position, you will be responsible for both overseeing the district's gifted education program and directly and/or indirectly working with identified gifted students.

Responsibilities:

Coordinator Duties (Approximately 70-80%)

- Lead the development, implementation, and continuous improvement of the district's gifted education program.
- Collaborate with administrators, teachers, and other stakeholders to identify student needs, develop program services, and ensure they align with state standards.
- Oversee the identification process for gifted students across all grade levels (K-12), as well as grade and subject level acceleration.
- Develop and maintain a program budget.
- Stay up-to-date on legislative activities, educational initiatives, and advancements in gifted education.
- Provide professional development to staff, parents, and community members on topics related to gifted education, especially Gifted PD to staff in need of training and Gifted Hours.
- Evaluate the effectiveness of the gifted program (including Policy and Regulations) and make adjustments as needed.
- Serve as a resource and advocate for gifted students and their families.

Interventionist Duties (Approximately 20-30%)

- Design and implement differentiated instruction and enrichment activities for identified gifted students.
- Instruct Gifted Students directly through push in or pull out models.
- Work with classroom teachers to ensure gifted students are challenged and engaged in the general education curriculum.
- Monitor student progress and adjust instruction accordingly.

- Collaborate with classroom teachers to develop and maintain Written Education Plans (WEPs) for gifted students.
- Communicate effectively with students, parents, and teachers regarding student progress and program goals.

Qualifications:

- Master's degree in Education or a related field, with a focus on gifted education preferred.
- K-12 Administrative or Supervisory Licensure preferred.
- State teaching license with K-12 Gifted Licensure.
- Experience working with gifted students.
- Strong knowledge of gifted education best practices.
- Excellent communication, collaboration, and organizational skills.
- Ability to develop and implement engaging curriculum.
- Passion for advocating for gifted students.

Benefits:

- Competitive salary and benefits package (ACSD Teacher Contract with 5 extended days).
- Opportunity to make a positive impact on the lives of gifted students.
- Work in a collaborative and supportive environment, while shaping the district gifted programming across multiple buildings.
- Opportunity for Professional Development through state and local agencies.

Note: The above description is illustrative of responsibilities and knowledge. It is not meant to be all inclusive.

6/2024

Moved by: Mr. Sabulsky

Seconded by: Mrs. Klich

Roll Call Vote:

Yes: Mrs. Mehallis, Mrs. Klich, Mr. Sabulsky

Absent: Mr. Acomb, Mrs. Schneider

No: None: motion carried

24-154

Approve Revised Substitute Pay Rates

RESOLVED THAT

the Aurora City Schools Board of Education approves the pay rate increase to the following

Substitute Positions effective 7/1/2024:

SUPPORT STAFF:

	<i>Old Hourly Rate</i>	<i>New Hourly Rate</i>
Sub Custodian/Maintenance	\$12.00	\$14.00
Sub Secretary	\$12.00	\$14.00
Sub Paraprofessional (student monitoring)	\$11.00	\$12.00
Sub Cafeteria/Courier	\$11.00	\$12.00
Sub Para-educator	\$11.50	\$12.00

CERTIFICATED STAFF:

Substitute Teacher (per day)	\$115.00	\$125.00
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Moved by: Mr. Sabulsky

Seconded by: Mrs. Klich

Roll Call Vote:

Yes: Mrs. Mehallis, Mrs. Klich, Mr. Sabulsky

Absent: Mr. Acomb, Mrs. Schneider

No: None: motion carried

24-155

Waive Career-Technical Training For Students in Grades Seven and Eight During the 2024-25 School Year

WHEREAS, R.C. section 3313.90 provides that the requirement for an Ohio public school district to provide career-technical education to students enrolled in grades seven and eight may be waived for a particular school year if the Board of Education adopts a resolution specifying the intent not to provide career-technical education to students enrolled in grades seven and eight for a particular school year and submits that resolution to the Ohio Department of Education.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Aurora City School District, hereby specifies its intent not to provide career-technical education to students enrolled in grades seven and eight during the 2024-25 school year.

BE IT FURTHER RESOLVED that the Board of Education of the Aurora City School District hereby directs the Superintendent or his designee to submit a copy of the resolution to the Ohio Department of Education prior to September 30, 2024 and to submit such other information necessary to effectuate this Resolution.

Moved by: Mrs. Klich

Seconded by: Mrs. Mehallis

Roll Call Vote:

Yes: Mrs. Klich, Mrs. Mehallis, Mr. Sabulsky

Absent: Mr. Acomb, Mrs. Schneider

No: None: motion carried

24-156

Approve Renewal of Food Service Contract

WHEREAS, the Aurora Board of Education approves the renewal contract of the Nutrition Group for the 2024-25 school year.

Moved by: Mr. Sabulsky

Seconded by: Mrs. Klich

Roll Call Vote:

Yes: Mrs. Klich, Mrs. Mehallis, Mr. Sabulsky

Absent: Mr. Acomb, Mrs. Schneider

No: None: motion carried

24-157

Approve Changes to the High School Handbook

WHEREAS, the Aurora Board of Education approves the Aurora High School Handbook as attached:

Updated Attendance Discipline Language:

Students are required by law to regularly attend school. A student shall not be absent from school or an assigned location for all or part of any school day without school authorization and parental consent, and shall be considered truant when he/she is absent from school for any portion of the school day. Excessive tardies shall also be considered truancy. After a student has accumulated 15 absences, a physician's note will be required for the absences to be excused.

Food/Drink Updated Language:

Food/Drink

Food and drink are not permitted in hallways or in individual classrooms unless approved by a teacher or an administrator. Food delivery is strictly prohibited unless being provided by a parent/guardian, and failure to comply may result in disciplinary action.

- A. Truancy (missing two (2) or more periods)- Students will be assigned a Saturday School Detention for their first truancy offense, and students will be assigned progressive discipline with each reoccurring offense.**
- B. Class/Study Hall cutting (unexcused absence from class or study hall/signing into school after 8:05 a.m.)- Students will be assigned a Saturday School Detention for their first class-cutting offense, and students will be assigned progressive discipline with each reoccurring offense.**
- C. Tardy to School (signing into school from 7:40 am – 8:05 am)- Students will be allowed two “warnings” if they come to school late (unexcused) before 8:05. Once students use both warnings, the administration will assign after-school detentions or Saturday School detentions depending on the frequency of the violation(s). Students arriving unexcused after 8:05 am will not receive a warning but will receive a Saturday School detention with progressive discipline assigned with each reoccurring offense.**

Academic Dishonesty Updated Language:

10. Academic Dishonesty

Academic integrity has always been and will continue to be important and valued at Aurora High School. Students are expected to maintain the highest standards of academic conduct. Academic dishonesty includes both cheating and plagiarism. Academic dishonesty is unfair to honest students as well as being detrimental to the dishonest student. At Aurora High School we expect students to demonstrate the integrity that is required in college and in the workplace.

Examples of academic dishonesty include, but are not limited to:

- Copying answers from another’s work or allowing someone to copy from your work.
- Copying and pasting text from online media or websites.
- Copying text from any printed material (books, magazines, newspapers, etc.) without citation.
- Paraphrasing (rewording or altering text and claiming it as your own).
- Using photo, video, and audio resources without permission or acknowledgement.
- Using the work of another student, family member, or any outside party without teacher permission.
- Purchasing or obtaining pre-written work from any individual or commercial source.
- Obtaining a translation from any individual or commercial source, including online translation services.
- Using a paper that was written for another class/purpose without both teachers’ permission.
- Giving or receiving assistance during an exam, test, or quiz.
- Obtaining advanced copies of tests.
- Removing answer booklets or answer keys.
- Using an electronic device to gain an unfair advantage in a testing situation.

Electronic Devices Updated Language:

13. Electronic Devices

Upon entering classrooms, students will place their cell phones in the teacher-designated storage areas where they will remain for the entirety of the class period unless the instructor grants permission for use. During class, no student shall be using or have “out” cellular phones, smart devices, or any other electronic equipment unless given permission by a staff member. Staff have the right to confiscate any electronic devices if they are out during class or causing a disruption to the learning environment at any time during school hours. Refusal to turn over a device may result in disciplinary action.

- a. First Offense – Returned to student
- b. Second Offense – Saturday School (2 hrs)

- c. Third Offense – Saturday School (4 hrs)
- d. Fourth Offense – One (1) day of In-School Restriction
- e. Fifth Offense – Three (3) days of In-School Restriction
- f. Sixth – Tenth Offense – Out-of-School Suspension

Head covering Updated Language:

Head covering - e.g. hats, hoods, caps, visors, scarves, bandanas, etc. should not be a distraction to the learning environment, and staff members have the discretion to require students to remove any head covering (unless for medical or religious/cultural purposes).

Out of School Suspension Updated Language:

1. The Superintendent of Schools, building principal, or assistant principal may suspend a student from school or class attendance for not more than 10 days. If at the time a suspension is imposed and there are fewer than ten school days remaining in the school year in which the incident that gives rise to the suspension takes place, the Superintendent may not apply any remaining part of this suspension to the following school year (per Ohio Revised Code Section 3313.66).

Moved by: Mr. Sabulsky

Seconded by: Mrs. Klich

Roll Call Vote:

Yes: Mrs. Klich, Mrs. Mehallis, Mr. Sabulsky

Absent: Mr. Acomb, Mrs. Schneider

No: None: motion carried

Discussion Items

There were no Discussion Items

Board Items

Mrs. Mehallis requested that the Board provide the appraisal forms for the Superintendent and Treasurer.

24-158

Adjournment

The meeting was adjourned at 7:26 pm.

Moved by: Mrs. Klich

Seconded by: Mr. Sabulsky

Roll Call Vote:

Mr. Sabulsky, Mrs. Klich, Mrs. Mehallis

Absent: Mr. Acomb, Mrs. Schneider

No: None: motion carried

Board President

Treasurer