

# BURBANK ADULT SCHOOL

## TRANSCRIPT REQUEST FORM

**\*\*There is a \$5.00 fee per transcript. Payment may be in cash or money order only, payable to Burbank Adult School\*\***

**Mail your request to:**

Burbank Adult School  
3811 W. Allan Avenue  
Burbank, CA 91505  
Attention: Registrar

<b>Date of Birth:</b> _____	<b>Month</b> _____	<b>Day</b> _____	<b>Year</b> _____
<b>Name:</b> _____	<b>Last</b>	<b>First</b>	<b>MI</b>
<b>Previous Names Used:</b> _____			
<b>Address:</b> _____	<b>City:</b> _____	<b>State:</b> _____	<b>Zip:</b> _____
<b>Telephone number:</b> ( ) _____	<b>Email address:</b> _____		

### STUDENT INFORMATION

**Did you graduate from Burbank Adult School?**  Yes  No  
(Only Burbank Adult School transcripts will be issued. Transcripts from other schools must be ordered from original sources.)

**Please indicate which you are requesting & approximate year of graduation:**  
 Transcript  Diploma  GED  Year: \_\_\_\_\_

**\*Please note:** Burbank Adult School only keeps GED transcripts for tests taken 1990 and before. All transcripts for tests taken after that may be requested by visiting [www.GED.com](http://www.GED.com)

**Were you in the military and/or overseas (LACCO) when you earned your diploma at Burbank Adult School?**  Yes  No

Number of copies requested: \_\_\_\_\_

**Send Transcripts to: (Name & Address)**

\_\_\_\_\_

\_\_\_\_\_

**Signature:** \_\_\_\_\_

<b>PAID ON:</b> _____
<b>STAFF:</b> _____