



Theodore Roosevelt Elementary
850 North Cordova Street
Burbank, California 91505
Phone: 818-558-4668 Fax: 818-955-7648

Fall Festival 2019

Dear Business Owner,

The Roosevelt PTA is soliciting donations for the Fall Festival Fundraiser, which will be held on Friday, October 18, 2019. This event raises money for PTA-sponsored events and programs for the school, such as the instrumental music and arts programs, school assemblies and field trips. A key element of the Fall Festival is the raffle for opportunity baskets, which are contributed by each class. Each class chooses a theme and puts together items to fill up their gift basket. The items may contain merchandise or gift certificates. At the end of the evening, a drawing is held for each basket. Last year, this portion of the festival raised approximately \$5,000.

In this time of great budget cuts to all of our schools, the generosity of our community is a vital component that continues to enrich our children's educational experiences. All donations are tax-deductible. If you are able to donate any merchandise or gift certificates for the baskets, we will provide you with a tax donation letter, which can be used for deductions. We will also provide a decal, which can be displayed in the window of your business that indicates you are a proud supporter of Roosevelt Elementary School to make the community aware of your generosity to our school. We have found that parents really appreciate all that local businesses do for our community school and try to frequent these businesses as reciprocal support.

Roosevelt Elementary PTA is a tax-exempt organization under Internal Revenue Service (IRS) Code 501 (c) (3). Our Non-Profit Tax Identification Number is 95- 6220940. Your Donation is tax deductible to the fullest extent of the law.

If you have any further questions, please feel free to contact the Fall Festival Chairpersons, Amanda Conti at amandanilesconti@gmail.com or Leigh Reason at leighreason@gmail.com or Basket Chair, Leigh Redman at leighredman78@gmail.com.

Thank you for your consideration.

Sincerely,

Sarah Redmond
President, Theodore Roosevelt Elementary PTA