

Roosevelt Elementary School Emergency Procedures At-A-Glance

Type of Emergency	Safety Response	Assembly Area	Reunification Location	Student Release	Important Reminders
<p>Earthquake</p> <p>This procedure will be used in the event of any discernable earthquake, however following evacuation, our response will vary depending on the size of the earthquake.</p>	<p>Students duck, cover, and hold, then evacuate to safety and await further instructions from school officials. A risk assessment will be conducted to determine when it is safe to return to classrooms.</p>	<p>Teddy Bear Park</p>	<p>If necessary, students will be reunified with parents/guardians at Teddy Bear Park (Avon Street entrance).</p>	<p>Students will be released to parents/guardians or other adults listed as emergency contacts.</p>	<p>In the event of a significant earthquake, fire, shelter-in-place, or lockdown emergency, please remain calm and remember that we have established procedures (drilled regularly) to maintain the safety of everyone at Roosevelt.</p>
<p>Fire</p> <p>This procedure will be used in the event of fire on or adjacent to campus.</p>	<p>Students evacuate to safety and await further instructions from school officials.</p>	<p>Teddy Bear Park</p>	<p>If necessary, students will be reunified with parents/guardians at Teddy Bear Park (Avon Street entrance).</p>	<p>Anyone picking up a child must be at least 18 years old and with ID.</p>	<p>Please be patient as we carry out these procedures. They are designed to maintain the safety and accountability of everyone at Roosevelt, however they will take time.</p>
<p>Shelter-In-Place</p> <p>This procedure will be used in the event of a weather, air quality, or other emergency resulting in the need for students to be indoors.</p>	<p>Students return to class, remain in doors, and await further instructions from school officials.</p>	<p>Classrooms and other Indoor Facilities</p>	<p>If necessary, a reunification location will be established on the primary playground between the Log Cabin and Main Building.</p>	<p>Be prepared for this process to take time.</p>	<p>In the event of a Lockdown emergency, do not attempt to enter our school as this presents additional safety risks to you and everyone at Roosevelt.</p>
<p>Lockdown</p> <p>This procedure will be used in the event of a targeted threat or danger to our school or to individuals within our school.</p>	<p>Students return indoors and remain on lockdown until further notice. School officials coordinate response with BPD and BUSD.</p>	<p>Classrooms and other Indoor Facilities</p>	<p>If necessary, a reunification location will be established in coordination with BPD and BUSD (location TBD).</p>		

**Parents will receive information about emergencies via automated messages through email, phone calls, and BUSD's app when it is possible to do so. Our first priority will be securing the safety of everyone at Roosevelt Elementary.*