

# CHAPEL HILL- CARRBORO

CITY SCHOOLS



## **Board of Education's Approved Budget**

**2017-2018  
August 17, 2017**

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# **BUDGET MESSAGE**

## **Chapel Hill – Carrboro City Schools 2017-18 Operating Budget Message**

The General Assembly and the Orange County Commissioners adopted their respective budgets in June. With state and local funding determined, the district developed its operational plan to cover state mandates, continuation needs, and expansion requests. The following information provides the details of our budget for 2017-18.

### **State Budget**

*Salaries and Benefits:* The General Assembly's state budget included raises for public school employees. Teachers will receive an average salary increase of 3.3% and classified and central office employees will receive a salary increase of \$1,000. The state budget also provides salary increases for principals and assistant principals, modified the state principal salary schedule significantly, and provided funding for principal bonuses. Bus driver salary increases were also provided separately based on the intent to raise their average rate of pay. The state also provided funding for teacher bonuses in select subjects based on student growth or performance and funding for salary differentials for new, highly qualified teachers, in hard to fill areas.

The state budget also established employer retirement and health insurance matching rates. Together, these state budget changes require adjustments to our local operational plan as the district must match salary increases for the local portion of teacher salaries and for all locally-paid employees.

The local budget recommendation includes funding to provide the state mandated raise for locally paid teachers and all other locally paid employees, including the increase in the local supplement for state-paid personnel, classified employees, and administrators' pay-for-performance. The local budget recommendation also includes funding for retirement and health insurance matches for locally paid staff.

The state budget reduced the central office allotment by \$26,404. Other program areas in the State budget were adjusted to reflect the projected increase in our student enrollment for 2017-18. The initial allotment of state funds totals \$65,592,230 which is a 4% increase over the initial state budget allotment for the prior school year.

*Project ADVANCE:* The state budget continues the advanced teaching roles pilot that includes Project ADVANCE. A total of \$7.2 million has been allocated to the Department of Public Instruction for this purpose. The district has received \$1.3 million in additional funding to continue the implementation of Project: ADVANCE and pay differentials for those employees who have completed the "learn" level requirements. This district has three years to spend the award.

### **Local Revenues**

The Orange County Commissioners adopted the county budget in June 2017. The county budget

includes a \$123 per-pupil increase and provides funding for additional charter school students. After accounting for increased enrollment from 2016-17, our 2017-18 county appropriation is \$48,530,521, an increase of \$2,141,544. The county budget also continues the dedicated funding stream for health and safety and as a result, the county will provide school resource officers in every middle school and high school and will provide nurses in every school in the district. After accounting for the inflationary increase in the special district tax (which was higher than originally anticipated due to the revaluation) and other revenues changes, the total increase in local revenues equal \$2,748,635.

The total local revenue increase of \$2,748,635 is available to address state mandates, continuation expenses, and budget requests. The following sections provide greater details.

*State Mandates:*

State mandates for employee raises and benefits must be included in our operational plan and include the following:

3.3% average teacher pay raise - including benefits, supplements	\$ 584,142
\$1,000 pay raise for classified and central office employees	1,123,020
Increase in employer state retirement match	270,000
Increase in employer health insurance match	<u>175,000</u>
Subtotal	\$2,152,162

*Continuation Recommendations:*

Funding priorities for the continuation of current services are as listed below:

*Middle School After School Program:* Last year, the district assumed responsibility for the middle school after school program since Communities in Schools of Orange County dissolved. Our middle school after school program is a free program offered to middle school students. In addition to providing a safe afterschool option for middle school students, our program provides instructional support, nutrition, recreation, and transportation. This is all provided at no cost to our students through a combination of local funds and a federal grant. The federal grant has now expired and we are not eligible for additional funding. Therefore, we have allocated \$240,000 to continue the middle school afterschool program.

*Instructional Supplies and Materials:* The district’s non-personnel allocations (instructional materials, supplies, postage and equipment) have not been adjusted for inflationary increases for the past several years. As a result of cost increases, schools have seen reduced purchasing power for student materials and supplies. We are increasing the supply and materials budget for schools by a small amount, .5% (\$116,473), to counter the continued erosion of purchasing power. This funding would be spread across our 20 schools on a per pupil basis.

*Custodial Contracted Cleaning:* This spring the district conducted a bid process for custodial contracted cleaning services that included an option for paying contracted employees a living wage. The base bid represents an increase over our current budget of \$211,000.

*Transportation TIMS Coordinator and GPS System:* Our transportation department struggled

greatly at the start of last school year. Turnover in staff combined with little prior investments in our infrastructure resulted in broken bus routes, missed bus stops, poor communication, and long bus rides that persisted far beyond the first few weeks of school. Our transportation department is asked to provide transportation for our regular program, Exceptional Children's programs, Pre-K, and 11 different magnet programs that transport students from across the entire district. We are providing financial support to address deficiencies and provide the transportation department with the resources it needs to safely and reliably transport our students to and from school and school events each day.

Last year the Board committed to an additional transportation information management position to provide reinforcement to our bus routing ability and the Board supported a new GPS software system that will provide enhanced communications with parents. The position and software contract require a budget allocation of \$90,000.

Specifically, the following four continuation items are included in our operational plan:

Middle school afterschool program funding	\$ 240,000
Inflationary increase to school instructional supplies	116,473
Custodial services contractual increase (base bid)	211,000
TIMS Coordinator position and GPS software	<u>90,000</u>
Subtotal	\$ 657,473

*Expansion Items:*

Finally, we have funded a limited number of expansion recommendations to support transportation safety needs. One is to provide our drivers with three professional development days at the start of the school year to practice their bus routes before the first day of school. We are also providing resources to properly maintain our fleet of activity buses (20 vehicles) and then leverage that position to maintain district maintenance vehicles. The expansion items are listed below:

Bus driver professional development (3 days to practice routes)	\$ 5,000
Bus mechanic to repair activity buses and district maintenance vehicles	50,000
Activity bus and vehicle repair parts	<u>50,000</u>
Subtotal	\$ 125,000

*Summary:*

The total additional local funding required to address state mandates and our continuation and expansion recommendations is \$2,934,635. This is \$186,000 over our local revenue increase of \$2,748,635. Therefore we recommend the following local reductions to balance our budget:

Support Services Contracted Services	\$ 150,000
Facilities Vehicle Maintenance	<u>6,000</u>
Subtotal	\$ 186,000

Support Services was responsible for the initial two years (model development and planning) of Project: ADVANCE. The Board provided \$150,000 in contracted services funding to support this strategic plan initiative. Now that the district is part of the state pilot and significant state

funding has been authorized by the General Assembly for pilot districts, this local funding is no longer needed and can be cut.

Provided the Board supports the activity bus maintenance expansion items, we can also reduce the amount we spend on facility vehicle maintenance and perform the work in house. A total of \$36,000 can be reduced from our facility vehicle maintenance budget.

*Unfunded Requests:*

The County Commissioners were unable to fully fund our request and therefore expansion items are left unfunded. The following budget requests were left out of our recommended 2017-18 budget.

*Elementary Teacher Assistants:* Over the past several years, state cuts have been made to the teacher assistant allocation. Despite redirecting local funding to offset state reductions, we were eventually forced to make cuts to elementary teaching assistants at the upper grade levels (Grades 4 and 5). We once provided 1 teacher assistant for every 2 classrooms, whereas now we can only provide 1 teacher assistant for every 4 classrooms. While schools have been managing, the reduction in upper grade teacher assistants has created hardships in many areas including creating barriers to support classroom instruction. Reduced support levels impact our teachers' resources to provide small group instruction, participate in professional development, and receive adequate planning time. Principals also have to balance competing needs and, at times, have moved Grade 3 teacher assistants to cover upper grade classrooms based on the needs of the students. This reduces support for Grade 3 teachers and students during the critical "Read to Achieve" year. Restoring teacher assistants to the prior ratio would require the hiring of an additional 18 teacher assistants at an approximate cost of \$650,000 and is not included in our recommended operational plan.

*Permanent Program Review Funding:* The district's strategic plan includes regular program reviews as a recommended approach for ensuring our effectiveness across our spectrum of programs. Over the past several years we have attempted to conduct a school counseling review but struggled with competing budget demands and funding availability. Ultimately this year a fund balance appropriation facilitated the study moving forward. We had recommended that the Board establish recurring budget funds for program reviews so we can do them consistently in the future. In addition to ensuring our programs are operating as effectively as they can, program review funding is also critical for considering future budget decisions and priorities. Due to limited funding, we were unable to recommend a budget increase for this purpose.

*County Living Wage for Contracted Services:* In January, the Board approved a new policy that ensures all CHCCS employees are paid a living wage. Employee wage increases have already been implemented through the prior year's budget process. The new policy also includes a provision for service contracts that have displaced or may displace district staff. While legally we cannot require that contractors pay their employees a living wage, we can ask for proposals to include it. During our recent bid process, the district requested an alternate proposal that would provide a living wage for full-time employees of the contractor who work on district property. Bid results demonstrated that this would cost an additional \$360,000 and is not recommended for inclusion in our budget due to funding availability.



*Operational Budget Shortfalls:* Other essential operational costs have continued to experience inflationary increases over the past several years while our budgets have remained flat. A variety of areas including legal fees, Board operations, refuse removal, municipal fees, and maintenance service contracts (HVAC, Fire Systems, & Security) are now routinely running deficits which ultimately requires us to redirect funding designated for other purposes. Due to limited funding, we did not recommend addition funding for these operational budgets lines.

*Middle School Physical Education Teachers:* As part of the 2016-17 budget recommendation, the Board approved a reduction to middle school physical education/health staffing levels by 4 (FTE) positions across the 4 middle schools. Physical education/health is currently part of the core middle school team (Science, English Language Arts, Math, Social Studies, PE/Health). As a result, class sizes are similar to other core classes (average middle school PE/health class size = 22 students).

Physical education/health class sizes and total student loads are much higher at the elementary and high school levels. Implementing this reduction would require moving physical education/health off team. Middle schools would then be able to fully load physical education/health courses and reduce staffing levels.

At the time of the reduction, there were not physical education vacancies in the district and middle school principals expressed concerns about scheduling implications with the opening of school rapidly approaching. The Board approved the use of fund balance for the current year to provide adequate time to prepare for the aforementioned changes.

Since that time four physical education teachers have since retired and another position was filled as an interim assignment, therefore we do not have to lay off any current teachers. There have been multiple discussions over the past year about whether we should move middle school physical education off team, including middle school scheduling discussion. Along the way, there has been a desire to revisit this decision.

Restoring these 4 positions would necessitate a budget increase of \$280,000. Unfortunately we did not receive sufficient funding and were unable to recommend the restoration of these positions.

*Elementary Level Media Assistants:* Last year the Board approved the elimination of each elementary school's media assistant position. At the time our principals felt this reduction was manageable and should not result in media center schedule changes or closures. Our Director of Digital Learning and Library Services worked with elementary principals and media specialists to ensure that our media centers continued to have flexible access and that media specialists received collaborative planning time. Teacher assistants were provided training to assist with book checks and other media functions and our volunteers department has helped coordinate additional support for the schools' media center. While these efforts have mitigated the loss, challenges exist for our schools and students, especially with circulation. Variations in volunteer scheduling and consistency between volunteers may lead to reduced student book checks and reduced teaching time for media specialists. Restoring these 11 positions would necessitate a

budget increase of \$385,000 and was left unfunded due to budget limitations.

*Fund Balance:*

Our fiscal year end unassigned fund balance is estimated at \$6.3 million which is approximately \$2.2 million above our target of 5.5% or \$4 million. The district historically has assigned \$1 million to balance the budget. Over the past few years, that amount has varied as the Board and district navigated the recession and funding uncertainties. Last year, the Board assigned \$2,148,000, however \$1,148,000 was for single year expenditures (including the middle school PE positions). Our budget includes returning to the historically assigned \$1million. We recommend reserving the undesignated fund balance for our major capital projects since construction costs are increasing rapidly and additional funding is likely needed come bid opening day.

Although the district did not receive the full funding of budget priorities for the 2017-18 school year, we remain truly grateful to the Orange County Commissioners for their continued support of our school system. We pledge to be good stewards of our resources and maintain our commitment to provide a quality education to all the students we serve.

Thank you,  
CHCCS Superintendent and Board of Education

## 2017-2018 - Central Office Leadership Team (COLT)

### Superintendent's Office

#### **Pam Baldwin**

Erika Newkirk  
Sherri Morris  
Jeff Nash  
Scott Fearington  
Julie Hennis

#### **Superintendent**

**Senior Executive Director, Human Resources**  
**Director, Talent Acquisition & HR Programming**  
**Executive Director, Community Relations**  
**Director, Community Schools (Elementary and Middle After-School)**  
**Coordinator, Volunteers**

### Instructional Services Division

#### **Rydell Harrison**

Diane Villwock  
Sheldon Lanier  
Darlene Ryan  
Debby Atwater  
Elaine Watson-Grant  
Alisha Schiltz  
Brenda Whiteman  
Camille House  
Vacant  
LaVerne Mattocks  
Christy Stanley  
Debby Atwater  
Kathi Breweur  
Scarlett Steinert  
Alisha Schiltz  
Phil Holmes  
Shauna Martin  
Misti Williams  
Kerry Moore  
Thea Wilson  
Roslyn Moffitt  
Helen Atkins  
Alicia Tate  
Janet Cherry  
Linda Joseph  
Spencer Register  
Angela Coachman  
David Bouldin  
Thea Wilson

#### **Assistant Superintendent, ISD & BRMA**

**Executive Director, Assessment and Research**  
**Director, Equity and AVID**  
**Executive Director, Elementary Schools & Special Programs**  
**Director, Digital Learning and Library Services**  
**Director, Elementary Instruction**  
**Coordinator, MTSS**  
**Coordinator, Arts (P/T)**  
**Coordinator, Gifted Education/2e**  
**Coordinator, Dual Language & World Language**  
**Executive Director, Secondary Schools, Student Services, & Middle College**  
**Director, Secondary Instruction**  
**Director, Digital Learning and Library Services**  
**Director, CTE**  
**Director, Athletics & Healthful Living**  
**Coordinator, MTSS**  
**Executive Director, Prof. Learning & Talent Development**  
**Coordinator, Professional Learning**  
**Executive Director, Leadership & Federal Programs**  
**Director, HeadStart/Pre-K**  
**Coordinator, Preschool Disabilities/Early Intervention**  
**Director, Title I, Family & Community Engagement**  
**Coordinator, ELL**  
**Senior Executive Director, EC and System of Care**  
**Director, System of Care**  
**Coordinator, Nurses and Homebound**  
**Assistant Director, EC**  
**Coordinator, EC General Curriculum**  
**Coordinator, EC Compliance and Educational Programs**  
**Coordinator, Preschool Disabilities/Early Intervention**

### Support Services Division

#### **Todd LoFrese**

Daniel Curry-Corcoran  
Doug Noell  
Debby Atwater  
Dave Scott  
*Ruby Pittman*  
Jonathan Scott  
Bill Mullin  
Liz Cartano  
Brad Johnson  
Catherine Mau

#### **Assistant Superintendent, Support Services**

**Chief Technology Officer**  
**Director, IT Operations**  
**Director, Digital Learning and Library Services**  
**Director, Technical Services**  
**Senior Executive Director, Budget & Finance**  
**Director, Accounting**  
**Executive Director, Facilities Management**  
**Director, Child Nutrition**  
**Director, Transportation**  
**Coordinator, Student Enrollment**

**CHAPEL HILL-CARRBORO CITY SCHOOLS  
Board of Education Members and Principal Officials**

**James Barrett, Chair**

**Rani Dasi, Vice Chair**

**Joal Broun**

**Andrew Davidson**

**Pat Heinrich**

**Margaret Samuels**

**Annetta Stokes Streater**

**Dr. Pamela Baldwin, Superintendent**

**Rydell Harrison, Assistant Superintendent  
for Instructional Services**

**Todd LoFrese, Assistant Superintendent  
for Support Services**

**Ruby Pittman, Senior Executive Director of Budget and Finance**

**Lincoln Center  
750 South Merritt Mill Road  
Chapel Hill, NC 27516  
(919) 967-8211**

**August 17, 2017**

## Chapel Hill –Carrboro City Schools Principals

### Principals

Jillian Laserna	Carrboro Elementary School
Arrica DuBose	Seawell Elementary School
Pamela McCann	Estes Hills Elementary School
Victoria Creamer	Ephesus Road Elementary School
Kate Caggia	Glenwood Elementary School
Emily Bivins	Frank Porter Graham
Patrenia McDowell	McDougle Elementary School
Amy Rickard	Morris Grove Elementary School
Coretta Sharpless	Northside Elementary School
Janice Croasmun	Rashkis Elementary School
Crystal Epps	Scroggs Elementary School
Monica Bintz	Culbreth Middle School
Robert Bales	McDougle Middle School
Drew Ware	Phillips Middle School
Stephon Goode	Smith Middle School
Beverly Rudolph	Carrboro High School
Eileen Tully	East Chapel Hill High School
Sulura Jackson	Chapel Hill High School
John Williams	Phoenix Academy High School
Marny Ruben	Hospital School, UNC Hospital

## **Chapel Hill-Carrboro City Schools 2017-18 Budget Development Calendar**

November 22, 2016	Kick off budget request process with schools and departments
January 16, 2017	Schools and Administrative Department submit new budget requests
January, 2017	Present the district budget requests to the Cabinet
January 24 and 25, 2017	Departmental budget review sessions
February 16, 2017	Superintendent presents preliminary budget information to Board of Education, Lincoln Center, Chapel Hill, NC at 7:00 pm
March 2, 2017	Superintendent presents recommended budget on Superintendent Report, Lincoln Center, Chapel Hill, NC at 7:00 pm
March 16, 2017	Board of Education work session and public hearing on the budget, Lincoln Center, Chapel Hill, NC at 7:00 pm
April 6, 2017	Board of Education approves budget to be submitted to the County Commissioners, Lincoln Center, Chapel Hill, NC at 7:00 pm
April 25, 2017	Present Capital and Operating budgets to BOCC at joint meeting of school boards at Hillsborough Commons, Southern Human Services, Chapel Hill, NC at 7:00 pm
May 2, 2017	County Manager Presents 2017-18 Recommended Annual Operating Budget to County Commissioners, Hillsborough Commons (Whitted Bldg), Hillsborough, NC at 7:00 pm
May 11, 2017	County Commissioners' Public Hearing, Hillsborough Commons (Whitted Bldg), Hillsborough, NC at 7:00 pm
May 18, 2017	County Commissioners' Budget Public Hearing, Southern Human Services, Chapel Hill, NC at 7:00pm
May 25, 2017	County Commissioners' Budget Work Session, Southern Human Services Center on Homestead Road, Chapel Hill, NC at 7:00 pm

## **Chapel Hill-Carrboro City Schools 2017-18 Local Fund Budget Calendar**

June 8, 2017	County Commissioners' Budget Work Session, , Southern Human Services Center on Homestead Road, Chapel Hill at 7:00 pm
June 13, 2017	County Commissioners/Budget Work Session, Hillsborough Commons (Whitted Bldg) Hillsborough at 7:00 pm
June 15, 2017	County Commissioners/Budget Work Session, Southern Human Services Center on Homestead Road, Chapel Hill at 7:00 pm
June 20, 2017	County Commissioners' approve budget at regular meeting, Southern Human Services Center on Homestead Road, Chapel Hill at 7:00 pm
August, 2017	Board of Education approves Budget resolutions for all Fund Codes

# BUDGETS

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## Combined Operating Budget Revenues and Expenditures

REVENUE	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18
	BUDGET	ACTUAL	BUDGET	ESTIMATE	SUPT RECOM	BOARD REQ	BOARD APPRV
Total Local Revenue	71,783,564	71,205,226	74,772,735	73,928,232	78,394,827	79,365,402	76,373,370
Total State Revenue	60,876,056	61,802,687	62,781,623	63,809,649	65,788,614	65,788,614	65,592,230
Total Federal Revenue	4,749,000	4,426,844	4,584,314	4,584,314	4,695,000	4,695,000	4,213,178
<b>TOTAL REVENUE</b>	<b>\$ 137,408,620</b>	<b>\$ 137,434,757</b>	<b>\$ 142,138,672</b>	<b>\$ 142,322,195</b>	<b>\$ 148,878,441</b>	<b>\$ 149,849,016</b>	<b>\$ 146,178,778</b>

ALLOCATIONS INSTRUCTIONAL PROGRAMS	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18
	BUDGET	ACTUAL	BUDGET	ESTIMATE	SUPT RECOM	BOARD REQ	BOARD APPRV
Regular Instructional Programs	\$ 64,991,925	\$ 61,278,323	\$ 66,976,283	\$ 64,986,395	\$ 70,132,088	\$ 70,891,429	\$ 67,894,633
Special Programs	20,924,044	21,708,074	22,290,542	22,893,448	23,060,244	23,060,244	23,126,554
Alternative Prog. and Services	5,501,485	6,327,945	5,816,493	5,935,570	6,066,095	6,066,095	6,268,408
Co-Curricular Activities	2,093,873	2,224,871	1,752,313	2,307,820	2,030,919	2,030,919	2,087,832
School Leadership	4,411,399	5,022,895	4,785,239	7,234,907	7,021,780	7,021,780	7,131,073
School Based Support Services	11,673,191	13,644,287	12,960,817	12,309,059	11,692,141	12,102,716	12,161,253
Other	939,787	951,635	950,408	1,006,508	969,585	969,585	956,003
<b>TOTAL INSTRUCTIONAL PROG.</b>	<b>110,535,704</b>	<b>111,158,030</b>	<b>115,532,094</b>	<b>116,673,707</b>	<b>120,972,852</b>	<b>122,142,768</b>	<b>119,625,755</b>

SUPPORT SERVICES	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18
	BUDGET	ACTUAL	BUDGET	ESTIMATE	SUPT RECOM	BOARD REQ	BOARD APPRV
Instructional Support Services	3,210,219	3,427,615	3,217,304	3,291,842	3,512,458	3,512,458	3,242,929
Administrative Leadership	3,668,762	2,730,743	3,542,244	2,783,585	4,443,947	4,244,606	3,401,222
Technology Support Services	2,110,659	2,193,927	2,197,086	2,368,204	2,249,052	2,249,052	2,258,718
Operational Support Services	13,719,771	12,843,816	13,219,363	12,627,989	13,692,752	13,692,751	13,721,289
Financial and Human Services	2,142,614	2,087,877	2,217,730	2,141,080	2,275,030	2,275,030	2,283,925
<b>TOTAL SUPPORT SERVICES</b>	<b>24,852,025</b>	<b>23,283,978</b>	<b>24,393,727</b>	<b>23,212,700</b>	<b>26,173,240</b>	<b>25,973,898</b>	<b>24,908,083</b>

OTHER SERVICES	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18
	BUDGET	ACTUAL	BUDGET	ESTIMATE	SUPT RECOM	BOARD REQ	BOARD APPRV
Community Relations	257,025	199,341	266,620	228,236	274,120	274,120	273,035
Charter School Funds	733,230	691,229	733,230	609,198	733,230	733,230	646,542
Child Nutrition Supp./Transfers	271,533	275,061	270,000	271,106	270,000	270,000	270,362
State Textbooks	459,103			306,691	355,000	355,000	355,000
Other	300,000	994,692	943,000	1,020,559	100,000	100,000	100,000
<b>TOTAL OTHER SERVICES</b>	<b>2,020,891</b>	<b>2,160,323</b>	<b>2,212,850</b>	<b>2,435,790</b>	<b>1,732,350</b>	<b>1,732,350</b>	<b>1,644,939</b>

<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 137,408,620</b>	<b>\$ 136,602,331</b>	<b>\$ 142,138,672</b>	<b>\$ 142,322,195</b>	<b>\$ 148,878,441</b>	<b>\$ 149,849,016</b>	<b>\$ 146,178,778</b>
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<i>Per Pupil Expenditures</i>	\$ 11,227	11,298	\$ 11,852	\$ 11,756	\$ 12,170	\$ 12,268	\$ 12,021
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Orange County Budget Office form



# CHAPEL HILL - CARRBORO CITY SCHOOLS

## 2017-2018 Local Fund Revenue Projections

### \$123 Per Pupil Increase

Projected Student Enrollment	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>SUPT RECOM</u>	<u>BOARD REQ</u>	<u>BOARD APPR</u>
State projection of Students	12,203	12,005	12,017	12,130	12,257	12,239	12,239
Less: Out-of-County Tuition Paid	(131)	(131)	(241)	(241)	(241)	(241)	(241)
Existing Charter School students	167	217	217	217	217	217	162
<b>Total County Resident Students</b>	<b>12,239</b>	<b>12,091</b>	<b>11,993</b>	<b>12,106</b>	<b>12,233</b>	<b>12,215</b>	<b>12,160</b>

<b>County Appropriation</b>	<b>3,697.50</b>	<b>3,697.50</b>	<b>3,868</b>	<b>3,868</b>	<b>4,160</b>	<b>4,245.50</b>	<b>3,991</b>
<b>Special District Tax</b>	<b>\$ 1,805</b>	<b>\$ 1,867</b>	<b>\$ 1,870</b>	<b>\$ 1,855</b>	<b>\$ 1,861</b>	<b>1,863</b>	<b>\$ 1,899</b>

LOCAL REVENUES	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>SUPT RECOM</u>	<u>BOARD REQ</u>	<u>BOARD APPR</u>
County Appropriation	45,253,437	45,253,167	46,388,977	46,388,977	50,889,280	51,858,783	48,530,521
Special District Tax	22,094,343	22,570,537	22,425,758	22,455,647	22,762,144	22,762,144	23,092,849
Prior Year Special District Tax	250,000	111,038	250,000	93,438	125,000	125,000	125,000
Fair Funding	494,000	494,000					
Health and Safety Funding			1,920,000	1,970,144	1,920,000	1,920,000	1,920,000
Sales Tax Revenue	75,000	293,913	75,000	110,011	75,000	75,000	75,000
Tuition - Regular School	170,000	211,247	170,000	197,249	170,000	170,000	170,000
Tuition - Preschool	440,000	596,993	440,000	590,765	500,000	500,000	500,000
Fines & Forfeitures	340,000	389,455	330,000	360,255	330,000	330,000	330,000
ABC Revenue	45,300	40,000	40,000	45,000	40,000	40,000	45,000
Interest Earned on Investments	25,000	32,149	25,000	59,843	25,000	25,000	25,000
Medicaid Reimbursements	450,000	644,753	300,000	569,931	300,000	300,000	300,000
Miscellaneous Revenue	168,484	133,055	150,000	188,438	148,403	149,475	150,000
Disp. of Fixed Asset		10,013		4,467			
Insurance Settlement		25,596					
Indirect Cost	110,000	149,311	110,000	107,266	110,000	110,000	110,000
Trf. from other Fund Codes		250,000		250,000			
Appropriated Fund Balance	1,868,000		2,148,000	536,801	1,000,000	1,000,000	1,000,000
<b>TOTAL LOCAL REVENUES</b>	<b>\$ 71,783,564</b>	<b>\$ 71,205,226</b>	<b>\$ 74,772,735</b>	<b>\$ 73,928,232</b>	<b>\$ 78,394,827</b>	<b>79,365,402</b>	<b>\$ 76,373,370</b>

Budget Increase      \$ 3,622,092      4,592,667      \$ 2,748,635

#### Budget Assumptions

1. Appropriation is based on DPI's projected enrollment of 12,239. Projections assume the County will fund growth.
2. The County's per pupil allotment will increase by \$123 per pupil.
3. The projected 2017-2018 district tax one cent valuation amount is \$1,150,042. The special district tax rate will decrease from \$.2084 to \$.20.08. The projected revenue represents the growth since the last revaluation.
4. Charter student funding will decrease from 217 students to 162 students.
5. Carol Woods contribution of \$30,000 is included in the miscellaneous revenue projection for 2017-18.
6. Uses \$1,000,000 of Local fund balance to balance the 2017-2018 budget.
7. Alcohol and Beverage Commission grant in the amount of \$45,000 is expected in 2017-18.
8. The one cent valuation of the ad valorem tax is \$1,781,692 and CHCCS' students represent 60.10% of total County students. The County's ad valorem tax rate will decrease from \$.8780 to \$.8377 per \$100 of property value.



# Local Fund Budget Summary

## Summary by Purpose Code

	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18
<u>INSTRUCTIONAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>SUPT RECOM</u>	<u>BOARD REQ</u>	<u>BOARD APPVD</u>
5110 Regular Instructional Services	21,857,652	19,340,532	22,290,167	21,435,635	23,694,370	24,254,370	21,459,182
5112 Cultural Arts Services	235,056	142,910	169,653	77,754	174,418	174,418	175,908
5113 Physical Education Curricular Services	274,123	37,163	336,438	43,753	352,990	352,990	347,714
5114 Foreign Language Curricular Services	163,127	25,681	38,393	37,986	39,992	39,992	39,734
5116 Homebound/Hospitalized Curricular Ser.	578,817	96,430	150,020	135,775	153,100	153,100	153,758
5120 CTE Curricular Services	438,986	435,171	465,997	496,606	484,281	484,281	486,327
5210 Special Populations Services	9,054,958	8,724,415	9,235,583	9,274,569	9,568,245	9,568,245	9,579,738
5211 EC Homebound Curricular Services	6,304		6,304	167	6,430	6,430	6,556
5220 CTE Children w/Disabilities Curricular	14,041	60,372	14,035	65,845	14,328	14,328	14,401
5230 Pre-K Children w/Disabilities Curricular	199,713	553,094	486,877	578,694	500,912	500,912	505,610
5240 Speech and Language	962,267	815,637	561,447	921,164	585,742	585,742	582,818
5260 Academically Gifted	756,003	1,018,244	1,138,441	1,009,322	1,190,032	1,190,032	1,078,350
5270 ESL Services	972,259	1,592,498	1,441,962	1,944,151	1,507,090	1,507,090	1,807,631
5310 Alternative Instructional Services	195,335	158,052	92,786	137,553	96,149	96,149	96,036
5320 Attendance/Social Work Services	725,827	1,089,848	1,101,069	1,059,633	1,148,018	1,148,018	1,489,559
5330 Remedial and Supplemental	384,267	471,710	475,448	459,084	491,530	491,530	452,775
5340 Pre-K Services	521,988	711,600	644,160	643,417	666,727	666,727	950,064
5353 Summer School	109,329	102,887	109,329	61,492	114,005	114,005	12,248
5401 Principal's Office	1,164,290	1,136,510	1,225,024	1,227,533	1,266,269	1,266,269	2,089,769
5402 Assistant Principal	814,278	1,117,008	1,004,292	1,230,012	1,042,387	1,042,387	1,226,998
5404 School Building Support	2,062,747	2,122,901	1,982,788	2,037,341	2,029,405	2,029,405	1,028,060
5501 Athletics	1,453,576	1,615,258	1,132,467	1,654,356	1,158,768	1,158,768	1,219,535
5502 Cultural Arts	205,802	169,492	163,350	210,390	167,046	167,046	169,335
5503 School Clubs/Student Organizations	285,829	308,073	307,829	323,116	314,208	314,208	310,295
5504 Before/After School Care	148,666	132,048	148,667	119,958	390,897	390,897	388,667
5810 Education Media	1,131,767	1,516,470	935,337	1,208,557	977,558	1,388,133	970,976
5820 Student Accounting	106,367	682,113	546,835	765,506	559,490	559,490	569,258
5830 Guidance Services	2,194,955	2,011,010	2,119,867	1,824,783	2,205,614	2,205,614	2,655,476
5840 Health Services	1,553,152	1,696,720	2,347,152	2,654,005	2,435,237	2,435,237	2,430,503
5841 ABC/Health Services	40,000	36,123	40,000	42,635	40,489	40,489	45,000
5850 Safety and Security	1,364,165	1,339,735	1,364,912	1,346,842	1,393,066	1,393,066	1,399,526
5860 Instructional Technology		348,898	393,756	529,425	411,558	411,558	410,262
5870 Staff Development	604,194	433,501	591,892	585,331	601,052	601,052	592,099
5890 Volunteer Services	300,593	289,368	303,516	331,985	313,533	313,533	308,904
<b>5000 TOTAL INSTRUCT.SERVICES</b>	<b>50,880,432</b>	<b>50,331,469</b>	<b>53,365,792</b>	<b>54,474,374</b>	<b>56,094,933</b>	<b>57,065,508</b>	<b>55,053,071</b>
<u>SUPPORT SERVICES</u>							
6110 Regular Curricular Support	1,469,932	1,278,304	1,163,458	1,261,401	1,257,548	1,257,548	1,179,674
6113 Physical Education Support	91,787	99,345	102,193	103,881	106,281	106,281	104,377
6115 Technology Curricular Support	98,286	110,534	115,260	115,541	119,870	119,870	117,680
6120 CTE Curricular Support	134,912	116,765	114,446	120,258	119,024	119,024	116,837
6100 Sub-total Regular Instruction Support	1,794,917	1,604,948	1,495,357	1,601,081	1,602,723	1,602,723	1,518,568



## Local Fund Budget Summary

### Summary by Purpose Code

	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18
	BUDGET	ACTUAL	BUDGET	ESTIMATE	SUPT RECOM	BOARD REQ	BOARD APPVD
<b>SUPPORT SERVICES (continued)</b>							
6201 Children w/Disabilities Support	132,740	207,272	203,948	110,470	210,386	210,386	210,653
6207 ESL Support	89,256	142,005	144,080	148,355	147,746	147,746	145,431
6200 Sub-total Special Populations Support	221,996	349,277	348,028	258,825	358,132	358,132	356,084
6304 Pre-K Readiness/Remedial Services	44,247	50,847	55,846	41,640	57,985	57,985	57,433
6300 Sub-Total Admin. Staff/Alternative Prog.	44,247	50,847	55,846	41,640	57,985	57,985	57,433
6400 Technology Support	2,046,097	2,150,619	2,197,086	2,192,351	2,249,052	2,249,052	2,258,718
6510 Telephones	119,083	(7,098)	509,951	253,259	517,600	517,600	509,951
6520 Printing and Copying Services	512,349	446,984	511,749	335,534	519,402	519,402	511,767
6530 Public Utility and Energy Serv (new)	3,788,586	3,126,159	3,308,586	2,827,417	3,358,215	3,358,215	3,264,376
6540 Custodial Services	1,553,247	1,311,331	1,551,289	1,121,369	1,588,267	1,588,267	1,609,250
6550 Transportation	848,032	942,605	890,554	1,158,473	1,126,244	1,126,244	1,083,063
6580 Maintenance of Plant	2,938,591	3,030,853	2,948,044	2,887,333	3,013,852	3,013,852	3,046,198
6500 Sub-total Operational Support	9,759,888	8,850,834	9,720,173	8,583,385	10,123,579	10,123,578	10,024,605
6611 Financial Services	932,239	928,845	945,171	1,044,715	975,339	975,339	975,886
6613 Risk Management	311,000	318,281	311,000	325,616	315,665	315,665	315,665
6621 Human Resource Services	899,375	840,751	961,559	769,605	984,026	984,026	992,374
6600 Sub-total Financial/Human Resources	2,142,614	2,087,877	2,217,730	2,139,936	2,275,030	2,275,030	2,283,925
6720 Research and Evaluation	409,181	432,864	444,141	435,781	455,287	455,287	454,960
6700 Sub-total Student Accountability	409,181	432,864	444,141	435,781	455,287	455,287	454,960
6910 Board or Education	65,594	71,413	65,594	76,736	141,247	141,247	65,658
6920 Legal Services	100,000	142,262	100,000	139,085	176,500	176,500	100,000
6930 Audit Services	60,000	55,056	60,000	54,720	60,900	60,900	60,000
6941 Office of the Superintendent	250,509	251,941	320,209	318,231	288,340	288,340	818,423
6942 Assistant Supt of Instruction	1,707,765	1,118,567	1,377,733	718,020	1,412,935	1,412,935	1,127,484
6943 Assistant Supt of Supp Serv	820,507	685,395	937,195	796,856	1,665,834	1,665,834	849,863
6950 Public Relations	257,025	199,341	266,620	228,236	274,120	274,120	273,035
6900 Sub-total Other Support	3,261,400	2,523,975	3,127,351	2,331,884	4,019,876	4,019,876	3,294,463
7200 Nutrition Services							
<b>6000 TOTAL SYSTEMWIDE SUPPORT</b>	<b>19,680,340</b>	<b>18,051,239</b>	<b>19,605,712</b>	<b>17,584,883</b>	<b>21,141,664</b>	<b>21,141,663</b>	<b>20,248,756</b>
<b>TRANSFERS</b>							
8100 Charter School Funds	733,230	691,229	733,230	609,198	733,230	733,230	646,542
8100 Child Nutrition Transfers	225,000	225,000	225,000	225,000	225,000	225,000	225,000
8100 Other Transfers	200,000		200,000	90,632	200,000	200,000	200,000
8400 Intrafund Transfers		904,000	643,000	943,000			
<b>TOTAL LOCAL FUND BUDGET</b>	<b>71,719,003</b>	<b>70,202,937</b>	<b>74,772,735</b>	<b>73,927,088</b>	<b>78,394,827</b>	<b>79,365,402</b>	<b>76,373,370</b>

Orange County Budget Office form

## CHAPEL HILL - CARRBORO CITY SCHOOLS 2017-2018 CONTINUATION/EXPANSION BUDGET REQUEST

2017-18 District's Student Enrollment Projection	12,239
2016-17 DPI Student Enrollment Projection	12,017
Projected Student Enrollment Growth	222

### **LOCAL FUND EXPENSES:**

### **Board's Budget Amount**

#### **State/Federal Mandates**

#### **Potential State pay raises:**

3.3% Teacher Pay raise - including benefits, supplements	\$ 584,142
\$1,000 Pay Raise for all other employees - including benefits, supplement	1,123,020
Increase in employer state retirement match from 16.54% to 17.13%	270,000
Increase in employer health insurance match from \$5,754 to \$5,869; currently \$5659	175,000
<b>Subtotal</b>	<b>\$ 2,152,162</b>

#### **Continuation of Current Services**

Inflationary increase to non-personnel Local budgets	\$ 116,473
Middle School After School Program Funding (one-year Federal grant expires)	240,000
Custodial Services Contractual Increase (base bid)	211,000
TIMS Coordinator and GPS software	90,000
<b>Subtotal</b>	<b>\$ 657,473</b>

**TOTAL CONTINUATION REQUESTS** **2,809,635**

#### **Expansion Budget Recommendations**

Bus Driver Professional Development	\$ 25,000
Bus Mechanic	50,000
Activity Bus Repair Parts	50,000
<b>Subtotal Expansion Recommendations</b>	<b>\$ 125,000</b>

**GRAND TOTAL OF CONTINUATION AND EXPANSION REQUESTS** **\$ 2,934,635**

#### **LESS BUDGET REDUCTIONS**

Support Services Contracted Services (Project Advance funding)	\$ (150,000)
Facilities Vehicle Fleet Maintenance	(36,000)
<b>Total</b>	<b>\$ (186,000)</b>
	<b>\$ 2,748,635</b>



## Local Fund Revenue History

Year	County Appropriation		Special District Tax per \$100 Value	District Tax Per Pupil
	Per Pupil	Increase	District Tax	
1990-91	1,057		0.1775	
1991-92	1,175	118	0.1735	
1992-93	1,310	135	0.1735	
1993-94	1,310	-	0.1735	
1993-94	1,363	53	0.1575	*
1994-95	1,451	88	0.1540	
1995-96	1,571	120	0.1540	
1996-97	1,782	211	0.1900	
1997-98	1,889	107	0.1790	*
1998-99	2,040	151	0.1920	
1999-00	2,256	216	0.2200	
2000-01	2,395	139	0.2200	
2001-02	2,437	42	0.2020	*
2002-03	2,516	79	0.1920	
2003-04	2,566	50	0.2000	
2004-05	2,623	57	0.2000	
2005-06	2,796	173	0.1834	*
2006-07	2,957	161	0.1885	
2007-08	3,069	112	0.2035	
2008-09	3,200	131	0.2300	
2009-10	3,096	(104)	0.1884	*
2010-11	3,096	-	0.1884	1,593
2011-12	3,102	6	0.1884	1,571
2012-13	3,167	65	0.1884	1,605
2013-14	3,167	65	0.1884	1,577
2013-14	3,269	102	0.2084	1,752
2014-15	3,571	302	0.2084	1,764
2015-16	3,697.50	126.50	0.2084	1,805
2016-17	3,868	170.50	0.2084	1,870
2017-18	3,991	123.00	0.2008	1,899

For 2017-2018:

A \$.01 Special District Tax increase is estimated to generate \$1,150,042 in additional revenue .

A \$.01 County General Fund Property Tax rate increase is estimated to generate \$1,781,692 of additional revenue. The ad valorem tax rate is 83.77 cents per \$100 of assessed valuation.

\* Re-valuation year of property tax values

## 2017-18 State Fund Revenue Projection

	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>SUPT RECOM</u>	<u>BOARD REQ</u>	<u>BOARD APPVD</u>
Revenue	\$ 60,416,953	\$ 61,789,773	\$ 62,285,457	\$ 63,426,108	\$ 65,433,614	\$ 65,433,614	\$ 65,237,230
State Textbook Revenue	459,103	12,914	496,166	383,541	355,000	355,000	355,000
<b>Total Revenue</b>	<b>\$ 60,876,056</b>	<b>\$ 61,802,687</b>	<b>\$ 62,781,623</b>	<b>\$ 63,809,649</b>	<b>\$ 65,788,614</b>	<b>\$ 65,788,614</b>	<b>\$ 65,592,230</b>

Orange County Budget Office form



## State Fund Budget Summary

### Summary by Purpose Code

INSTRUCTIONAL	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2016-17
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>SUPT RECOM</u>	<u>BOARD REQ</u>	<u>BOARD APPVD</u>
5110 Regular Instructional Services	36,082,882	36,264,517	37,177,301	37,918,221	39,036,166	39,036,166	39,874,162
5112 Cultural Arts Services	638,516	285,660	649,399	350,570	681,869	681,869	364,126
5113 Physical Education Curr. Serv.	131,539	118,705	255,888	70,010	268,682	268,682	80,986
5114 Foreign Language Curr. Serv.	324,737	188,981	326,402	206,339	342,722	342,722	217,399
5116 Homebound/Hospitalized Curr.	817,822	608,630	823,630	584,338	864,812	864,812	591,367
5120 CTE Curricular Services	3,689,655	3,374,893	3,880,768	3,303,750	4,074,806	4,074,806	3,723,970
5210 Children w/Disab. Curr. Serv.	3,977,608	4,542,167	4,672,474	4,726,872	4,906,098	4,906,098	5,211,564
5230 PreK Children w/Disability				51,063	-	-	-
5240 Speech & Language Path. Ser.	653,526	627,530	650,678	606,432	683,212	683,212	658,374
5260 Acad/Intell. Gifted Curricular	624,949	637,668	630,506	720,996	662,031	662,031	647,916
5270 LEP Curricular Services	1,367,416	1,271,894	1,243,928	1,294,925	1,306,124	1,306,124	1,303,596
5310 Alternative Instructional Prog.	571,254	607,683	760,256	766,088	798,269	798,269	768,715
5320 Attendance and Social Work	899,481	599,517	638,447	536,129	670,369	670,369	568,135
5330 Remedial & Suppl. K-12 Serv.	126,004	550,927	183,829	562,383	193,020	193,020	406,425
5353 Summer School Instruction	574,000	662,290	512,389	300,853	538,008	538,008	224,451
5404 School Building Support		55,408	-	56,763	-	-	47,358
5410 Principal's Office	1,642,207	1,580,076	1,616,731	1,630,786	1,697,568	1,697,568	1,745,760
5420 Assistant Principal	790,624	1,189,301	939,192	1,052,472	986,152	986,152	993,128
5810 Educational Media Services	660,432	352,962	666,273	371,894	699,587	699,587	422,032
5820 Attendance - Social Work	187,232	169,865	194,232	193,865	203,944	203,944	211,130
5830 Guidance Services	1,306,606	1,523,888	1,619,685	1,781,019	1,700,669	1,700,669	1,605,876
5840 Health Services	832,102	804,003	795,730	668,363	835,517	835,517	676,298
5860 Instructional Technology	168,808	919,455	170,870	858,979	179,414	179,414	714,916
5870 Staff Development		2,409					
5000 INSTRUCTIONAL SERVICES	56,067,400	56,938,429	58,408,608	58,613,110	61,329,038	61,329,038	61,057,684

SUPPORT SERVICES	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2016-17
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>SUPT RECOM</u>	<u>BOARD REQ</u>	<u>BOARD APPVD</u>
6110 Regular Curricular Support	229,532	234,575	252,593	221,141	257,645	257,645	151,777
6120 CTE Support	44,715	49,701	46,708	143,863	47,642	47,642	48,163
6201 Children w/Disability Support	120,631	71,854	120,631	120,472	123,044	123,044	134,766
6207 LEP Support		31,218	-	-	-	-	-
6400 Technology Support		43,308	-	175,853	-	-	-
6540 Custodial Services	2,228,526	2,218,653	2,227,658	2,306,254	2,272,211	2,272,211	2,351,409
					-	-	-
6550 Transportation	1,731,357	1,734,332	1,271,532	1,738,350	1,296,963	1,296,963	1,345,275
6580 Maintenance		39,999	-	-	-	-	-
6941 Office of the Superintendent	173,194	158,879	173,194	147,210	176,658	176,658	172,553
6942 Asst. Supt. for Instruction	123,866	121,701	123,866	174,077	126,343	126,343	152,860



## State Fund Budget Summary

### Summary by Purpose Code

INSTRUCTIONAL	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2016-17
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>SUPT RECOM</u>	<u>BOARD REQ</u>	<u>BOARD APPVD</u>
5110 Regular Instructional Services	36,082,882	36,264,517	37,177,301	37,918,221	39,036,166	39,036,166	39,874,162
5112 Cultural Arts Services	638,516	285,660	649,399	350,570	681,869	681,869	364,126
5113 Physical Education Curr. Serv.	131,539	118,705	255,888	70,010	268,682	268,682	80,986
5114 Foreign Language Curr. Serv.	324,737	188,981	326,402	206,339	342,722	342,722	217,399
5116 Homebound/Hospitalized Curr.	817,822	608,630	823,630	584,338	864,812	864,812	591,367
5120 CTE Curricular Services	3,689,655	3,374,893	3,880,768	3,303,750	4,074,806	4,074,806	3,723,970
5210 Children w/Disab. Curr. Serv.	3,977,608	4,542,167	4,672,474	4,726,872	4,906,098	4,906,098	5,211,564
5230 PreK Children w/Disability				51,063	-	-	-
5240 Speech & Language Path. Ser.	653,526	627,530	650,678	606,432	683,212	683,212	658,374
5260 Acad/Intell. Gifted Curricular	624,949	637,668	630,506	720,996	662,031	662,031	647,916
5270 LEP Curricular Services	1,367,416	1,271,894	1,243,928	1,294,925	1,306,124	1,306,124	1,303,596
5310 Alternative Instructional Prog.	571,254	607,683	760,256	766,088	798,269	798,269	768,715
5320 Attendance and Social Work	899,481	599,517	638,447	536,129	670,369	670,369	568,135
5330 Remedial & Suppl. K-12 Serv.	126,004	550,927	183,829	562,383	193,020	193,020	406,425
5353 Summer School Instruction	574,000	662,290	512,389	300,853	538,008	538,008	224,451
5404 School Building Support		55,408	-	56,763	-	-	47,358
5410 Principal's Office	1,642,207	1,580,076	1,616,731	1,630,786	1,697,568	1,697,568	1,745,760
5420 Assistant Principal	790,624	1,189,301	939,192	1,052,472	986,152	986,152	993,128
5810 Educational Media Services	660,432	352,962	666,273	371,894	699,587	699,587	422,032
5820 Attendance - Social Work	187,232	169,865	194,232	193,865	203,944	203,944	211,130
5830 Guidance Services	1,306,606	1,523,888	1,619,685	1,781,019	1,700,669	1,700,669	1,605,876
5840 Health Services	832,102	804,003	795,730	668,363	835,517	835,517	676,298
5860 Instructional Technology	168,808	919,455	170,870	858,979	179,414	179,414	714,916
5870 Staff Development		2,409					
5000 INSTRUCTIONAL SERVICES	56,067,400	56,938,429	58,408,608	58,613,110	61,329,038	61,329,038	61,057,684

SUPPORT SERVICES	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2016-17
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>SUPT RECOM</u>	<u>BOARD REQ</u>	<u>BOARD APPVD</u>
6110 Regular Curricular Support	229,532	234,575	252,593	221,141	257,645	257,645	151,777
6120 CTE Support	44,715	49,701	46,708	143,863	47,642	47,642	48,163
6201 Children w/Disability Support	120,631	71,854	120,631	120,472	123,044	123,044	134,766
6207 LEP Support		31,218	-	-	-	-	-
6400 Technology Support		43,308	-	175,853	-	-	-
6540 Custodial Services	2,228,526	2,218,653	2,227,658	2,306,254	2,272,211	2,272,211	2,351,409
					-	-	-
6550 Transportation	1,731,357	1,734,332	1,271,532	1,738,350	1,296,963	1,296,963	1,345,275
6580 Maintenance		39,999	-	-	-	-	-
6941 Office of the Superintendent	173,194	158,879	173,194	147,210	176,658	176,658	172,553
6942 Asst. Supt. for Instruction	123,866	121,701	123,866	174,077	126,343	126,343	152,860

## State Fund Budget Summary

### *Summary by Purpose Code*

	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18
<u>SUPPORT SERVICES</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>SUPT RECOM</u>	<u>BOARD REQ</u>	<u>BOARD APPVD</u>
6943 Asst. Supt. for Support Serv.	110,302	119,860	111,833	126,890	114,070	114,070	132,381
<b>6000 SUPPORT SERVICES</b>	<b>4,762,123</b>	<b>4,824,080</b>	<b>4,328,015</b>	<b>5,154,110</b>	<b>4,414,575</b>	<b>4,414,575</b>	<b>4,489,184</b>
7200 Child Nutrition Services	45,000	50,061	45,000	46,106	45,000	45,000	45,362
8100 Transfers		(9,885)		(3,678)			
<b>TOTAL</b>	<b>\$ 60,874,523</b>	<b>\$ 61,802,685</b>	<b>\$ 62,781,623</b>	<b>\$ 63,809,649</b>	<b>\$ 65,788,614</b>	<b>\$ 65,788,614</b>	<b>\$ 65,592,230</b>

Orange County Budget Office form



## 2017-2018 Federal Fund Revenue Projection

	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>SUPT RECOM</u>	<u>BOE REQ</u>	<u>BOE APPVD</u>
Federal Revenue	\$ 4,749,000	\$ 4,426,844	\$ 4,584,314	\$ 4,584,314	\$ 4,695,000	\$ 4,695,000	\$ 4,213,178

\*No Federal Planning Allotments have been received to date. The amounts indicated are only estimates.

<u>Projected 2017-18 Federal Grant Allotments</u>	<u>2017-18</u>	<u>Estimated Carryover Amount</u>	<u>Projected Total</u>
PRC017 Career Technical Education - Program Improvement	\$ 82,275	\$ -	\$ 82,275
PRC049 IDEA-VI-B - Preschool Handicapped	36,904	-	36,904
PRC050 Title I	959,800	82,578	1,042,378
PRC060 IDEA VI-B, Handicapped	2,141,444		2,141,444
PRC070 IDEA - Early Intervening Services	150,000	214,836	364,836
PRC103 Improving Teacher Quality	220,554	17,027	237,581
PRC104 Language Acquisition - State Grant	222,617	21,618	244,235
PRC111 Language Acquisition	<u>25,572</u>	<u>37,953</u>	<u>63,525</u>
Total	\$ 3,839,166	\$ 374,012	\$ 4,213,178

Orange County Budget Office form

## Federal Fund Budget Summary

### Summary by Purpose Code

INSTRUCTIONAL	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18
	BUDGET	ACTUAL	BUDGET	ESTIMATE	SUPT RECOM	BOE REQ	BOE APPVD
5110 Regular Instructional Services	\$ 350,000	\$ 278,870	\$ 332,227	\$ 240,627	\$ 330,000	\$ 330,000	\$ 300,000
5120 CTE Curricular Services	80,000	80,183	80,000	85,034	80,000	80,000	80,000
5210 Children w/Disabilities Curriculum	1,400,000	1,381,062	1,490,785	1,272,420	1,400,000	1,400,000	1,300,000
5230 Pre-K Children w/Disab. Curr.	260,000	132,299	115,000	137,686	120,000	120,000	130,000
5240 Speech and Language Pathology	150,000	170,761	155,000	165,043	160,000	160,000	160,000
5270 ESL Services	525,000	180,433	447,522	124,099	450,000	450,000	140,000
5320 Attendance and Social Work	100,000	81,456	100,000	123,361	100,000	100,000	100,000
5330 Remedial and Suppl. K-12 Serv.	1,244,000	1,232,887	1,148,780	1,042,699	1,200,000	1,200,000	1,150,000
5350 Extended Day/Year Instruc.	50,000	59,088	50,000	242,878	50,000	50,000	50,000
5840 Health Services	50,000	62,327	50,000	63,186	50,000	50,000	50,000
5880 Parent Involvement Services	35,000	58,901	55,000	89,192	55,000	55,000	55,000
5000 INSTRUCTIONAL SERVICES	4,244,000	3,718,267	4,024,314	3,586,225	3,995,000	3,995,000	3,515,000

	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18
SUPPORT SERVICES	BUDGET	ACTUAL	BUDGET	ESTIMATE	SUPT RECOM	BOE REQ	BOE APPVD
6200 Instructional Staff	170,000	272,190	170,000	233,231	275,000	275,000	256,178
6201 Children w/Disabilities Support	135,000	184,600	174,000	152,727	190,000	190,000	190,000
6300 Alt Progs & Services Supp		75,541	70,000	83,081	75,000	75,000	75,000
6550 Transportation	40,000	70,000	40,000	98,411	70,000	70,000	70,000
6940 Leadership Services	60,000	5,669	6,000	3,524	7,000	7,000	7,000
6000 SUPPORT SERVICES	405,000	608,000	460,000	570,974	617,000	617,000	598,178

7200 Child Nutrition Services							
8100 Transfers	100,000	100,577	100,000	61,923	100,000	100,000	100,000
8200 Other - Unbudgeted							

TOTAL	\$ 4,749,000	\$ 4,426,844	\$ 4,584,314	\$ 4,219,124	\$ 4,712,000	\$ 4,712,000	\$ 4,213,178
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Orange County Budget Office form

## Summary of Changes Federal Fund 2017-2018

*	Projected Federal Planning Allotments:	<u>AMOUNT</u>
	PRC017 - Career and Technical	\$ 82,275
	PRC049 - IDEA Preschool	36,904
	PRC050 - Title I - Basic Programs	1,042,378
	PRC060 - IDEA VI-B Handicapped	2,141,444
	PRC070 - IDEA - Early Intervention	364,836
	PRC103 - Improving Teacher Quality	237,581
	PRC104 - Language Acquisition State Grant	244,235
	PRC111 - Language Acquisition	<u>63,525</u>
	Total	\$ 4,213,178

\* Carryover balances have been projected for the above grants.

\* Pay raises and benefit changes for employees on Federal funds will apply at the same rates as State-funded employees.



## Community Schools Fund Budget Summary

	2015-16 <u>ACTUAL</u>	2016-17 <u>BUDGET</u>	2017-18 <u>PROPOSED</u>	Percent <u>Change</u>
<b>REVENUE</b>				
After-school program	\$ 1,409,017	\$ 1,405,734	\$ 1,431,875	1.9%
Summer Camp	157,114	156,713	165,400	5.5%
Summer Youth Enrichment	33,000	25,000	30,000	20.0%
District Tuition Assistance	50,000	50,000	50,000	0.0%
Interest Income	-	-	-	
Fund Balance Appropriated	<u>26,000</u>	<u>-</u>	<u>-</u>	0.0%
Total Revenue	\$ 1,675,131	\$ 1,637,447	\$ 1,677,275	2.4%
<b>OPERATING EXPENSES</b>				
Salaries, wages and benefits	\$ 1,443,291	\$ 1,399,771	\$ 1,426,863	1.9%
Supplies	55,328	63,566	62,735	-1.3%
Food	116,162	114,860	125,110	8.9%
Purchased services/activities	<u>60,350</u>	<u>59,250</u>	<u>62,567</u>	5.6%
Total Expenses	\$ 1,675,131	\$ 1,637,447	\$ 1,677,275	2.4%
After-school program enrollment	645	634	668	5.4%

**Summary of Changes  
Community Schools Fund  
For 2017-18**

**Changes in Revenue**

- \* Changes in revenue are due to an expected enrollement increase in all after-school programs

**Changes in Expenses**

- \* Changes in operating expenses are due to the expected 2016-17 Living Wage pay increase for Group Leaders, expected increases in the retirement rate to 17.37% and health insurance to \$5,927 per FTE and anticipated annual leave payouts.

## Child Nutrition Fund Budget Summary

	2015-16 <u>ACTUAL</u>	2016-17 <u>BUDGET</u>	2017-18 <u>PROPOSED</u>	<u>Percent Change</u>
<b>REVENUE</b>				
Sales of meals and supplemental sales	\$ 1,805,710	\$ 1,727,394	\$ 1,617,479	-6.4%
Federal reimbursements	2,136,021	2,220,678	2,406,140	8.4%
Catering and miscellaneous	-	-	-	
Summer Program	-	-	-	
Chartwells Guarantee	-	-	-	
Indirect cost	308,700	308,700	308,700	
School district subsidy	225,000	225,000	225,000	
Chartwells reimbursement	-	-	-	
	<u>\$ 4,475,431</u>	<u>\$ 4,481,772</u>	<u>\$ 4,557,319</u>	<u>1.7%</u>
<b>OPERATING EXPENSES</b>				
Food	\$ -	\$ -	\$ -	
Salaries, wages and benefits	1,167,749	1,124,554	1,109,530	-1.3%
Supplies	150,000	133,973	108,095	-19.3%
Administrative expenses	2,848,983	2,914,544	3,030,994	4.0%
Chartwells contract reimbursements	-	-	-	
Indirect cost	<u>308,700</u>	<u>308,700</u>	<u>308,700</u>	
<b>TOTAL OPERATING EXPENSES</b>	<u>\$ 4,475,432</u>	<u>\$ 4,481,771</u>	<u>\$ 4,557,319</u>	<u>1.7%</u>



## **Child Nutrition Fund For 2017-18**

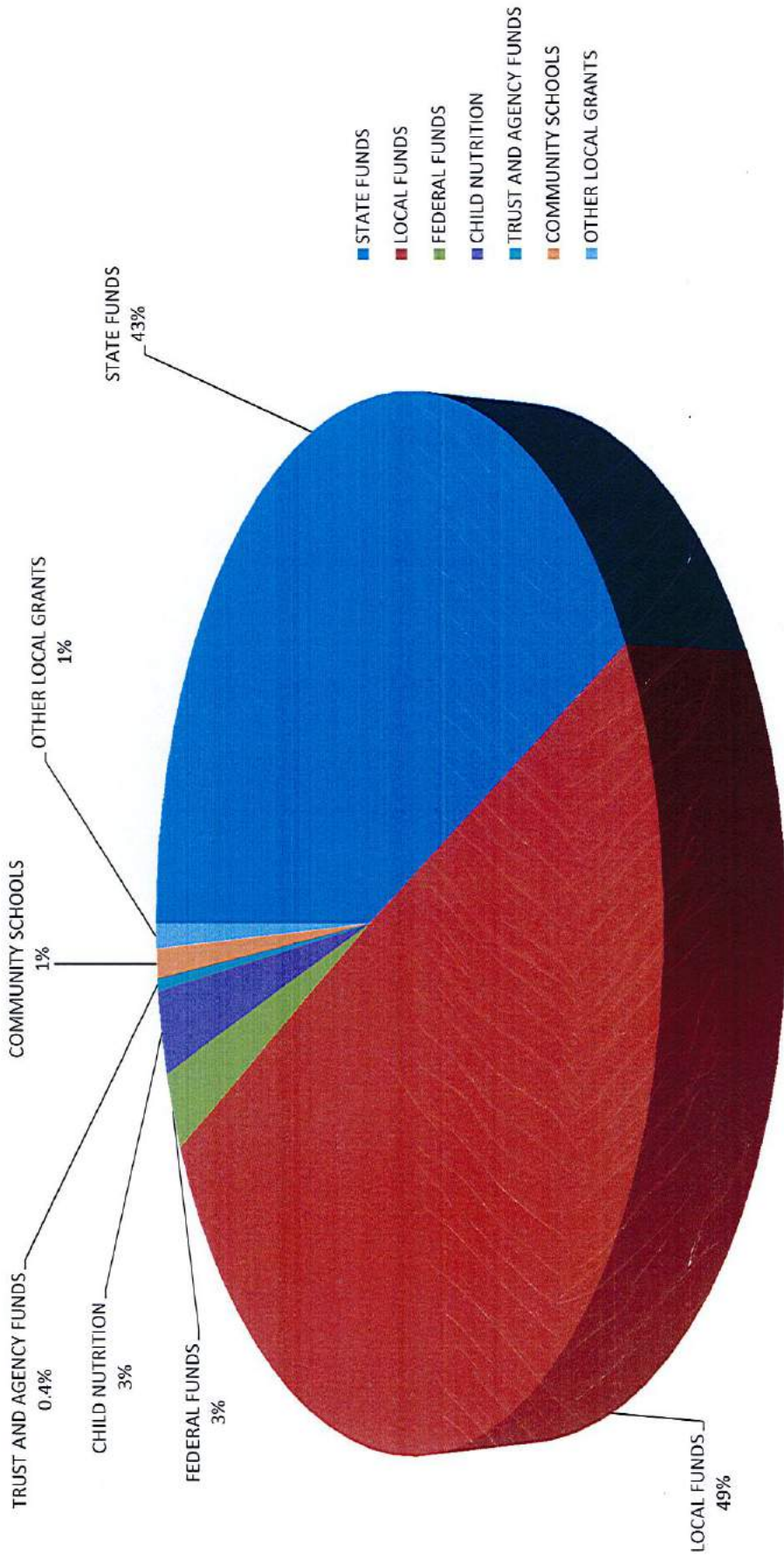
### **Changes in Revenue**

- \* USDA commodity credit increase
- \* Increase in Headstart revenue based on what we are trending

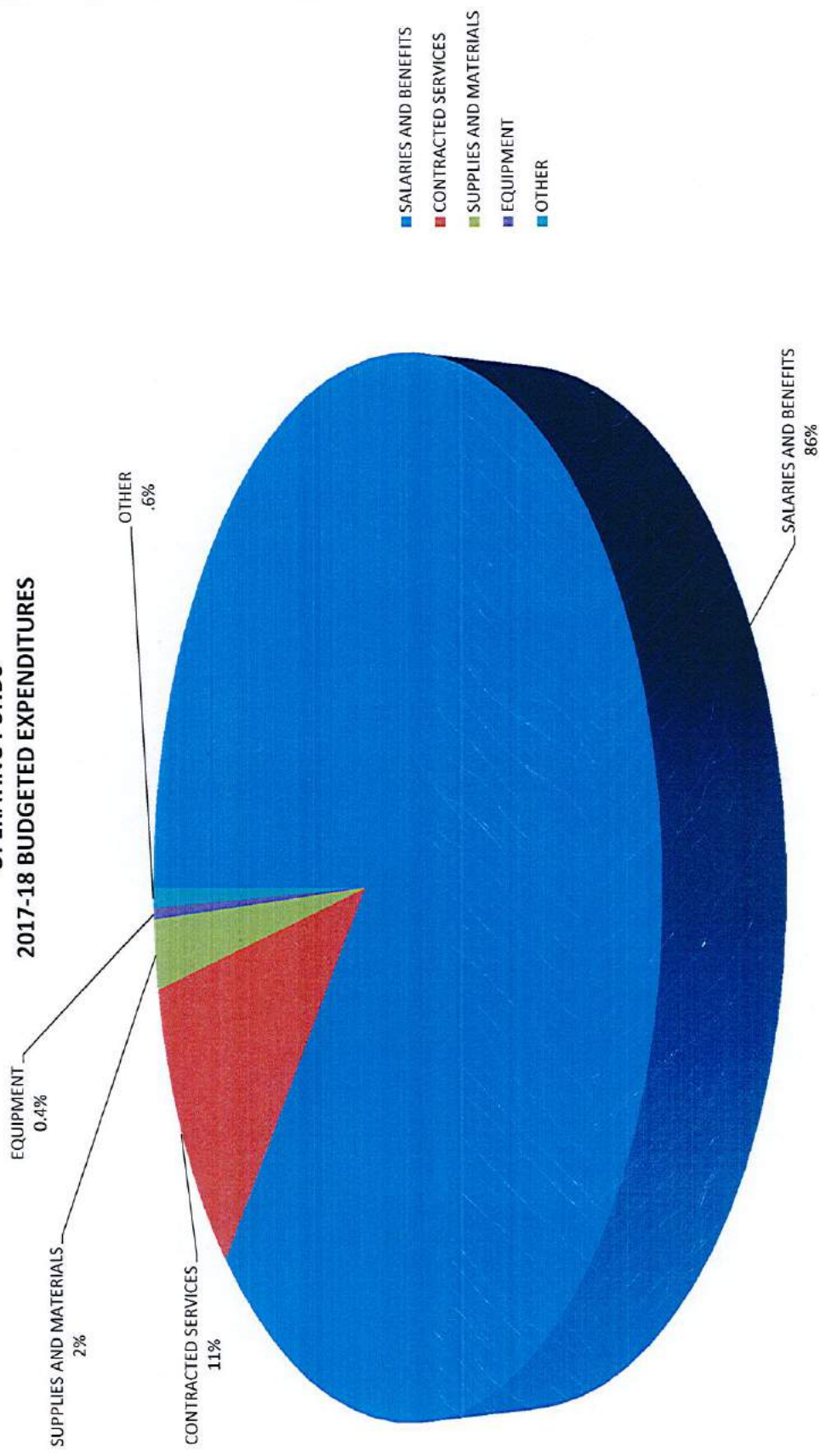
### **Changes in Expenses**

- \* Changes in operating expenses are due to the expected increases in the retirement rate to 17.37% and health insurance to \$5,927.

**CHAPEL HILL - CARRBORO CITY SCHOOLS  
OPERATING FUNDS  
2017-18 PROJECTED REVENUES**



CHapel Hill - Carrboro City Schools  
OPERATING FUNDS  
2017-18 BUDGETED EXPENDITURES





**Summary of Recurring Capital Budget**  
**Chapel Hill - Carrboro City Schools**  
**Fiscal Year 2017-2018**

Capital Item	Justification/Description	Category			Funding Amount		
		Category 1 - Buildings & Grounds	Category 2 - Furniture & Equipment	Category 3 - Vehicles	Superintendent's Recommended	Board Requested	Board Approved
<i>School</i>							
Carrboro Elementary	furniture/equipment		X		5,365	5,899	5,783
Ephesus Elementary	"		X		4,857	5,181	4,590
Estes Hills Elementary	"		X		5,804	5,308	5,668
FP Graham Elementary	"		X		6,289	6,282	6,711
Glenwood Elementary	"		X		5,579	4,914	5,528
McDougle Elementary	"		X		5,241	6,015	5,899
Morris Grove	"		X		6,052	6,884	6,305
Northside Elementary	"		X		5,939	5,575	5,586
Rashkis Elementary	"		X		6,199	6,363	5,783
Scroggs Elementary	"		X		6,142	5,262	5,865
Seawell Elementary	"		X		5,342	6,131	6,363
Culbreth Middle	"		X		8,137	8,148	8,217
McDougle Middle	"		X		7,607	8,159	7,765
Phillips Middle	"		X		7,810	7,452	7,534
Smith Middle	"		X		9,354	9,179	9,249
Carrboro High	"		X		10,233	9,249	9,469
Chapel Hill High	"		X		16,567	17,385	17,431
East Chapel Hill High	"		X		16,308	15,484	15,675
Phoenix Academy	"		X				580
Hospital School	"		X		564	580	580
<b>Total</b>					<b>139,387</b>	<b>139,451</b>	<b>140,581</b>
<i>District Projects</i>							
Technology Equipment	MIS Department Expenses		X		250,000	250,000	250,000
Classroom Furniture	Facilities Management Dept.		X		20,000	20,000	20,000
Child Nutrition Equip.	Child Nutrition Department		X		40,000	40,000	40,000
Custodial Supp/Equip	Facilities Management Dept.		X		20,000	20,000	20,000
Administrative Equip.	Administrative Tech. Dept.		X		55,000	55,000	55,000
Print Shop Equipment	Support Services Division		X		3,500	3,500	3,500
Cafeteria Equipment	Facilities Management Dept.		X		5,000	5,000	5,000
Equipment	Support Services Division		X		50,000	50,000	50,000
Cultural Arts Equip.	Instructional Services		X		5,500	5,500	5,500
<b>Total</b>					<b>449,000</b>	<b>449,000</b>	<b>449,000</b>
<i>District Projects</i>							
Site Development	Drainage/Safety Improvements	X			107,733	107,733	107,733
Renovations	Painting, IAQ, Electrical, etc.	X			673,360	673,298	642,766
Floor Coverings	Carpet/Tile Installations	X			20,000	20,000	20,000
Roof Replacement	CIP Supplement	X					
Roof Repairs	District Repairs	X			81,920	81,920	81,920
Playgrounds/Playfields	Safety Comp./Major Maint.	X			240,000	240,000	240,000
<b>Total</b>					<b>1,123,013</b>	<b>1,122,951</b>	<b>1,092,419</b>



**Summary of Recurring Capital Budget**  
**Chapel Hill - Carrboro City Schools**  
**Fiscal Year 2017-2018**

Capital Item	Justification/Description	Category			Funding Amount		
		Category 1 - Buildings & Grounds	Category 2 - Furniture & Equipment	Category 3 - Vehicles	Superintendent's Recommended	Board Requested	Board Approved
<i>District Projects</i>							
District Vehicles	Maintenance Dept. Trucks				36,000	36,000	36,000
Transportation Vehicles	Transportation Department				60,000	60,000	60,000
Contingency	Unknown Expenses				25,000	25,000	25,000
One-time County Appropriation for Recurring Capital	(\$2,100,000 X 60.10%)						1,262,100
<b>Total</b>					<b>\$ 121,000</b>	<b>\$ 121,000</b>	<b>\$ 1,383,100</b>
<b>Total Recurring Capital</b>					<b>\$ 1,832,400</b>	<b>\$ 1,832,400</b>	<b>\$ 3,065,100</b>

2017-27

**CAPITAL INVESTMENTS PLAN**

**EXPENDITURES**

PROJECT TITLE	PENDING 2016-17 Budgeted Lottery Funded Projects						Year 1 2017-18	Year 2 2018-19	Year 3 2019-20	Year 4 2020-21	Year 5 2021-22	Five Year Total	Years 6 to 10 2021-26
	Year 1 2017-18	Year 2 2018-19	Year 3 2019-20	Year 4 2020-21	Year 5 2021-22	Five Year Total							
<b>ADA Requirements</b>	35,000	35,000	35,000	50,000	50,000	35,000					205,000	250,000	
<b>Abatement Projects</b>													
District Abatement Projects													
Phillips: Remove Asbestos Floor Tile	160,000			50,000	50,000					50,000	250,000	250,000	
<b>Athletic Facilities</b>													
CHHS: Athletic Field Improvements	150,000										150,000	500,000	
CHHS: tennis courts resurfaced			175,000								175,000		
Carrboro HS: Field Improvements		150,000									150,000		
ECHHS: Field Improvements			194,059								194,059		
<b>Classroom/Building Improvements</b>													
Seawell: PODs Casework/Bathrooms		105,000									105,000	500,000	
Phillips: 4 Science Classrooms Casework	200,000										200,000		
Phillips: Media Center Refurbishment/Cafeteria Bathrooms		150,000	100,000								250,000		
Smith: Art Classroom Casework		75,000									75,000		
McDougle/Elm: playgrounds	250,000										250,000		
<b>Doors/Hardware/Canopies</b>													
District Hardware and Door Replacements	50,000	75,000	100,000	100,000	100,000					100,000	425,000	150,000	
Seawell: Expand canopies												120,000	
FPG: Canopy at Kiss n Go and Bus Circle			75,000								75,000		
Ephesus: Canopy at Kiss and Go				75,000						75,000			
<b>Electrical Systems</b>													
All Schools: Increase Electrical Distribution	100,000	125,000	150,000	150,000	150,000					150,000	675,000	650,000	
<b>Energy Efficiency/Lighting Improvements</b>													
Ephesus/Seawell: Replace pneumatic controls			250,000								250,000	500,000	
McD/Elm: complete conversion from pneumatic		282,094									282,094		
ECHHS: Conversion to Digital Controls	125,000										125,000		
<b>Fire/Safety/Security Systems</b>													
Security Systems: Camera Upgrades/Expansions/	150,000	150,000	150,000	200,000	200,000					200,000	850,000	500,000	
<b>Indoor Air Quality Improvements</b>													
District IAQ Projects	20,000	50,000	50,000	75,000							195,000	200,000	
<b>Rental Space</b>													
District IAQ Projects	134,000	137,000	140,000	143,000	145,000						699,000	730,000	
<b>Paving/Parking Lots/Driveways/Walkways</b>													
McD Mdl: bus driveway and parking lot paving	75,000			51,640	54,506						106,146		
ECHHS: bus driveway and parking lot paving		150,000									150,000		
<b>Roofing/Building Waterproofing Projects</b>													
Scroggs: Flat Roof Sections Replacement													
Smith: Roof project (at 20 years)/envelope seal	338,330									600,000	600,000	750,000	
Scroggs: brick pointing-caulking/roof project				200,000							200,000	750,000	
ECHHS: Roof project (at 25 years)												1,750,000	
<b>Storm Water Management</b>													
	50,000	50,000	75,000	75,000	75,000					75,000	325,000	375,000	



PROJECT TITLE	PENDING						Years 6 to 10 2021-26
	Year 1 2017-18	Year 2 2018-19	Year 3 2019-20	Year 4 2020-21	Year 5 2021-22	Five Year Total	
2016-17 Budgeted Lottery Funded Project							
<b>Mechanical Systems</b>						200,000	462,101
McDougle: HVAC Systems - chiller replacements							
Scroggs: Cooling Tower	70,000						
ECHHS: cooling tower replacements	107,715						
<b>Technology: Total of Listed Categories</b>	1,565,595	1,582,975	1,600,615	1,618,520	1,600,000	7,967,705	8,500,000
<i>Network Infrastructure</i>	555,786	561,956	568,218	574,575	568,000	2,828,535	
<i>Enterprise Software</i>	153,428	155,132	156,860	158,615	156,800	780,835	
<i>Instructional Computers &amp; Technology</i>	782,798	791,488	800,308	809,260	800,000	3,983,853	
<i>Administrative Computers</i>	46,988	47,489	48,018	48,556	48,000	239,031	
<i>Network Printers</i>	17,222	17,413	17,607	17,804	17,600	87,645	
<i>Community Access Technology</i>	9,417	9,522	9,628	9,718	9,625	47,910	
<b>Article 46 Sales Tax - Funded Projects</b>							
-Technology: Student Access Computing Devices	469,908	488,704	508,253	528,583	549,726	2,545,174	3,096,595
-Improvements at Older Schools:					549,727	549,727	3,096,595
-Culbreth: Replace HVAC Roof top Units	180,000					180,000	
-MdDougleMiddle: replace pneumatic controls			433,253				
-CarboroElim: cooling tower/electric boiler replacements		100,000				100,000	
-Scrogge: chiller replacement		175,000				175,000	
-EstesHills/Glenwood/FPG: boiler replacements		213,705				213,705	
-ECHHS: Conversion to digital controls	289,909						
-TransprotationCenter: HVAC replace gas pack units			75,000			75,000	
-Carboro/Ephesus/EstesHills/FPG: lighting upgrades				528,583			
<b>Contingency</b>	600,900	600,900	600,900	600,900		2,403,600	
<b>TOTAL CIP EXPENDITURES</b>	<b>4,673,027</b>	<b>4,745,378</b>	<b>4,819,756</b>	<b>4,896,226</b>	<b>4,373,959</b>	<b>23,508,346</b>	<b>23,130,291</b>



**CAPITAL FUNDING SOURCES**

	2016-17 Budget	Year 1 2017-18	Year 2 2018-19	Year 3 2019-20	Year 4 2020-21	Year 5 2021-22	Five Year Total	Years 6 to 10 2021-26
Long Range Pay-As-You-Go Funds	2,283,027	2,317,272	2,352,031	2,387,312	2,423,122	2,459,468	11,939,206	12,861,911
Lottery Funds - Budgeted	828,330	815,038	815,038	815,038	815,038	815,038	4,075,190	4,075,190
Facility Improvements - 5 Year Funding	600,900	600,900	600,900	600,900	600,900	-	2,403,600	-
Article 46 Sales Tax - 1/4 Cent	903,670	939,817	977,409	1,016,506	1,057,166	1,099,453	5,090,351	6,193,190
<b>TOTAL CIP FUNDING</b>	<b>4,615,927</b>	<b>4,673,027</b>	<b>4,745,378</b>	<b>4,819,756</b>	<b>4,896,226</b>	<b>4,373,959</b>	<b>23,508,347</b>	<b>23,130,291</b>

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	Five Year Total
<b>2016 SCHOOLS BOND</b>							
Lincoln Center Campus	600,000	7,200,000	16,000,000	1,200,000	-	-	25,000,000
Chapel Hill High School	1,460,000	3,900,000	21,000,000	17,000,000	3,640,000	-	47,000,000

PROJECTS:	10 YEAR UNFUNDED NEW SCHOOLS										TEN YEAR TOTAL
	Year 1 2017-18	Year 2 2018-19	Year 3 2019-20	Year 4 2020-21	Year 5 2021-22	Year 6 2022-23	Year 7 2023-24	Year 8 2024-25	Year 9 2025-26	Year 10 2026-27	
<b>REMAINING FACILITY ASSESSMENT PROJECTS:</b>											
Ephesus - inc. capacity +137 (complete Pre-K before start)	BID 2020		1,037,000	5,177,000	12,439,000	2,073,000					20,726,000
Seawell - inc. capacity +119 (complete Ephesus before start)	BID 2021			1,066,000	5,430,000	13,033,000	2,172,000				21,721,000
Estes Hills - inc. capacity +58 (complete Seawell before start)	BID 2022				1,193,000	5,964,000	14,313,000	2,386,000			23,856,000
Phillips MS	BID 2021			664,000	3,316,000	9,282,000					13,262,000
Carboro Elm - inc. capacity +52 (complete Estes before start)	BID 2023					1,001,000	5,005,000	12,011,000	2,002,000		20,019,000
FP Graham	BID 2024						775,000	1,595,000	5,799,000	789,000	8,958,000
Culbreth MS	BID 2025							598,000	2,014,000	7,048,000	9,619,000
<b>OTHER MAJOR PROJECTS:</b>											
CarboroHS: Stadium Visitor Bleachers					600,000						600,000
CarboroHS: Stadium Synthetic Field							1,250,000				1,250,000
CHHS: Stadium Visitor Bleachers					300,000						300,000
CHHS: Stadium Synthetic Field							1,250,000				1,250,000
CHHS: Baseball Field Bathroom/Concession Bid							1,200,000				1,200,000
ECHHS: Stadium Synthetic Field								1,250,000			1,250,000
ECHHS: Stadium Visitor Bleachers					300,000						300,000
Carboro Elementary: Multi purpose field				200,000			150,000				150,000
Scroggs: Athletic Field											200,000
McDougle Mdt: Tennis Courts			500,000								500,000
McDougleMS: Casework									400,000		800,000
ECHHS: Theater Lighting and Sound Upgrade				750,000							750,000
Middle School Tracks: 3 rubberized surfaces						175,000	175,000				525,000
Rashkis: Chillers and Cooling Towers								500,000			450,000
Smith: 2 Chillers replaced											500,000
Rashkis: Roof Repairs and seals (at 20 years)									850,000		1,750,000
Scroggs: Roof repairs and seals (at 25 years)										850,000	850,000
<b>Technology</b>											
1:1 Student Laptop Initiative	2,061,717	1,972,529	2,437,719	1,948,087	1,303,503	1,909,377	2,373,819	1,882,239	1,528,651	1,218,359	18,638,000
Equity & Modernizing Classroom Instructional Technology	492,000	482,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,784,000
<b>Building Additions</b>											
McDougle Middle School: Auditorium		500,000	4,500,000	600,000							5,600,000
<b>TOTAL UNFUNDED PROJECTS</b>	<b>2,553,717</b>	<b>2,964,529</b>	<b>8,574,719</b>	<b>10,525,087</b>	<b>24,981,503</b>	<b>33,537,377</b>	<b>26,283,819</b>	<b>24,708,239</b>	<b>11,843,651</b>	<b>10,853,359</b>	<b>158,808,000</b>

Notes:

- 1) Facility Assessment projections have been updated to reflect inflection adjustment from the 2013 estimates.
- 2) Nov. 15, 2015 SAPFO projections indicate capacity increases for elementary, middle and high schools are not needed within the 10 year projection.

# APPENDIX



Chapel Hill- Carrboro Schools  
 Allotment Formula – 2017-18

POSITION	ELEMENTARY	MIDDLE	HIGH SCHOOL	Proposed Changes TBD
Principal	1 for 12 months	1 for 12 months	1 @ 12 months	
Assistant Principal	1 for 12 months	1 for 12 months	1: up to 600 ADM 2: 601- 1250 ADM 3: 1251 -1750 ADM 4: 1751- 2250 ADM all @12 months	
Classroom teachers				
Kindergarten-Third	1:21 ADM			
Fourth- Fifth	1:26 ADM			
Core subjects		1: 120 ADM (teaching 5 classes at 1:24)	1:140 ADM (5 sections at 1:28)	
Mathematics			1: 120 ADM (teaching five 1:24)	
Vocational/ CTE		Dictated by the program	Dictated by the program MOE	
Electives		1: 140 ADM (5 sections at 1:28)	1: 140 ADM (teaching 5 sections at 1:28)	
Dept. chair			No additional planning period; \$1,200 stipend for 10 teachers per high school 08/09	
Academy Leader			No additional planning period; \$5,000 per Thematic Academy &\$5,000 for Finance Academy 09/10	
Small classes			2 FTE per school	
AVID		.60 FTE per school	AVID teacher must have free coordination period .2 FTE	
IFL				
IFL/Math Coach	2 FTE per school for ELA	1 FTE per school for math 1 FTE per school ELA	1 FTE per school for ELA	
Pre-K	Program allocation			
Pre-school Handicapped	Program allocation			
ESL	(systemwide) 1:40	(systemwide) 1:40	(systemwide) 1:40	
Cultural Arts: Music, PE, Art	Music @1 FTE per 30 classes PE @1 FTE per 20 classes ART @ 1 FTE per 30 classes	elective allocation	elective allocation	

<u>POSITION</u>	<u>ELEMENTARY</u>	<u>MIDDLE</u>	<u>HIGH SCHOOL</u>	<u>Proposed Changes TBD</u>
Elem Foreign Language	Serving grades 1-5 in 09-10 Allocation requires 3 periods @30 minutes per each 1-5 class or 1 FTE per 40 periods 1 FTE per 40 periods 1 FTE per school			
Media Specialist --	1 FTE per school	1 FTE per school	1: up to 1000 ADM 1.5: 1001-1500 ADM 2: 1501+ ADM	
Math/Science Teacher	.5 FTE per school			
Intervention Specialist	.5 FTE			
Guidance	1 FTE per school	1 FTE per grade 1 @ 11 MOE others @ 10.5 MOE	CHS ADM=3FTE CHHS ADM=5FTE ECHHS ADM =5FTE 1@ 12 MOE others @11 MOE	
School Social Worker	1 FTE per school	1 FTE per school	1: up to 1000 ADM 1.5: 1001-1500 ADM 2: 1501+ ADM .5 @ ECHHS 09-10	
In School Suspension		1 FTE (Teacher Assistant)	1 FTE (Teacher Assistant) per school	
Student Assistance			1 FTE @CHHS .5 FTE @ ECHHS & CHS 09-10	
Nurses	1 per school	1 per school	1 per school	
Service Learning			1 district wide	
Athletic Director		Extra duty supplement	1 FTE per school @ 11 moe Assigned 2 teaching periods	

POSITION	ELEMENTARY	MIDDLE	HIGH SCHOOL	Proposed Changes TBD
Instructional Tech Facilitator	1 FTE per school (11 MOE)	1 FTE per school (11 MOE)	1 FTE per school (12 MOE)	
504		Extra duty supplement	1 per school .5 FTE @ CHS 09-10	
Transition Facilitator			1 per school	
Program Facilitator	.50 FTE per school	.50 FTE per school	1 FTE per school	
Ex Ed - resource	1 FTE per 15 - 20 caseload	1 FTE per 20-25 caseload	1 FTE per 20-25 caseload	
Speech-language Path	1 FTE per 30 - 35 caseload	1 FTE per 30 - 35 caseload	1 FTE per 30 - 35 caseload	
Self-contained AIG (District - wide)	district program			
Gifted Specialist	1.5 FTE per school	1 FTE per school		
Occupational Therapist	System allocation	System allocation	System allocation	
Physical Therapist	System allocation	System allocation	System allocation	
Teacher Assistant	1 FTE per K-3 class @ 210 day school year .50 FTE per 4-5 @ 210 day school year	1 per school	2: up to 1000 ADM 3: 1001+ ADM @ 210 day school year	
Ex Ed teacher assistant	per total student need @ 210 day school year	per total school need @ 210 day school year	per total school need @ 210 day school year	
Media assistant	1 FTE per school @ 210 day school year	1 FTE per school @ 210 day school year	1: up to 1000 ADM 1.5: 1001+ ADM @ 210 day school year	Funding pending to replace 11 Elementary Media Assistant positions
Technology Assistant			2 @ each H.S.	
Principal Secretary	1 per school @ 12 MOE	1 per school @ 12 MOE	1 per school @ 12 MOE	Reduction of 1 Clerical position per high school for 2016-17
AP Secretary			1 per AP @ 12 MOE	
Clerical assistant/ HS receptionist	.50 FTE: up to 500 ADM 1 FTE: 501+ ADM @ 11 MOE	1 per school @ 11 MOE	1 per school @ 12 MOE	
Network Support			District Allocation	
Theater Tech			1 FTE @ 12 MOE	



POSITION	ELEMENTARY	MIDDLE	HIGH SCHOOL	Proposed Changes TBD
Bookkeeper				
Data Manager	1 FTE per school @ 12 MOE	1 FTE per school @ 12 MOE	1 FTE per school @ 12 MOE	
Guidance Clerk		1 FTE per school @ 11 MOE	1: up to 1000 ADM 2: 1000+ ADM	
Online Learning Asst.			1 @ 12 months other = 11 months	
Athletic Trainer			1 FTE	
Security Guard			1 FTE 10 month year (August 1- May 30 <sup>th</sup> ); 40 hr week	
Custodian	per formula based on square footage and ADM	per formula based on square footage and ADM	2 FTE: school (1 FTE @ 6 hrs daily assigned after- school/ evening hours) per formula based on square footage and ADM	

ADM: Average Daily Membership or average student enrollment

FTE: Full Time Equivalent of a position

MOE: Months of Employment

Other position allocations	Elementary	Middle	High
Athletic Coaches		25 positions	49 positions
Co-curricular assignments		12 assignments	24 assignments
Activity Units (\$467 ea.)	5 units	10 units	40 units

**2017-18 NON-PERSONNEL BUDGET ALLOCATIONS TO SCHOOLS**

ACCOUNT	per	ELEM	MIDDLE	HIGH	HOSPITAL	Changes for 2017-18 Budget
<b>STATE FUNDS:</b>						
Instructional Supplies	per student	30.12	30.12	30.12	30.12	Initial allotment from state
Textbooks	per student					centrally managed by ISD
At-Risk	per student	10.00	10.00	10.00	10.00	ISD allotment
School Technology	per student	-	-	-	-	
<b>LOCAL FUNDS:</b>						
Differentiated Pay	per cert staff	75.00	75.00	75.00	75.00	11-12 allotment reduction
Field Trips	per student	2.74	2.74	2.74	2.74	Inflationary increase of .5% 17-18
Staff Development	per teacher	90.00	90.00	90.00	90.00	same as 09-10
Safe Schools/Violence Prevention	per school	-	11,876	16,443	-	Inflationary increase of .5% 17-18
At Risk	per student	3.01	3.01	3.01	3.01	Inflationary increase of .5% 17-18
Instructional Supplies	per student	11.72	20.25	20.25	20.25	Inflationary increase of .5% 17-18
Cultural Arts	per school	906.00	2,810.00	4,485.00		Inflationary increase of .5% 17-18
New Classroom Setup grades 1-12	per classroom	500.00	500.00	500.00	-	same as 00-01
New Classroom Setup Kindergarten	per classroom	1,000.00	-	-	-	same as 00-01
Technology software	per student	-	-	-	-	
Textbooks - special allotment				13,533		Inflationary increase of .5%
Supplementary Books	per student	2.28	2.28	2.28	2.28	Inflationary increase of .5% 17-18
Media Center Supplies	per student	11.51	11.51	11.51	11.51	Inflationary increase of .9% 17-18
Co-curricular Activities	per school	-	14,400	48,600	-	same as 09-10
Co-curricular Activities	per student	-	-	16.33	-	Inflationary increase of .9% 17-18
Travel - Asst. Principals	per Asst. Prin	430.00	430.00	430.00	-	same as 09-10
Travel - Principals	per Principal	1,215.00	1,215.00	1,215.00	1,215.00	same as 09-10
Telephone	per school size					same as 09-10
Administrative Supplies & Postage	per student	3.75	3.75	5.61	3.75	Inflationary increase of .5% 17-18
Custodial Supplies Pre 1990	per square ft.	0.032	0.032	0.032	-	same as 10-11
Custodial Supplies Post 1990	per square ft.	0.020	0.020	0.020	-	same as 10-11
Copier/Equip Maintenance /Repair	District	-	-	-	-	District
SIT Funds	per school	1,028.00	1,028.00	1,028.00	514.00	same as 09-10
Commencement	high school			2,718.00		same as 09-10
Utilities - Electric	per history					increased 7% in 08-09
Utilities - Natural Gas	per history					increased 7% in 08-09
<b>CAPITAL FUNDS</b>						
Replacement Equipment/Furniture	per student	11.27	11.27	11.27	11.27	based on number of students
Purchase of Computer Hardware-60%	per student	58.66	35.15	35.15	35.15	based on number of students

**Appendix B**  
**NC State Department of Public Instruction**  
**Allotment General Information FY 2017-18**

**State Fund Allotment Formulas**

The State of North Carolina allots funds to public schools on the following basis:

**Classroom Teachers**

Dollars associated with these positions are based on each LEA's average teacher salary including benefits, rather than the statewide average teacher salary. This is a position allotment and you must stay within the positions, rather than the dollars, allotted. This calculation is necessary to determine your LEA's allotment per ADM for charter schools.

**Instructional Support Personnel**

1 position per 218.55 ADM.

Dollars associated with these positions are based on each LEA's average instruction support salary including benefits, rather than the statewide average salary. This is a position allotment and you must stay within the positions, rather than the dollars allotted. This calculation is necessary in order to determine your LEA's allotment per ADM for charter schools.

**Academically or Intellectually Gifted Students**

\$1,322.28 per child for 4% of ADM.

**At-Risk Student Services**

Each LEA receives the dollar equivalent of one resource officer (\$37,838) per high school. Of the remaining funds, 50% is distributed based on ADM (\$89.10 per ADM) and 50% is distributed based on number of poor children, per the Federal Title I Low Income poverty data (\$358.14 per poor child). Each LEA receives a minimum of the dollar equivalent of two teachers and two instructional support personnel (\$272,812).

**Central Office Administration**

Decreased by LEA from FY 16-17 Initial Allotment is -3.9%

**Classroom Materials/Instructional Supplies/Equipment**

\$30.12 per ADM plus \$2.69 per 8<sup>th</sup> and 9<sup>th</sup> grade ADM for PSAT funding..

**Driver Education**

\$195.85 per public, private and federal 9th grade ADM.

Children with Special Needs

\$4,253.55 per funded headcount. Child count is comprised of the lesser of the April 1 handicapped headcount or 12.75% of the allotted ADM

Noninstructional Support (Clerical support, custodians and teacher substitute pay)

Distributed based on ADM (\$258.05 per ADM). \$6,000 per Textbook Commission member for Clerical Assistants.

School Building Administration

Principals: 1 per school with at least 100 ADM or at least 7 state paid teachers.

Assistant Principals: One month per 98.53 in ADM

School Technology

No longer funded.

Staff Development

No longer funded.

Teacher Assistants

The number of classes is determined by a ratio of 1 TA per every 21 K-2 classes; Grades 1-2-1TA for every 2 classes; and Grade 3-1 TA for every 3 classes.

Textbooks

\$42.46 per ADM in grades K-12.

Transportation

80% of the Governor's Recommended Allotment. The remaining funds will be allotted in December.

Career Technical Education- Months of Employment (MOEs)

Base of 50 MOEs per LEA with remainder distributed based on 8-12 ADM.

Career Technical Education - Program Support

Base of \$10,000 per LEA with remainder distributed based on 8-12 ADM (\$3354)



## Federal Fund Allotment Formulas

### Career and Technical Education-Program Improvement

Funding to assist in developing the academic career and technical skills of post-secondary students who elect to enroll in career and technical education programs.

### IDEA Preschool

Funds to assist local education agencies in providing special education programs for children with disabilities ages 3-5.

### IASA Title 1 - Reading

One of the largest federal grants for CHCCS is for the reading recovery program in the elementary schools. It provides funding to supplement and provide special help to educationally deprived children from low income families. Estimated funding projected by Washington.

### IDEA Title VI-B Handicapped

Base Payment-Each LEA shall receive a base amount equal to a proportional share of 75% of the FY 1999-00 IDEA Title VI-B grant as calculated using the December 1998 headcount.

### IDEA Title VI-B Preschool Handicapped

Base Payment-Each LeA shall receive a base amount equal to a proportional share of 75% of the FY 1997-98 IDEA Title VI-B Preschool grant as calculated using the December 1996 headcount.

### Improving Teacher Quality, Title II, Part A

To increase student academic achievement through the hiring, ongoing training and retention of highly qualified teachers and principals.

### Language Acquisition State Grant

Assist school districts in teaching English to English learners and in helping these students meet the same challenging State standards required of all students.

## **APPENDIX C REVENUE SOURCES GLOSSARY**

<b>ABC Revenue</b>	Local fund revenue given to the school district by the Orange County Alcoholic Beverage Control (ABC) Board. Funds are used to support programs of drug and alcohol abuse education.
<b>Appropriated Fund Balance</b>	A portion of the Local Fund Balance that is appropriated to be used to balance the budget. The Fund Balance is credited by the collection of prior years revenues that exceeded budgeted revenues and the under spending of prior years budgets. School Board policy dictates that Fund Balance that is in excess of 5.5% of the budget can be appropriated.
<b>Community Schools</b>	A new Fund that was formerly part of the Local Budget. Revenue is made up of after-school and summer camp and enrichment program fees charged to the participants of those programs.
<b>County Appropriation</b>	Local Fund revenue appropriated by the Orange County Commissioners on a per pupil basis. The source of the revenue is county property taxes. Amount is determined by July 1 of each year and paid in twelve equal payments.
<b>Federal Appropriations</b>	Federal Fund revenue received from the North Carolina Department of Instruction. Monies are held in the State Fund checking account and funded as needed by the State Treasurer.
<b>Federal Reimbursements to the Child Nutrition Fund</b>	Child Nutrition Fund revenues and donated commodities received from the Federal Government. The National School Lunch Act provides a per meal reimbursement on the sale of meals to students. It also provides reimbursement for free and reduced lunches for students whose family income falls below certain income levels.
<b>Fines and Forfeitures</b>	Local Fund revenue received from Orange County. The sources of the revenue are the fines and forfeitures assessed by the Orange County Courts.
<b>Indirect Cost</b>	Local Fund revenue received from federal grants for overhead expenses. Indirect costs are charged to the federal grants received through the State Department of Public Instruction as well as the Headstart and Outreach programs.

Appendix C  
Revenue Sources Glossary

Interest Earned on Investments	Local Fund revenue earned by investing available monies in interests bearing checking accounts and certificates of deposit.
Miscellaneous Revenue	Local Fund revenues that are small and miscellaneous in nature.
Prior Year Special District Tax	Local Fund revenue received from Orange County for Special District Taxes taxed in the prior year but collected in the current year.
Facility Rentals	Revenue received from groups and individuals that rent school district property.
Sale of Meals	Child Nutrition Fund revenues received from the sale of meals to students and adults, and the sale of supplemental foods. Meal rates are approved by the School Board each Fall for Elementary, Middle and High School students and adults.
Special District Tax	Local Fund revenue received from Orange County. A Special District Property Tax is charged to property within the school district at a rate set by the Orange County Commissioners. Revenue is received as collected.
State Appropriations	State Fund revenue received from the North Carolina Department of Instruction. Monies are held in the State Fund checking account and funded as needed to the school district by the State Treasurer.
State Textbooks	State account used to order state approved textbooks. Allocated on a per pupil basis as counted on the tenth day of school each fall.
Tuition - Pre-School	Local Fund revenue received from tuition charged for the pre-kindergarten blended classes program.
Tuition - Regular School	Local Fund revenue received from parents of students who attend the CHCCS but live outside the district. The tuition rate is set each year to match the county and district tax revenues.
Tuition - Summer School	Local Fund revenue received from parents of students who attend the High School Summer School Enrichment programs.

# Appendix D

## Operating Budget

### Description and Explanation of Line Items

Purpose means the reason for which something exists or is used. Purpose includes the activities or actions that are performed to accomplish the objectives of a local school administrative unit. For budgeting and accounting purposes, expenditures of a local school administrative unit are classified into five purposes as follows:

- 5000** Instructional Services
- 6000** System-Wide Support Services
- 7000** Ancillary Services
- 8000** Non-Programmed Charges
- 9000** Capital Outlay

The "purpose dimension" is broken down into a function level at the second digit and, where appropriate, into a sub-function level at the third digit. The fourth digit of this dimension is not currently required by NCDPI, but is highly recommended for your use to further break down the purpose of the expenditure. NCDPI, however, will replace the last digit of the purpose code with a zero (0) for NCDPI reporting purposes.

#### **Instructional Services (5000)**

Instructional services include the costs of activities dealing directly with the interaction between teachers and students. Teaching may be provided for students in a school classroom, in another location such as a home or hospital, and in other learning situations such as those involving co-curricular activities. It may also be provided through some other approved medium. Included here are the costs of salaries and benefits for teachers, instructional assistants, instructional leadership and support staff, as well as contracted instructional services, instructional supplies, materials, and equipment, professional development, and any other cost related to direct instruction of students.

Costs of activities involved in evaluating, selecting, and implementing textbooks and other instructional tools and strategies, curriculum development, demonstration teaching, and delivering staff development are also included here. Any site-based instructional supervisor or coordinator coded to this function should spend at least 75% of his/her time on these duties.



## 5100 Regular Instructional Services

Cost of activities that provide students in grades K-12 with learning experiences to prepare them for activities as workers, citizens, and family members. They include costs of those individuals responsible for providing school curriculum development and coordination as well as lead teachers for regular instructional services. (Not included are those programs designed to improve or overcome physical, mental, social and/or emotional impediments to learning.)

### 5110 Regular Curricular Services

Costs of activities which are organized into programs of instruction to provide students with learning opportunities to prepare for and achieve personal, health, and career objectives.

#### 5111 JROTC Curricular Services

Costs of activities organized into programs of instruction to provide learning opportunities for students to prepare for and achieve career objectives in selected branches of the military service.

#### 5112 Cultural Arts Curricular Services

Costs of activities organized into programs of instruction to provide learning opportunities for students in the various areas of the arts.

#### 5113 Physical Education Curricular Services

Costs of activities organized into programs of instruction for the physical and mental growth and fitness of students through activities designed to improve the muscles, motor skills, attitudes and habits of conduct of individuals and groups.

#### 5114 Foreign Language Curricular Services

Costs of activities organized into programs of instruction to provide learning opportunities for students in the various classical and modern foreign languages.

**5115 Technology Curricular Services**

Costs of activities organized into programs of instruction to provide learning opportunities for students in the various areas of technology. This purpose code is to be used in providing instruction to students.

**5116 Homebound/Hospitalized Curricular Services**

Costs of activities which are organized into programs of instruction to provide students with learning opportunities while recovering from temporarily incapacitating situations which prevent them from attending regular classes in school.

**5120 CTE Curricular Services**

Costs of activities that provide students with the opportunity to develop the knowledge, skills and attitudes needed for training in a specialized field of employment (or occupational field).

**5200 Special Populations Services**

Costs of activities for identifying and serving students (in accordance with state and federal regulations) having special physical, emotional, or mental impediments to learning. Also included are those students identified as needing specialized services such as limited English proficiency and gifted education. They include costs of those individuals responsible for providing school curriculum development and coordination as well as lead teachers for special populations' services. (Certain categories of funds require that expenditures coded here must be in addition to regular allotments such as classroom teachers, textbooks, etc.) These programs include pre-kindergarten, elementary, and secondary services for the following groups of students.

**5210 Children With Disabilities Curricular Services**

Costs of activities for students identified as being mentally impaired, physically handicapped, emotionally disturbed, those with learning disabilities, physical therapy, or other special programs for student with disabilities.

**5211 Homebound Curricular Services**

Costs of activities for students identified as being mentally impaired, physically handicapped, emotionally disturbed, or

those with learning disabilities, who, because of the extent of their disability are certified to receive instruction in their home or a facility other than a school classroom.

5220 Special Populations CTE Curricular Services

Costs of activities for students identified as being members of special populations, which include: individuals with disabilities; individuals from economically disadvantaged families, including foster children; individuals preparing for nontraditional training and employment; single parents, including single pregnant women; displaced homemakers; and individuals with other barriers to educational achievement, including individuals with limited English proficiency, potential dropouts and the academically disadvantaged.

5230 Pre-K Children With Disabilities Curricular Services

Costs of activities provided for Pre-K-aged children (under the age of five) who have been identified as being mentally impaired, physically handicapped, emotionally disturbed, or those with learning disabilities.

5240 Speech and Language Pathology Services

Costs of activities that identify students with speech and language disorders, diagnose and appraise specific speech and language disorders, refer problems for medical or other professional attention necessary to treat speech and language disorders, provide required speech treatment services, and counsel and guide students, parents, and teachers, as appropriate.

5250 Audiology Services

Costs of activities that identify students with hearing loss; determine the range, nature, and degree of hearing function; refer problems for medical or other professional attention appropriate to treat impaired hearing; treat language impairment; involve auditory training, speech reading (lip-reading), and speech conversation; create and administer programs of hearing conversation; and counsel guidance of students, parents, and teachers, as appropriate.

5260 Academically/Intellectually Gifted Curricular Services

Costs of activities to provide programs for students identified as being academically gifted and talented.

5270 Limited English Proficiency Services

Costs of activities to assist students from homes where the English language is not the primary language spoken to succeed in their educational programs.

5280-5290 Reserved for future use

5300 Alternative Programs and Services

Costs of activities designed to identify students likely to be unsuccessful in traditional classrooms and/or to drop out and to provide special alternative and/or additional learning opportunities for these at-risk students. They include costs of those individuals responsible for providing school curriculum development and coordination as well as lead teachers for alternative programs and services. Programs include summer school instruction, remediation, alcohol and drug prevention, extended day, services to help keep students in school, as well as alternative educational settings, instructional delivery models, and supporting services for identified students.

5310 Alternative Instructional Services K-12

Costs of activities designed to provide alternative learning environments (programs or schools) during the regular school year for students likely to be unsuccessful in traditional classrooms.

5320 Attendance and Social Work Services

Costs of activities designed to improve student attendance at school and which attempt to prevent or solve student problems involving the home, the school, and the community.

5330 Remedial and Supplemental K-12 Services

Costs of activities designed to improve student performance by providing remedial support and supplemental assistance during the regular school day in grades K-12 to students enabling them to succeed in their learning experiences. Title I activities provided during the school day would be coded here.



**5340 Pre-K Readiness/Remedial and Supplemental Services**

Costs of activities designed to provide additional assistance to Pre-K-aged students to strengthen their abilities to be successful in the K-12 course of studies. Smart Start, More-At-Four, and Head Start would be coded here.

**5350 Extended Day/Year Instructional Services**

Costs of activities designed to provide additional learning experiences for students outside of the regular required school calendar. These activities include remedial instructional programs conducted before and after school hours, on Saturdays, during the summer, or during intersession breaks.

**5351 Before/After School Instructional Services**

Costs of activities designed to provide additional learning experiences for students either before or after regular school hours.

**5352 Intersession Instructional Services**

Costs of activities designed to provide additional learning opportunities for students during the intersession breaks provided in block scheduling and/or year round school calendars.

**5353 Summer School Instructional Services**

Costs of activities designed to provide additional learning opportunities for students during the summer break after the regular school year has ended.

**5354 Saturday School Instructional Services**

Costs of activities designed to provide additional learning opportunities for students on Saturday during the regular school year.

**5400 School Leadership Services**

Costs of activities concerned with directing and managing the learning opportunities for students within a particular school. These activities also

include the work of clerical staff, in support of the teaching and leadership functions.

5403 School Treasurer

Costs of activities performed by the school treasurer for the duties required in the School Budget and Fiscal Control Act.

5404 School Clerical Support

Costs of activities performed by school clerical staff in support of teachers and school leadership. Do not include SIMS/NCWise clerical support nor the school treasurer in this functional area

5410 School Principal

Costs of activities performed by the principal in directing and managing the school.

5420 School Assistant Principal

Costs of activities performed by the assistant principals to assist in directing and managing the school.

5500 Co-Curricular Services

Costs of school-sponsored activities, under the guidance and supervision of LEA staff, designed to motivate students, provide enjoyable experiences, and assist in skill development. Co-curricular activities normally supplement the regular instructional program and include such activities as band, chorus, choir, speech and debate. Also included are student-financed and managed activities such as clubs and proms.

5501 Athletics

Costs of school sponsored activities, under the guidance and supervision of LEA staff, which provide opportunities for students to pursue competitive aspects of physical education outside of regular school hours. Athletics normally involve competition between schools and frequently generate revenues from gate receipts or fees.

5502 Cultural Arts

Costs of school sponsored activities, under the guidance and supervision of LEA staff, which provide opportunities for students to pursue performance-related aspects of the cultural arts. These include dance, theater, band, orchestra, and other pursuits in the arts conducted outside of regular school hours.

5503 School Clubs and Other Student Organizations

Costs of school sponsored activities, under the guidance and supervision of LEA staff, which provide opportunities for students to participate in group interactions with their peers in school clubs and other student organizations. These include the vocational education clubs , nationally/internationally chartered service clubs, as well as clubs involving other areas of interest in the school curriculum.

5600 Reserved for Future Use

5700 Reserved for Future Use

5800 School-Based Support Services

Costs of school-based student and teacher support activities to facilitate and enhance learning opportunities for students. These include the areas of educational media services, student accounting, guidance services, health, safety and security support services, instructional technology services, and unallocated staff development.

5810 Educational Media Services

Costs of activities supporting the use of all teaching and learning resources, including media specialists and support staff, hardware, software, books, periodicals, reference books, internet-based services, and content materials.

5820 Student Accounting

Costs of activities of acquiring and maintaining records of school attendance, location of home, family

characteristics, census data, and the results of student performance assessments. Portions of these records become a part of the cumulative record which is sorted and stored for teacher and guidance information. Pertinent statistical reports are prepared under this function as well. Include SIMS/NCWise clerical support and school-based testing coordinator activities here.

5830 Guidance Services

Costs of activities involving counseling with students and parents, consulting with other staff members on learning problems, evaluating the abilities of students, assisting students in personal and social development, providing referral assistance, and working with other staff members in planning and conducting guidance programs for students. Include career development coordination services and clerical assistance for guidance in this area.

5840 Health Support Services

Costs of activities concerned with the health of the students. Included in this area are activities that provide students with appropriate medical, dental, and nursing services.

5850 Safety and Security Support Services

Costs of activities concerned with the security and safety of the students, staff, buildings and grounds. Included in this area are expenses related to school resource officers, traffic directors, crossing guards, security at athletic events, security officials, and security systems.

5860 Instructional Technology Services

Cost of activities to support the technological platform for instructional staff and students. This will include technology curriculum development, training, software, and other learning tools. Examples would include help desk services and programmers for instruction.

5870 Staff Development Unallocated

Cost of activities to provide staff development for all instructional areas when the training provided is not for a purpose code-specific area, or when staff development funds are appropriated to a school for direct payments.



**5880 Parent Involvement Services**

Costs of activities which encourage and support parent involvement in the schools. Include activities which train parents to provide better learning opportunities for their children.

**5890 Volunteer Services**

Costs of activities which encourage and support volunteerism in the schools.

**5900 Reserved for future use**

**System-Wide Support Services (6000)**

System-wide support services include the costs of activities providing system-wide support for school-based programs, regardless of where these supporting services are based or housed. These services provide administrative, technical, personal, and logistical support to facilitate, sustain, and enhance instruction. Included here are the costs of salaries and benefits for program leadership, support and development and associated support staff, contracted support services, supplies, materials and equipment, professional development, and any other cost related to the system-wide support for the school-based programs of the school system.

Costs of activities involved in developing/administering budgets, authorizing expenditures of funds, evaluating the performance of subordinates, developing policies and/or regulations for the district as a whole are included here.

**6100 Support and Development Services**

Cost of activities that provide program leadership, support, and development services for programs providing students in grades K-12 with learning experiences to prepare them for activities as workers, citizens, and family members (Not included are program leadership, support and development services for programs designed to improve or overcome physical, mental, social and/or emotional impediments to learning.)

**6110 Regular Curricular Support and Development Services**

Costs of activities to provide program leadership, support, and development services for regular curricular programs of instruction

to provide students with learning opportunities to prepare for and achieve personal, health, and career objectives.

6111 JROTC Curricular Support and Development Services

Costs of activities to provide program leadership, support, and development services for programs of instruction to provide learning opportunities for students to prepare for and achieve career objectives in selected branches of the military service.

6112 Cultural Arts Curricular Support and Development Services

Costs of activities to provide program leadership, support, and development services for programs of instruction to provide learning opportunities for students in the various areas of the arts.

6113 Physical Education Curricular Support and Development Services

Costs of activities to provide program leadership, support, and development services for programs of instruction for the physical and mental growth and fitness of students through activities designed to improve the muscles, motor skills, attitudes and habits of conduct of individuals and groups. (Does not include athletics.)

6114 Foreign Language Curricular Support and Development Services

Costs of activities to provide program leadership, support, and development services for programs of instruction to provide learning opportunities for students in the various classical and modern foreign languages.

6115 Technology Curricular Support and Development Services

Costs of activities to provide program leadership, support, and development services for programs of instruction to provide learning opportunities for students in the various areas of technology.

6116 Homebound/Hospitalized Curricular Support and Development Services

Costs of activities to provide program leadership, support, and development services for programs of instruction to provide students with learning opportunities while recovering from temporarily incapacitating situations which prevent them from attending regular classes in school.

6120 CTE Curricular Support and Development Services

Costs of activities to provide program leadership, support, and development services for programs of instruction to provide students with the opportunity to develop the knowledge, skills and attitudes needed for training in a specialized field of employment (or occupational field), and are not on the college preparatory track.

6130 Jobs Commission Development

Provides funding to support the creation of Job Commission schools.

6200 Special Population Support and Development Services

Costs of activities to provide program leadership, support, and development services primarily for identifying and serving students (in accordance with state and federal regulations) having special physical, emotional, or mental impediments to learning. Also included are support and development services for those students needing specialized services such as limited English proficiency and gifted education. These programs include pre-kindergarten, elementary, and secondary services for the special populations.

6201 Children With Disabilities Support and Development Services

Costs of activities to provide program leadership, support, and development services primarily for students identified as being mentally impaired, physically handicapped, emotionally disturbed, those with learning disabilities, or other special programs for students with disabilities.

6202 CTE Children With Disabilities Curricular Support and Development Services

Costs of activities to provide program leadership, support, and development services for students identified as being

mentally impaired, physically handicapped, emotionally disturbed, or those with learning disabilities, requiring specialized CTE programs.

6203 Pre-K Children With Disabilities Support and Development Services

Costs of activities to provide program leadership, support, and development services for Pre-K-aged children who have been identified as being mentally impaired, physically handicapped, emotionally disturbed, or those with learning disabilities.

6204 Speech and Language Pathology Support and Development Services

Costs of activities to provide program leadership, support, and development services for identifying students with speech and language disorders, diagnose and appraise specific speech and language disorders, refer problems for medical or other professional attention necessary to treat speech and language disorders, provide required speech treatment services, and counsel and guide students, parents, and teachers, as appropriate.

6205 Audiology Support and Development Services

Costs of activities to provide program leadership, support, and development services for identifying students with hearing loss; determining the range, nature, and degree of hearing function; referring problems for medical or other professional attention appropriate to treat impaired hearing; treating language impairment; involving auditory training, speech reading (lip-reading), and speech conversation; creating and administering programs of hearing conservation; and counseling guidance of students, parents, and teachers, as appropriate.

6206 Academically/Intellectually Gifted Support and Development Services

Costs of activities to provide program leadership, support, and development services for programs for students identified as being academically gifted and talented.

**6207 Limited English Proficiency Support and Development Services**

Costs of activities to provide program leadership, support, and development services for programs to assist students from homes where the English language is not the primary language spoken to succeed in their educational programs.

**6300 Alternative Programs and Services Support and Development Services**

Costs of activities to provide program leadership, support, and development services for programs designed to identify students likely to be unsuccessful in traditional classrooms and/or to drop out and to provide special alternative and/or additional learning opportunities for these at-risk students. Costs related to state Assistance Teams are also included here. Programs include summer school instruction, remediation, alcohol and drug prevention, extended day, services to help keep students in school, as well as alternative educational settings, instructional delivery models, and supporting services for identified students.

**6301 Alternative Instructional Programs K-12 Support Services**

Costs of activities to provide program leadership, support, and development services for programs designed to provide alternative learning environments (programs or schools) during the regular school year for students likely to be unsuccessful in traditional classrooms.

**6302 Attendance and Social Work Support Services**

Costs of activities to provide program leadership, support, and development services for programs designed to improve student attendance at school and which attempt to prevent or solve student problems involving the home, the school, and the community.

**6303 Remedial and Supplemental Services K-12 Support Services**

Costs of activities to provide program leadership, support, and development services for programs designed to improve student performance by providing remedial support and supplemental assistance during the regular school day in



grades K-12 to students enabling them to succeed in their learning experiences.

6304 Pre-K Readiness/Remedial and Supplemental Support Services

Costs of activities to provide program leadership, support, and development services for programs designed to provide additional assistance to Pre-K-aged students to strengthen their abilities to be successful in the K-12 course of studies.

6305 Extended Day/Year Instructional Support Services

Costs of activities to provide program leadership, support, and development services for programs designed to provide additional learning experiences for students outside of the regular required school calendar. These activities include remedial instructional programs conducted before and after school hours, on Saturdays, during the summer, or during intersession breaks.

6400 Technology Support Services

Costs of central based activities associated with implementing, supporting and maintaining the computer hardware, software, peripherals, technical infrastructure which provide technology system services to the LEA as a whole. Also included is the development and implementation of technological systems; and technology user support services for the LEA.

6401 Technology Services

Costs of central based activities associated with implementing, supporting and maintaining the computer hardware, software, peripherals and technical infrastructure and connectivity. Do not include any costs which may be coded to one or more specific purpose functions.

6402 Information Management Systems Services

Costs of central based activities associated with the development and implementation of technological systems.

**6403 Technology User Support Services**

Costs of central based activities associated with supporting technology services for LEA systems. An example would be central based help desk activities.

**6410 Connectivity Support Services**

Costs associated for the one time funding for shared education strategy to enhance broadband connectivity and improve the education user experience in public schools.

**6500 Operational Support Services**

Costs of activities for the operational support of the school system such as printing and copying services, communication services, utility services, transportation of students, facilities, planning and construction, custodial and housekeeping services, maintenance services, and warehouse and delivery services. (Do not include any costs which may be coded to one or more specific purpose functions.)

**6510 Communication Services**

Costs of general telephone and telecommunication services for the LEA. Include in this area general line charges, communication devices, LEA-wide postage purchases, and general telecommunication system support. Do not include any costs which may be coded to one or more specific purpose functions.

**6520 Printing and Copying Services**

Costs of activities of printing and publishing publications such as annual reports, school directories, and manuals. Also included are the lease/purchase of copier equipment for the school system, as well as centralized services for printing and publishing school materials and instruments such as school bulletins, newsletters, notices, teaching materials, and other items used by the LEA and their individual schools.

**6530 Public Utility and Energy Services**

Costs of activities concerned with public utility and energy product consumption.

6540 Custodial/Housekeeping Services

Costs of activities concerned with housekeeping duties necessary for the clean and healthy environment of the building structures of a school or other buildings of the LEA.

6550 Transportation Services

Costs of activities concerned with the conveying of students to and from school, as provided by state and federal law. Included are trips between home and school and trips to school activities.

6560 Warehouse and Delivery Services

Costs of activities concerned with the receiving, storing, and distributing of supplies, furniture, equipment, materials, and mail.

6570 Facilities Planning, Acquisition and Construction Services

Costs of activities concerned with acquiring land and buildings, remodeling buildings, constructing buildings and additions to buildings, improving sites, and up-dating service systems. This would include the costs of contracted construction management as well as architectural and engineering, educational specifications development and other services as well as those contracted services generally associated with the primary construction costs.

6580 Maintenance Services

Costs of activities concerned with the repair and upkeep of the building structures, mechanical equipment, underground utility lines and equipment, and surrounding grounds of a school or other buildings of the LEA.

6590 Reserved for Future Use

6600 Financial and Human Resource Services

Costs of activities concerned with acquisition, management, reporting and protection of financial resources; and with recruitment, retention, placement, and development of human resources for the LEA.

**6610 Financial Services**

Costs of activities concerned with the financial operations of the LEA. These operations include budgeting, receiving and disbursing of funds, financial and property accounting, payroll, purchasing, risk management, inventory control, and managing funds as required in the School Budget and Fiscal Control Act.

**6611 Financial Management Services**

Costs of activities concerned with the management of the financial operations of the school system.

**6612 Purchasing Services**

Costs of activities concerned with purchasing supplies, furniture, equipment, materials and services used in the schools or the school system operations.

**6613 Risk Management Services**

Costs of activities concerned with minimizing financial risk to the school system, including property, liability, and fidelity insurance. Planning and management of loss prevention programs, as well as worker's compensation, are also to be included here.

**6614 Resource Development Services**

Costs of activities related to the discovery and acquisition of financial resources and other assets such as grants, contributions, business partnerships, and bequests. Include grant writer activities in this area.

**6620 Human Resource Services**

Costs of activities concerned with maintaining an efficient, effective staff for the LEA including such activities as recruitment, retention, placement, and development of human resources for the LEA.

**6621 Human Resource Management**

Costs of activities concerned with the management of the human resource operations of the school system.

**6622 Recruitment Services**

Costs of activities concerned with recruiting qualified and appropriately credentialed individuals to meet the needs of the LEA.

6623 Staff Development Services

Costs of activities concerned with the direction and coordination of appropriate training activities for all LEA personnel. Also include costs of activities to provide staff development for all system-wide support areas when the training provided is not for a purpose code-specific area.

6624 Salary and Benefits Services

Costs of activities concerned with the coordination and administration of salary and benefits services for all LEA personnel.

6630-6690 Reserved for Future Use

6700 Accountability Services

Cost of activities concerned with the development, administration, reporting and analysis of student progress. This area includes the testing and reporting for student accountability, such as end of grade and end of course testing, disaggregation, analysis, and reporting of school and student performance. This area also includes the planning, research development and program evaluation costs of the school system.

6710 Student Testing Services

Costs of activities to provide the development, administration, reporting and analysis of student progress, and results of student performance assessments, including the testing and reporting for student accountability.

6720 Planning, Research Development and Program Evaluation

Costs of activities to provide the planning, research development and program evaluation costs of the school system.



**6800 System-wide Pupil Support Services**

Costs of activities that provide program leadership, support, and development services for system-wide pupil support activities for students in grades K-12. These areas include educational media support, student accounting support, guidance support, health support, safety and security support, and instructional technology support system-wide services.

**6810 Educational Media Support Services**

Costs of activities to provide leadership, support, and development services for system-wide pupil support activities involving the use of all teaching and learning resources.

**6820 Student Accounting Support Services**

Costs of activities to provide leadership, support, and development services for system-wide pupil support activities of acquiring and maintaining records of school attendance, location of home, family characteristics, and census data.

**6830 Guidance Support Services**

Costs of activities to provide leadership, support, and development services for system-wide pupil support activities involving counseling with students and parents, consulting with other staff members on learning problems, evaluating the abilities of students, and other guidance services, in addition to career development coordination support services.

**6840 Health Support Services**

Costs of activities to provide leadership, support, and development services for system-wide pupil support activities concerned with the health of the students.

**6850 Safety and Security Support Services**

Costs of activities to provide leadership, support, and development services for system-wide pupil support activities concerned with the security and safety of the students, staff, buildings and grounds.

**6860 Instructional Technology Support Services**

Costs of activities to provide leadership, support, and development services for system-wide pupil support activities to provide learning

opportunities in technology for staff and students, to include technology curriculum development, training, software, and other learning tools.

6870-6890 Reserved for Future Use

6900 Policy, Leadership and Public Relations Services

Costs of activities concerned with the overall general administration of and executive responsibility for the entire LEA.

6910 Board of Education

Costs of activities of the elected body which has been created according to state law and vested with responsibilities for educational planning, policy, and activities in a given LEA.

6920 Legal Services

Cost of activities concerned with providing legal advice and counsel to the Board of Education and/or school system.

6930 Audit Services

Cost of activities concerned with the annual independent financial audit as well as the internal audit functions in a school system.

6931 Internal Audit

Costs of activities concerned with verifying the account records, which includes evaluating the adequacy of the internal control system, verifying and safeguarding assets, reviewing the reliability of the accounting and reporting systems, and ascertaining compliance with established policies and procedures.

6932 External Audit

Costs of activities concerned with the annual independent program compliance and audit of the statements and financial records of the school system, as required by state and federal law.

6940 Leadership Services

Costs of activities performed by the superintendent and such assistants as deputy, associate, assistant superintendents, and other system-wide leadership positions generally directing and managing all affairs of the LEA. These include all personnel and materials in the office of the chief executive officer.

6941 Office of the Superintendent

Costs of activities performed by the superintendent, related support personnel and other costs in directing and managing the affairs of the LEA.

6942 Deputy, Associate, and Assistants

Costs of activities performed by those personnel having system-wide leadership responsibilities, as well as involved in developing/administering budgets, authorizing expenditures of funds, evaluating the performance of subordinates, developing policies and /or regulations for the district as a whole. These areas include all deputy and associate superintendents (regardless of the functional assignment). Also included are assistant superintendents and other system-wide leadership positions, as well as related support personnel and other costs related to their offices. (When assigned to two or more functional areas, costs are coded here. If costs may be placed properly to one specific purpose/function, then costs should be charged to that area.)

6950 Public Relations and Marketing Services

Costs of activities concerned with writing, editing, and other preparation necessary to disseminate educational and administrative information to the public through various news media or personal contact. This area includes marketing and public information services associated with promoting the school system as a positive entity.

**Ancillary Services (7000)**

Activities that are not directly related to the provision of education for pupils in a local school administrative unit. These include community services, nutrition services and adult services provided by the school system.

**7100 Community Services**

Costs of activities which are not directly related to the provision of educational services in an LEA. These include services such as community recreation activities, civic activities, and community welfare activities provided by the LEA

**7110 Child Care Services**

Costs of activities which are not directly related to the provision of educational services in an LEA. These include services such as activities of custody and care of children provided by the LEA. Before and After School Care would also be included here.

**7200 Nutrition Services**

Costs of activities concerned with providing food service to students and staff in a school or LEA including the preparation and serving of regular and incidental meals, or snacks in connection with school activities.

**7300 Adult Services**

Costs of activities that develop knowledge and skills to meet immediate and long range educational objectives of adults who, having completed or interrupted formal schooling, have accepted adult roles and responsibilities. Programs include activities to foster the development of fundamental tools of learning, prepare adults for a postsecondary career; prepare adults for postsecondary education programs; upgrade occupational competence; prepare adults for a new or different career; develop skills and appreciation for special interests; or to enrich the aesthetic qualities of life. In addition, parent involvement services in the schools, as well as volunteer activities by adults in the schools. Adult basic education programs are included in this category.

**Non-Programmed Charges (8000)**

Non-Programmed charges are conduit-type (outgoing transfers) payments to other LEAs or other administrative units in the state or in another state, transfers from one fund to another fund in the LEA, appropriated but unbudgeted funds, debt service payments, scholarship payments,

payments on behalf of educational foundations, contingency funds, and other payments that are not attributable to a program.

**8100 Payments to Other Governmental Units**

Include payments to other LEAs or governmental units, which are generally for tuition and transportation for services rendered to pupils residing in the paying LEA. It is also used for indirect cost when used in conjunction with object code 392.

**8200 Unbudgeted Funds**

Include unbudgeted federal grant funds administered by the State Board of Education that are being set aside by the LEA and are not a part of the LEA's budgeted funds. These funds are not available for use in the current fiscal for expenditures unless the LEA first transfers an amount from this account to their budgeted line item(s) by means of an approved budget amendment. This code may also be used to identify appropriated but unbudgeted funds in any fund source by the LEA.

**8300 Debt Services**

Include debt service payments for lease purchases or installment contracts.

**8400 Interfund Transfers**

Include transfers of funds from one fund to another fund in an LEA.

**8500 Contingency**

Include appropriations for use in circumstances not completely foreseen. As monies are required from this item, budget amendments should be made to transfer monies to the appropriate operating function.

**8600 Educational Foundations**

Include payments made by the school system on behalf of an education foundation for which the school system has fiscal responsibility

**8700 Scholarships**



Include payments made for the awarding of scholarships by the school system for students and LEA personnel.

**Capital Outlay (9000)**

Expenditures for acquiring fixed assets, including land or existing buildings, improvements of grounds, initial equipment, additional equipment, and replacement of equipment. Do not include any costs which may be coded to one or more specific purpose functions. (i.e., purchase of transportation equipment would be coded to 6550, maintenance equipment would be coded to 6580, regular instructional equipment purchases would be coded to 5110, etc.). The remaining three digits may be used for local use purposes.