



Water Pollution Control Authority

**REGULAR MEETING
JULY 17, 2024
MINUTES
(REVISED)**

Members Present: Dan Parisi (Chair), Paul Gilbert, Shawn Koehler, Tom Walker, Aaron Foster (via zoom)

Members Absent: None

Others Present: Tom Modzelewski (WPCA Admin), Phil Kidney (WPCA Crew Chief), Marshall Gaston (Fuss & O'Neill), Jason Hoffman (Fuss & O'Neill), Debbieann Durkin (Classic Designs), Jeff Durkin (Classic Designs), Eric Durkin (Classic Designs), Aaron Ansaldi (Ansaldi Construction), Patrick Stavens (Barber Utilities), Mark Reynolds (Dutton Associates)

Call to Order

Chairman, Dan Parisi called the meeting to order at 6:30 pm

MOVED (GILBERT) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO ADD THE 38 WHITE ROAD REFUND REQUEST TO ITEM XII UNDER SECTION 6 SUBSECTION 2, OTHER ADMINISTRATIVE TOPICS.

1. Citizen's Forum (non-agenda items)

None

2. Approval of the June 12, 2024, Public Hearing & Regular Meeting Minutes

MOVED (KOEHLER) SECONDED (WALKER) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF JUNE 12, 2024, PUBLIC HEARING & REGULAR MEETING AS WRITTEN.

1. Old Business

1. Ellington Raquet, Lower Butcher Road

Tom M. (WPCA Admin) provided an update that the plans reverting back to the original proposed connection have been received and reviewed by himself and Marshall (F&O). Aaron Ansaldi (Ansaldi Construction) and Mark Reynolds (Dutton Associates) were present for the discussion. The

Board would like Tom M. to note the plan that a pressure test on the main will be required at the time of inspection.

MOVED (GILBERT) SECONDED (FOSTER) AND PASSED UNANIMOUSLY TO APPROVE THE REVISED SEWER PLANS FOR THE ELLINGTON RACQUET CLUB AS PRESENTED WITH COMMENTS FROM FUSS & O'NEILL, WPCA ADMISISTRATOR AND ADDITIONAL COMMENT REQUIRING PRESSURE TESTING OF THE MAIN.

2. New Business

1. Debbieann Durkin on behalf of Classic designs Pinnacle Rd. Parcel 075 004 0000 Bedroom Allocation

Pinnacle Rd. Parcel 075 004 0000 is currently allocated for a 3-bedroom home, buyers would like approval to build a 4-bedroom house. Debbieann Durkin, Jeff Durkin, Eric Durkin, all of Classic Designs, and Mark Reynolds of Dutton Associates were all in attendance to request the additional allocation and present preliminary connection drawings and details. The Board has requested a revised plan connecting to the main rather than the manhole.

MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNANIMOUSLY TO APPROVE A FOURTH BEDROOM FOR PINNACLE RD. PARCEL 075 004 0000. THIS APPROVAL INCLUDES AN ADDITIONAL FLOW ALLOCATION IN THE AMOUNT OF \$377.50 IN ADDITION TO THE BENEFIT ASSESSMENT OF \$7,500.00 FOR A TOTAL OF \$7,877.50, DUE AT THE TIME OF PERMITTING.

MOVED (GILBERT) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO CHANGE 8 GASEK FARMS RD. ON THE AGENDA FROM SECTON 3. OTHER ADMISTRATIVE TOPICS ITEM X. TO NEW BUSINESS ITEM NUMBER 2.

2. 8 Gasek Farms Rd.

Patrick Stavens, Barber Utilities attended on behalf of the residents of 8 Gasek Farms Rd. Barber Utilities has been contracted to add a bathroom to an outbuilding on the property. This new bathroom will need to be connected to the sanitary sewer system. Patrick is requesting to run the new sewer line across the backyard into an existing manhole on Allen Ridge Drive, rather than running to the front of the property where the existing, in use lateral is located. The Board stated the property will be assessed as below and that they will need to have formal plans presented to approve the connection for the next Board meeting in September.

MOVED (KOEHLER) SECONDED (WALKER) AND PASSED UNANIMOUSLY TO APPROVE A FIFTH BEDROOM ALLOCATION FOR 8 GASEK FARMS RD. THIS APPROVAL INCLUDES AN ADDITIONAL FLOW ALLOCATION IN THE AMOUNT OF \$377.50 AS WELL AS THE ADDITIONAL BEDROOM ASSESSMENT OF \$1,875.00 FOR A TOTAL OF \$2,252.50 DUE AT THE TIME OF PERMITTING.

6. Administrative

1. Fuss & O’Neill Project Updates

i. Vernon Pump Station

- **Pay Requisition # 8**– Jason Hoffman (F&O) reviewed the items completed in this application for payment.

MOVED (GILBERT) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO APPROVE THE PAYMENT FOR THE VERNON PUMP STATION UPGRADE TO THE ASSOCIATED CONSTRUCTION COMPANY FOR APPLICATION #8, INVOICE 104499 FOR WORK COMPLETED THROUGH JUNE 30, 2024, IN THE AMOUNT OF \$118,944.26.

- **Schedule** – Jason (F&O) provided an update that The Associated Construction Company is ahead of schedule, bypass pumping slated to begin near the end of July. The flow meters they were waiting for are on their way to the site.
- **7/10/2024 Progress Meeting** – Jason (F&O) reviewed the meeting minutes and discussed some items that were reviewed in the meeting.

ii. Task6 2C Ellington Ave. Sewer extension

- Benefit Assessments

Phil Kidney (WPCA Crew Chief) updated the Board on the progress of the project.

Tom M. (WPCA Admin) asked the Board how they would like the beneficiaries of the sewer extension to be assessed, as he received a call from one of the 2 beneficiaries inquiring on the assessment amount. Tom M. suggested that it be assessed on the per bedroom assessment rather than project cost as it is a large amount to split between 2 residents. Marshall (F&O) stated that he thought that is how it was done when Stien Rd. was installed and assessed. The Board has asked Tom M. to research this and keep it on the agenda for the next meeting in September.

iii. Task 4D Hockanum I&I Phase 4

Marshall (F&O) stated that not much was done on this task in the past month. The draw down tests on the pump stations were completed and a memo was given to Tom M. (WPCA Admin) summarizing the findings.

2. Fuss & O’Neill Billing

Marshall reviewed the work performed in the month of June:

MOVED (GILBERT) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO APPROVE INVOICE FOR WORK FROM, MAY 25, 2024, THROUGH JUNE 28, 2024, FOR TASK 2C FOR A TOTAL OF \$3,186.37

Paul Gilbert (Member) made mention we are 99% spent on this task with work remaining. Marshall (F&O) realized that the change order approved is not reflecting on the billing summary, F&O to update the summary.

MOVED (GILBERT) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO APPROVE INVOICE FOR WORK FROM, MAY 25, 2024, THROUGH JUNE 28, 2024, FOR TASK 3C FOR A TOTAL OF \$25,476.32

MOVED (KOEHLER) SECONDED (WALKER) AND PASSED UNANIMOUSLY TO APPROVE INVOICE FOR WORK FROM, MAY 25, 2024, THROUGH JUNE 28, 2024, FOR TASK 4D FOR A TOTAL OF \$801.25

MOVED (GILBERT) SECONDED (WALKER) AND PASSED UNANIMOUSLY TO APPROVE INVOICE FOR WORK FROM MAY 25, 2024, THROUGH JUNE 28, 2024, FOR TASK 11 FOR A TOTAL OF \$599.75

Paul (Member) noted that this task is now closed.

1. Other Administrative Topics

i. Budget

The June sewer collections were presented.

ii. Moser Clay Main Project Updates

Phil (WPCA Crew Chief) presented photos of the now completed project. This item will be removed from the agenda.

iii. Lateral Ownership Code Amendment

No Updates.

iv. User Insurance

No updates.

v. Generator Quotes/Valve Pit Repairs

Tom M. (WPCA) Admin presented an updated quote from Savy & Sons for the valve pit repairs. Phil (WPCA Crew Chief) mentioned that the valves at the Crystal Lake pump station are in such need of repair that they cannot be closed all the way. Phil also stated there are valves at other pump stations that are so old that they can now longer be exercised. Tom M. stated that he believes this project should be done even if the grant funding applied for is not received.

MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNANIMOUSLY TO APPROVE \$250,000.00 FOR THE VALVE PIT REPAIRS, EPOXY COATINGS, AND OTHER INCIDENTALS FOR VARIOUS PUMP STATIONS AS DESCRIBED IN THE QUOTE FROM SAVY & SONS.

vi. 37 Wendell Construction Plans

Tom M. (WPCA Admin) and Marshall (F&O) went over some of the comments on the sewer connection plan. Phil (WPCA Crew Chief) stated that the proposed connection will not work for the system in this area. He would like to verify some pipe sizes to add to the comments.

vii. 135 West (Starbucks) Assessment

Tom M. (WPCA) stated that on-site work has started up again and we have the information needed to assess Starbuck's and the adjoining unit (ProHealth), it is still unknown what will fill the third unit. There was discussion on the proper timing to set assessments. The Board agreed that for commercial properties the issuance of the certificate of occupancy is appropriate, but residential should be done at the time of permitting.

viii. Property ID: 046 003 0002 (RTE 83) Development

Tom M. (WPCA Admin) stated that this property has been purchased and there will be an upcoming project. This item will stay on the agenda for future updates.

ix. Sewer Fee Relief Policy

Tom M. (WPCA Admin) updated the Board that he has looked into other Town's policies, along with speaking with the Ellington Finance and Human Services departments. As of right now, Human Services is happy to work with Resident's who face hardships with the upcoming rate increases. The WPCA will continue to work on a policy to have place in the next FY (2025-26).

x. 8 Gasek Farms Rd.

This item was moved on the agenda to topic 5. New Business item 2.

xi. Return of ARPA Funds

Tom M. (WPCA Admin) disclosed earlier in the year that the WPCA would most likely be asked to return some of the ARPA funding they received for the Vernon Pump Station project. The project was estimated to be 5 million dollars and the bid came in less. When the ARPA money was first granted it was agreed that the project cost would be a 50/50 split between the WPCA and ARPA funds. Now that the project is under way and there is an understanding of the financials Tom suggested \$500,000.00 be returned for other opportunities within the Town. With this funding being returned and applications to use it the Board would like Tom to apply for the funding to possibly cover the valve pit repair project and needed generators.

MOVED (KOEHLER) SECONDED (FOSTER) AND PASSED UNANIMOUSLY TO APPROVE THE RETURN OF \$500,000.00 TO THE ARPA FUND FOR THE ARPA TASK FORCE TO REALLOCATE TO AWARD TO OTHER SUBMISSIONS.

xii. 38 White Road refund request

Tom M. (WPCA Admin) presented a refund request received from the Tax department for 38 White Rd. for an overpayment made by the escrow company in the amount of \$33.46

MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNANIMOUSLY TO APPROVE THE REFUND REQUEST FOR 38 WHITE RD. FOR AN OVERPAYMENT MADE BY THE ESCROW COMPANY IN THE AMOUNT OF \$33.46

2. Design, Construction & Maintenance Reports

i. Pump Station Updates

Phil (Crew Chief) reminded the Board that he had to purchase a spare pump as the current spare was used to replace a pump at Meadowbrook Pump Station. Phil also mentioned the wet well cleaning in the pump stations is complete.

ii. Overtime Report

Phil reported 6 hours of overtime, 3 for him and 3 for the other WPCA Technician.

iii. Other

Phil informed the Board that he had to purchase 25 grinder pump floats and 3 manholes frames and covers of which he is hoping to use one as a spare. Phil also made mention that there will be 5 manholes on Sunset & Jolly that will be cored and raised.

3. Misc. Communications

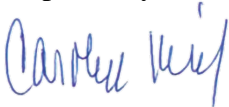
Shawn Koehler (Member) asked about the Town ownership of the grinder pumps in the Crystal Lake District and if there was a way the WPCA can terminate ownership of them. Tom M. (WPCA Admin) informed that it was an agreement made when the sanitary sewer system was first installed, that cannot be changed.

Tom M. (WPCA Admin) updated the Board that the position for an additional WPCA Maintainer I Technician has been posted and there are currently 6 applicants.

Adjournment

MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNANIMOUSLY TO ADJOURN THE MEETING AT 8:45 PM.

Respectfully submitted:



Carolyn Kidney, Administrative Assistant II, DPW