BERMUDIAN SPRINGS SCHOOL DISTRICT
York Springs, Pennsylvania 17372-8807

The regular meeting of the Bermudian Springs School Board was called to order at 7:00 p.m. on Tuesday, June 18, 2024, in the Administration Building Board Room and via remote connection. Vice President Travis G. Mathna presided.

The Pledge of Allegiance was recited.

ROLL CALL - Members Present: Brian A. Davis, Jennifer Goldhahn, Ruth E. Griffie, Mary R. Kemper, Travis G. Mathna, Chad M. Mowery, Matthew P. Nelson, and Neil R. Tate

Members Absent: Daniel S. Chubb

Administration: Michael C. Brooks, Danielle B. Curzi, Shane D. Hotchkiss, Joshua P. Korb, Shannon L. Myers, Justin W. Peart, Brooke A. Shaffer, and Jennifer T. Shelley

Others: Brooke Say, Solicitor; and Gettysburg Times

Visitors: Jake Butcher, Concerned Citizen; Pete Califano, FICA Savings Program; and Larry Redding

HEARING OF SCHEDULED DELEGATIONS OR INDIVIDUALS – None

PUBLIC COMMENT-

Larry Redding thanked Dr. Hotchkiss for the professional work he did on behalf of the school district. Mr. Redding also shared his concerns about the transition from one superintendent to the next without a seamless transition and how this transition will affect students and staff.

CONSENT AGENDA –

Upon the motion of Mary Kemper, seconded by Neil Tate, the Board approved the following items under the Consent Agenda:

Approval of Minutes

May 13, 2024 - Work/Study Session
May 14, 2024 - Regular Meeting
June 4, 2024 – Special Meeting

Financial Reports

General Fund
Cafeteria Fund
Capital Reserve Fund
Scholarship Fund

Personnel

The Board approved the following resignations:

1. Valerie Dixon, Middle and High School Family Consumer Science Teacher, effective June 11, 2024.
2. From Mark Fleming, Assistant High School Principal, due to his retirement, effective August 16, 2024.
3. From Tracy Hinkle, Middle School Grafe 7 Special Education Teacher, effective at the end of the 2023-2024 school year.
4. From Chelsey Holt, Elementary Autism Support Teacher, effective June 14, 2024.
5. From Kirsten Murphy, Middle School Guidance Secretary, effective May 30, 2024.
6. From Kay Plank, High School Food Service Employee, effective June 7, 2024.

The Board approved Dr. Shane Hotchkiss' request for utilization of vacation, personal, and flex time from June 21, 2024, to October 28, 2024, with his date of resignation effective October 28, 2024.

Adams County Consortium Agreement

The Board approved entering into an agreement with the Adams County Special Education Consortium, to provide opportunities for all students to participate in classes that are deemed appropriate for the students attending the host district from the 2024-2025 school year through the 2027-2028 school year. A copy of this agreement is attached to these minutes.

High School Activity Account

The Board approved to close out the Science Club Account and transfer all the funds to the Quiz Bowl Activity Account.

Sunday Middle School Musical

The Board approved the Sunday Musical performance of Finding Nemo, Jr, on November 17, 2024.

Revised Bank Resolutions

The Board approved revised bank resolutions for ACNB Bank due to changes in administration.

State Contract Purchasing

The Board approved to purchase through the following programs under approved state contracts for the 2024-2025 school year. These purchases will eliminate the need to process a district bid for items purchased from approved vendors.

1. Co-Stars
2. GSA – Schedule 70
3. PEPPM
4. KPN
5. NCPA
6. Sourcewell

School Dentist

The Board approved to appoint the following dentist for the Bermudian Springs School District, effective for the 2024-2025 school year.

School Dentist: Dr. Michael Tomczyk, D.D.S.

2024-2025 Cafeteria Breakfast & Lunch Prices

The Board approved no change in student breakfast and lunch prices and increasing a la carte items where necessary.

	2023-2024 Prices	2024-2025 Prices
Elementary Breakfast	$1.45	$1.45
Secondary Breakfast	$1.60	$1.60
Elementary Lunch	$2.25	$2.25
Secondary Lunch	$2.50	$2.50
Milk	$0.55	$0.55

Federal Program Approval

The Board approved the following list of title program activities planned for implementation in the 2024-2025 school year using federal funds.

1.	Title I	$ 339,334
2.	Title II	$ 44,792
3.	Title III	$ 11,677
4.	Title IV	$ 27,432
5.	Perkins	$ 17,471

Benefit Contracts

The Board approved the following employee benefits contracts:

1. *Delta Dental* – Dental Insurance
   Insurance premiums reflect no increase for the 2024-2025 school year.
2. *Capital Blue Cross* – Medical and Prescription Insurance
   Insurance premiums reflect a 14.40% increase for the 2024-2025 school year.
3. *Capital Blue Cross* – Vision Insurance
   Insurance premiums reflect no increase for the 2024-2025 school year.
4. *USAble Life* – Life Insurance
   Insurance premiums reflect no increase for the 2024-2025 school year.

Math Curriculum Framework

The Board approved the adoption of the Math Curriculum Framework. A copy of this framework is attached to these minutes.

Roll call vote: All members present voted Yea. Motion carried.

FINANCIAL REPORTS -

General Fund bills in the amount of $1,046,309.53 (copy attached) were approved for payment following a motion by Mary Kemper, seconded by Chad Mowery. Roll call vote: All members present voted Yea. Motion carried.

Cafeteria Fund bills in the amount of $135,884.46 (copy attached) were approved for payment following a motion by Mary Kemper, seconded by Chad Mowery. Roll call vote: All members present voted Yea. Motion carried.

Capital Reserve Fund bills in the amount of $33,592.73 (copy attached) were approved for payment following a motion by Mary Kemper, seconded by Chad Mowery. Roll call vote: All members present voted Yea. Motion carried.

Scholarship Fund bills in the amount of $3,650.00 (copy attached) were approved for payment following a motion by Mary Kemper, seconded by Chad Mowery. Roll call vote: All members present voted Yea. Motion carried.

OLD BUSINESS - None

NEW BUSINESS -

Personnel

The Board, on a Neil Tate, Chad Mowery motion, approved transferring Laura McMillian, from a Middle School Instructional Specialist to a High School Assistant Principal, replacing Mark Fleming who retired. Mrs. McMillian will be placed under the Act 93 Agreement working a 261-day contract, receiving an annual salary of $87,500, effective July 1, 2024. In addition, any necessary Act 93 administrative salary adjustments will be made based on seniority. Roll call vote: All members present voted Yea. Motion carried.

The Board, on a Brian Davis, Mary Kemper motion, approved the following professional employees:

1. Lena Demsey, 16 May Drive, Dillsburg, PA, in the capacity of an Elementary School Emotional Support Teacher, a newly created position. Mrs. Demsey will be placed on Step 1 of the Bachelor's Salary Schedule, effective August 14, 2024.
2. Olivia Dyksterhouse, 168 Branch Circle, East Berlin, PA, in the capacity of a Half-Time High School Math Teacher, replacing Michelle Zimmerman who retired. Mrs. Dyksterhouse will be placed on step 5 of the Master's Salary Schedule, effective August 14, 2024.

Roll call vote: All members present voted Yea. Motion carried.

The Board on a Ruth Griffie, Mary Kemper motion, approved the employment of the following support employees:

1. Amy Birky, 6045 Carlisle Pike, East Berlin, PA, in the capacity of a Middle School Guidance Secretary, replacing Kirsten Murphy who resigned. Mrs. Birky will work 205 days at seven (7) hours per day at an hourly rate of $17.50, effective July 8, 2024.
2. Transfer Pebbles Ellison from a Middle School Food Service Head Cook working 181 days at seven (7) hours per day to an Elementary School Custodian working 261 days at eight (8) hours per day, replacing Erika Peters who transferred. The transfer is effective July 1, 2024.
3. Transfer Tammara Gould from a High School Food Service Employee working 180 days at seven (7) hours per day to a Middle School Food Service Head Cook working 181 days at seven (7) hours per day, replacing Pebbles Ellison who transferred. The transfer is effective August 19, 2024.
4. Transfer Richard Ritter from a High School Custodian working 252 days at four (4) hours per day to a High School Evening Custodian working 261 days at eight (8) hours per day, replacing Randall Swope who retired. The transfer is effective July 1, 2024.

5. Troyer Harman, 240 Church Rd, East Berlin, PA, in the capacity of a High School Custodian, replacing Richard Ritter who transferred. Mr. Harman will be working 252 days at four (4) hours per day at an hourly rate of $15.90, effective July 1, 2024. Employment is pending receipt of all necessary clearances and employment background checks.

Roll Call Vote: All Members Present voted Yea. Motion carried.

The Board, on a Mary Kemper, Brian Davis motion, approved the following employees to enter into a contract with the District, serving in the following positions for the Summer Camp 2024. A list of employees and the contracted stipend amounts are listed below:

1. Glenda Dove, Literacy Camp Aide - $1,200.00
2. Desirae Gulden, Literacy Camp Teacher - $2,400.00
3. Anette Lua, Literacy Camp Teacher - $2,400.00

Roll call vote: All members present voted Yea. Motion carried.

The Board on a Neil Tate, Mary Kemper motion, approved the following revised contracts for Summer Camp 2024:

1. Approved Laura Hughes as Summer Literacy Camp Director with a stipend of $2,400.00
2 . Adjust Laura McMillians' stipend to $1,500.00.

Roll call vote: All members present voted Yea. Motion carried.

The Board on a Mary Kemper, Brian Davis motion, approved the attached listing of extracurricular contracts for the 2024-2025 school year. The employees and their contracts are attached to these minutes. Roll call vote: All members present voted Yea. Motion carried.

<u>New Oxford Social Club Donation</u>

The Board, on a Mary Kemper, Chad Mowery motion, approved the New Oxford Social Club providing the District with a donation in the amount of $5,000 and is requesting this money go towards eliminating the District's lunch debt. Roll call vote: All members present voted Yea. Motion carried.

<u>School Psychologist Services Agreement</u>

The Board, on Neil Tate, Mary Kemper motion, approved entering into an agreement with Mr. Phillip Burge, Certified School Psychologist, to provide School Psychologist Services on an as-needed basis for the 2024-2025 school year. A copy of the agreement is attached to these minutes. Roll call vote: All members present voted Yea. Motion carried.

School Psychologist Services Agreement

The Board, on a Mary Kemper, Chad Mowery motion, approved entering into an agreement with Dr. Ray W. Christner, Certified School Psychologist, to provide School Psychological Evaluation Services from July 1, 2024, through June 30, 2025, on an as-needed basis. A copy of the agreement is attached to these minutes. Roll call vote: All members present voted Yea. Motion carried.

L.I.U. Supply Bids

The Board on a Brian Davis, Mary Kemper motion, approved the bid items through the Lincoln Intermediate Unit Joint Purchasing Consortium in the amounts attached to these minutes. The following is a list of the supplies that will be ordered for the 2024-2025 school year, totaling $82,574.79.

General Supplies, General Paper Supplies, General Art Supplies, and Industrial Arts Supplies.

Roll call vote: All members present voted Yea. Motion carried.

ProCare Therapy Services Agreement

The Board, on a Mary Kemper, Chad Mowery motion, approved entering into an agreement with ProCare Therapy Services to provide part-time Speech Language services to our Middle School and High School students on an as-needed basis for the 2024-2025 school year. A copy of the agreement is attached to these minutes. Roll call vote: All members present voted Yea. Motion carried.

Final Adoption of the 2025-2025 Budget

The Board approved the final adoption of the 2024-2025 General Fund Budget to be submitted to PDE. The Board approved the following expenditures and revenues regarding the 2024-2025 budget. A copy of the Budget is attached to these minutes.

Option A: 3.6%

*1. Expenditures in the amount of $36,285,076 and revenue in the amount of $35,109,343 to include the following:

Local Revenue	$20,197,167
State Revenue	$14,471,331
Federal Revenue	$ 440,706
Other Sources	$ 0

The Board, following a motion to approve Option A-1, by Jennifer Goldhahn, seconded by Mary Kemper. Roll call vote: All members present voted Yea. Motion carried.

*2. Levy of the following taxes to realize the figure above for local revenue:

Real Estate	13.3012 mills
Act 679 Per Capita	$ 5.00
Act 511 Per Capita	$ 5.00
Act 511 Earned Income	1.2%
Act 511 Real Estate Transfer	.5%
Act 511 Amusements	5.0%

The Board, following a motion to approve Option A-2, by Ruth Griffie, seconded by Mary Kemper. Roll call vote: All members present voted Yea. Motion carried.

Option B: 1.8%

*1. Expenditures in the amount of $36,285,076 and revenue in the amount of $34,857,067 to include the following:

Local Revenue	$19,945,030
State Revenue	$14,471,331
Federal Revenue	$ 440,706
Other Sources	$ 0

The Board did not vote on Option B-1.

*2. Levy of the following taxes to realize the figure above for local revenue:

Real Estate	13.0701 mills
Act 679 Per Capita	$ 5.00
Act 511 Per Capita	$ 5.00
Act 511 Earned Income	1.2%
Act 511 Real Estate Transfer	.5%
Act 511 Amusements	5.0%

The Board did not vote on Option B-2.

Option C: 0%

*1. Expenditures in the amount of $36,285,076 and revenue in the amount of $34,604,930 to include the following:

Local Revenue	$19,692,893
State Revenue	$14,471,331
Federal Revenue	$ 440,706
Other Sources	$ 0

The Board did not vote on Option C-1.

*2. Levy of the following taxes to realize the figure above for local revenue:

Real Estate	12.8390 mills
Act 679 Per Capita	$ 5.00
Act 511 Per Capita	$ 5.00
Act 511 Earned Income	1.2%
Act 511 Real Estate Transfer	.5%
Act 511 Amusements	5.0%

The Board did not vote on Option C-2.

School Insurance

The Board on a Brian Davis, Chad Mowery motion, approved that the student sports and accident insurance be awarded to the Christian-Baker Company of Camp Hill, as underwritten by the United States Fire Insurance Company of Eatontown, NJ. The rates for the 2024-2025 school year are as follows:

Regular School Time Coverage	K-12	$ 22.50
24-Hour Coverage	K-12	$ 90.00
Dental Coverage	K-12	$ 8.50
Interscholastic Football (JV/Varsity Only)		$11,268.00

Roll call vote: All members present voted Yea. Motion carried.

District-Wide Insurance Policies

The Board on a Brian Davis, Neil Tate motion, approved the following district-wide insurance policies through Weber Insurance Agency:

	2023-2024	2024-2025
Utica Ins. Co. Umbrella Policy	$ 6,851.00	$ 7,399.00
Utica Ins. Co. Auto Policy	$ 4,813.00	$ 5,050.00
Utica Ins. Co. Commercial Policy	$93,950.00	$109,320.00
Eastern Alliance Workers Compensation Policy	$43,842.00	$ 46,781.00

Roll call vote: All members present voted Yea. Motion carried.

Merakey Pennsylvania Agreement

The Board on a Mary Kemper, Chad Mowery motion, approved entering into an agreement with Merakey Pennsylvania for the 2024-2025 school year. The agreement would allow the District to utilize various services based on a fee schedule. A copy of the agreement and fee schedule is attached to these minutes. Roll call vote: All members present voted Yea. Motion carried.

Superintendent Search Firm

The Board, on a Ruth Griffie, Chad Mowery motion, approved PARSS as the firm to complete the District's search for a new superintendent at the proposed costs of $9,800.00 plus expenses. The Board gives authority to the Board President to execute any necessary contracts with the Firm selected, upon final approval of the solicitor. Roll call vote: All members present voted Yea. Motion carried.

Substitute Superintendent

The Board, on a Chad Mowery, Ruth Griffie motion, appoints Dr. Shannon Myers as the Substitute Superintendent of the District in Dr. Hotchkiss' absence, effective as of June 21, 2024, until October 28, 2024, as well as the related contract for such appointment as Substitute Superintendent.

OTHER BUSINESS - None

ADJOURNMENT - The Board meeting was adjourned at 7:27 p.m. by the President.

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Secretary