



AUSTIN
COLLEGE

Student Life

New Student Housing Application & Contract

Available to new students only upon admission and deposit.

This document contains step-by-step, visual instructions on how to complete the new student housing application for entering students. If you have questions after reviewing this information, please contact Student Life at 903-813-2306 or studentlife@austincollege.edu.



Search for Courses

Welcome Guest!

WebHopper gives students, staff, and the community access to college information.

Select your point of entry to the right.

Students, faculty, and staff can use the 'Ellucian Go' mobile app to access grades, schedule, class roster, events, contact information, and more in a secure manner. Click on a link to the appropriate app store below.



main menu

Log In to WebHopper

Welcome Natalie!

WebHopper gives students, staff, and the community access to college information.

Select your point of entry to the right.

Students, faculty, and staff can use the 'Ellucian Go' mobile app to access grades, schedule, class roster, events, contact information, and more in a secure manner. Click on a link to the appropriate app store below.



Click on Incoming Students

[Incoming Students](#)[Students](#)[Employees](#)



PROSPECTIVE STUDENTS - INCOMING STUDENTS MENU

The following links may display confidential information.

Incoming Students

- [Pay on My Account](#)
- [New Student Documents](#)
- [Data Verification Form](#)
- [Post Graduate & Intended Major Information](#)
- [Financial Aid Self-Service](#)
- [ICE \(In Case of Emergency\) INFO](#)
- [New Student Housing Application](#)

Click on New Student
Housing Application



New Student Housing Application

Instructions

- 1) Complete all information listed below and verify its accuracy before submitting. For step-by-step instructions on completing this application, [click here](#). If you have questions regarding this application, please contact the Student Life Office at 903-813-2306 or studentlife@austincollege.edu.
 - 2) You will need your four-letter MBTI type to complete this application. Please complete the paper inventory you received from Admissions, score it, and enter the four-letter type in the space provided.
 - 3) If you would like to request a specific roommate, you both need to email studentlife@austincollege.edu and request each other. Requests for students entering in the fall term must be received by 06/01/2018 to be honored.
 - 4) Confirm that you have read and understand the meal plan information. All students are required to participate in the 7-day meal plan their freshman year.
-

Read through the instructions carefully.

Your Information

Please verify the information we have for you in our system by

I have verified my information as listed above is correct.

[clicking here](#)

After reviewing your information and ensuring it is accurate, click this box.

Click here to verify your information

Data Verification Form

This form is intended to verify and/or update your official Austin College record. Verification is required at the beginning of each academic year. If you indicate your information has changed, your official record will not be automatically updated upon submission of this form. Please allow validation and processing time before your current official record reflects your new information.

Student ID 0935427

INSTRUCTIONS: Review the left column displaying your current record. Check the "Verified" box beside correct items. For items that are blank or incorrect, do not check the box. Instead, enter the correct information in the right column.

Personal Information

Data Type	Current Record	Verified	Enter New Data or Correction
Full Legal Name	Katie Roo	<input type="checkbox"/>	<input type="text"/>
Preferred Name	Katie	<input type="checkbox"/>	<input type="text"/>
Birth Date	6/18/1998	<input type="checkbox"/>	<input type="text"/>
Gender	Female	<input type="checkbox"/>	<input type="text"/>
Social Security Number Enter all zeros if you do not have SSN	333555888	<input type="checkbox"/>	<input type="text"/>
Marital Status		<input type="checkbox"/>	<input type="text"/>
Spouse Name if married		<input type="checkbox"/>	<input type="text"/>

Carefully review all information on this page for accuracy before continuing with your application.

What is your four-letter MBTI type? (See step 2 in the instructions to determine this):

Emergency Contact:

Please verify your emergency contact information by [clicking here](#)

I have verified my information as listed above is correct.

Room Assignment Information

Roommate Preference (mutual agreement required, your request must be received by to):):

Hall Preference:

Three empty dropdown menus for hall preference, each with a downward arrow icon.

- ISTJ
- ISFJ
- INFJ
- INTJ
- ISTP
- ISFP
- INFP
- INTP
- ESTP
- ESFP
- ENFP
- ENTP
- ESTJ
- ESFJ
- ENFJ
- ENTJ

Click on the drop down box and select your MBTI type*

*You will receive an MBTI assessment in your admissions packet. Please complete and score it before completing your housing application.

Emergency Contact:

Please verify your emergency contact information by

[clicking here](#)

I have verified my information as listed above is correct.

After reviewing your information and ensuring it is accurate, click this box.

Click here to verify your emergency contact information

ICE (In Case of Emergency) INFO

AC Alert is part of Austin College's Emergency Alert System for on-campus safety and security. It allows college administration to issue a message quickly via text message, voice message, and email to inform you of situations on campus that may include severe weather, Fire/HazMat, security threats, closures, and other immediate circumstances. Your primary personal cell phone number is required.

You can have as many ICE contacts as you want. If more contact entry spaces are needed, submit what you have entered, and then return to this page to add more. You can add AC Alert for up to 2 of your ICE contacts by checking the AC Alert box by the contact's information. For students, at least 1 contact for each category of Emergency Contact, Missing-Person Contact, and AC Alert must be checked.

AC Alert

Natalie Readnour cherrera@austincollege.edu

Primary Personal Cell Phone Number *

ICE Contact Name	Relationship	Emergency Contact	Missing-Person Contact	AC Alert Contact	Primary Phone (No dashes)	Other Phone (No dashes)	Contact Email Address
Sally Roo	Mother	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	3648126263		sroo@yahoo.com
Tanya Roo	Sister	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	6319452193		tanyroo@yahoo.com
Sophie Roo	Aunt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3164629851		
Amy Roo	Aunt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4320960351		
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			

For all current students, at least one contact flagged for each of the categories of Emergency Contact, Missing-Person Contact, and AC Alert Contact is required.

Electronic Signature

I confirm this information is current and accurate * Date Last Confirmed x

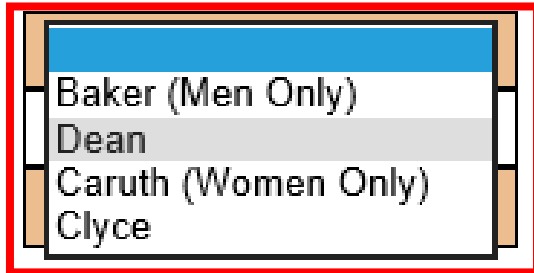
SUBMIT

Carefully review all information on this page for accuracy before continuing with your application.

Room Assignment Information

Roommate Preference (mutual agreement required, your request must be received by to be honored):

Hall Preference:



Baker (Men Only)
Dean
Caruth (Women Only)
Clyce

Click on the
drop down
boxes and
select your top
three hall
preferences.

Check appropriate box below:

I am a smoker (check if true): (ALL ON-CAMPUS HOUSING IS DESIGNATED NON-SMOKING)

I can live with a smoker (check if true)

I am a

I keep my room

I like to study

Do you have any medical conditions/physical impairments which may affect your assignment? If yes, detail below. If you are requesting an accommodation based on this information, please contact the Student Life Office at 903-813-2306 or studentlife@austincollege.edu. There is separate accommodation request paperwork that must be completed by you and your treating physician prior to for consideration in assignments.

Read the above statements carefully. Check the first two boxes only if the statements are true for you. Use the drop down boxes to complete the next three. If you are seeking a housing modification, please provide the information requested in the box, then contact Student Life.

Meal Plan Selection


I understand that all students are required to participate in the 7-day meal plan their freshman year.

Seven Day Meal Plan (unlimited access to the dining hall 7 days a week + \$75 Hopper Dollars)

Verification & Submission

I verify that all information provided above is correct.

SUBMIT



Use the drop down box to select your meal plan. All entering freshmen are required to be on a 7-day meal plan.

Meal Plan Selection

I understand that all students are required to participate in the 7-day meal plan their freshman year.

Seven Day Meal Plan (unlimited access to the dining hall 7 days a week + \$75 Hopper Dollars)

Verification & Submission

I verify that all information provided above is correct.

SUBMIT

After reviewing
your
application and
verifying the
information,
click this box.

Click here to submit
your application.

Housing Contract

After completing your housing application, you will be automatically re-directed to our electronic housing contract. Please read each statement carefully, check the box beside it, “sign” and submit the form. Your housing application is not complete until you have signed and submitted the contract.

Housing Contract for the New Freshmen Housing Appl

* = Required

Student Name Katie Roo Student ID # 0935427 Academic Year 2018

Austin College Residence Hall Occupancy Contract

This is a legally binding contract between Austin College, acting through Student Life, and students who are enrolled as full-time and degree-seeking. In consideration of payments made and to be made as provided herein, the student is entitled to occupy residence hall space and is entitled to the services provided by Student Life, subject to the terms and conditions set forth.

Terms and Conditions

Residence Requirements and Eligibility

Students admitted as first-year matriculates, with a CI year assignment, **must live in on campus housing designated by Austin College for a minimum of six (6) fourteen (14) week semesters**, including January Term or the equivalent of three academic years. Transfer matriculates, without CI year assignment, must live in on campus housing for a minimum of four (4) fourteen (14) week semesters. Only those students who have completed their residency requirement or who already fulfill any other exemptions to the residency policy will be allowed to live off campus.

Period of Contract

The contract, when appropriately signed and submitted, becomes effective upon its acceptance by Student Life and is binding for the FULL ACADEMIC YEAR.

Occupancy

A) Students must occupy assigned rooms on the opening day and time announced prior to each semester. Failure to occupy an assigned room by midnight of the first day of classes may be considered a cancellation of contract (see Cancellation of Contract) unless arrangements for late entry have been made with Student Life prior to the day of opening. B) This contract does not provide to the student the right of occupancy between academic terms or during College holiday periods. The student must checkout of the residence hall by the advertised closing time. Students who have not checked out with the appropriate staff by the specified time will be assessed a \$50 fine and a \$30 per night occupancy fee until checkout. C) This contract permit occupancy during January Term to students enrolled in credit bearing January Term courses or those who have prior approval for related activities. Students who are not enrolled in January Term must request permission to live in residence halls from Student Life. D) Occupancy of rooms is allowed only by students to whom the room is assigned. E) Rooms may not be sublet to another person.

Room Assignment

A) Acceptance of this contract does not guarantee assignment to a specific room or particular type of accommodation. It does, however, guarantee the student a space in a residence hall. The College reserves the right to change room or hall assignments, to assign roommates, or to consolidate vacancies. B) All changes in room assignments and/or roommates

Carefully read
each
statement and
check the
corresponding
box.

Authorized Entry

Personnel authorized by the College may enter assigned residence hall space for inventory, maintenance, or safety and security reasons. Inspections and searches may be conducted as outlined in the Austin College Environment (Student Handbook).

Rules and Regulations/

A) Students are responsible for knowing and observing College rules, regulations and procedures as set forth in the Austin College Environment (Student Handbook), Outback Guide, the AC Bulletin (General Catalogue) and the accompanying Further Terms and Conditions and the adopted living plan, which are incorporated here by reference. B) The College reserves the right to make additional rules and regulations as its judgement may be necessary for safety, care and cleanliness of the premises and for the preservation of good order. C) Student Life agrees to make reasonable effort to inform students of any regulation changes or pertinent policy information.

Food Service

A) Students are required to be on a 7 Day Meal contract during their freshman year. Students living in Johnson Roo Suites and those who are in their 3-4 semesters, regardless of where they live, are required to be on at least a 5 Day Meal Plan. B) Cooking of meals on a daily or regular basis is not permitted in the residence halls. C) Student ID meal cards remain the property of Austin College. D) Food services is not available for days between the close of January term and the opening day of the Spring term.

Room and Board Rates

Charges for room and board are included in the Austin College Schedule of Charges for the academic year, which is incorporated herein by reference.

Room Care

All assigned residence hall spaces are to be kept clean and orderly by the student and are to be used for residence only. Charges will be made for damages to or unauthorized use of or alterations to any assigned spaces, equipment or buildings, and/or special cleaning of assigned spaces necessitated by student negligence. Resident students are jointly and severally responsible for the care of any public areas or equipment.

I verify that I am age 18 or older at the time of submission.

Signature* Date

Parent's Signature (if under 18) Date

After reading all statements, e-sign your contract. Then click submit.