



# BUCKEYE

ELEMENTARY SCHOOL DISTRICT #33  
A community passionate about student success

Child Nutrition Department  
25555 W. Durango St  
Buckeye AZ, 85326

## **Meal Charge Procedures**

Federal policy requires all school food authorities (SFAs) operating the National School Lunch Program and/or School Breakfast Program to develop a meal charge policy. We at BESD understand that circumstances arise where a student may not have money for a meal, and for that reason we have instituted the following “charge” policy.

- Two days before a student runs out of funds, the child nutrition cashier will discreetly inform the student of his/her balance.
- If or when the student runs out of funds, the student will be allowed to charge for two additional days. The cashier will continue to remind students to bring money and will make calls home to parents/guardians. All charges must be paid.
- If the student runs out of money and has accumulated the additional two day charge, the student will receive an alternative meal. The alternative meal consists of a ham and cheese sandwich, fruit, vegetable, and white milk (lunch).
- Students cannot receive alternative meals indefinitely. After two days of alternative meals, Child Nutrition staff will contact the school nurse and/or social worker to discuss assistance for the situation. Students will continue receiving alternative meals during this time.
- If a school nurse and/or social worker cannot facilitate a resolution, the Child Nutrition manager and Field Supervisor will meet with the school’s principal to discuss assistance and coordinate the contact with the student’s guardian.

It is important to note that parents/guardians have the option of making payments through EZSchoolPay.com. Further, families may also apply for free/reduced meals at EZMealAPP.com

For more information or need additional help, please contact the Child Nutrition Department at 623-925-3400. We are always willing to answer any questions you may have.

***Lucia Guerra***

***Buckeye Elementary School District #33***

***Child Nutrition Director***