



**COEUR D'ALENE CHARTER ACADEMY, INC.
BOARD OF DIRECTORS MEETING MINUTES
APRIL 15, 2024**

LOCATION	Coeur d'Alene Charter Academy 4904 N. Duncan Drive Coeur d'Alene, ID 83815
CALL TO ORDER	Chairman MacPhee called the meeting of the Board of Directors to order at 5:00 PM. Board members present: Scott MacPhee, Cheri Rose-Kociela, Dan Redline, Britni Turkenburg Board members absent: Nicole Montgomery Director Rose-Kociela confirmed a quorum was present. Other attendees: Laura Beyer, Dan Nicklay, Aaron Lippy, Angela Durick, Virginia Hammond, Drew Burfeind, Bill Proser, Ben Meine
PLEDGE TO THE FLAG	Chairman MacPhee led the pledge of allegiance to the flag.
ACTION ITEMS	Chairman MacPhee called for an approval of the agenda. <i>Motion: Director Rose-Kociela moved to approve the agenda as presented. Seconded by Director Redline, the motion carried.</i> Chairman MacPhee called for an approval of the consent agenda, containing the minutes from March 18, 2024. <i>Motion: Director Rose-Kociela moved to approve the minutes from March 18, 2024 as presented. Seconded by Director Turkenburg, the motion carried.</i>
PUBLIC COMMENT	Mrs. Hammond noted that the gala was fantastic.
PRINCIPAL'S REPORT - D. NICKLAY	<u>Enrollment Report</u> Mr. Nicklay presented the enrollment report. Current enrollment is 596 in grades 6-12 which is a loss of 2 since last month. Sixth grade enrollment for next year is a little low. <u>Alumni Update</u> <ul style="list-style-type: none">• Katie (Baker) Faulkner ('09) was recently named the new head women's basketball coach at Pepperdine University.• Katie (Ballinger) Ebner ('06) has accepted a new position as the Director of Finance at the City of Coeur d'Alene.• Christine Mabile ('05) recently accepted a position at Kootenai Health as the Director of Employee Wellness.
VICE-PRINCIPAL'S REPORT - A. LIPPY	<u>Activities & Discipline Report</u> Triple Play Night is scheduled for Friday, and prom is coming soon. Mr. Lippy also reviewed the activities & discipline report. <u>ASB Report</u> ASB elections are upcoming for the 2024-2025 school year.

CPO Report

CPO continues to do a lot of good around the school. They have \$5000 pledged for senior scholarships. They will be holding a BBQ lunch for staff at the end of the month.

BUSINESS MANAGER'S REPORT - A. DURICK

Ms. Durick reviewed the financials. She also reported that the school recently received a safety inspection which went well. The Academy did not receive the Securing our Schools safety grant.

Motion: Director Redline moved to approve the March financial statements as presented. Seconded by Director Turkenburg, the motion carried.

2023-2024 Calendar Revision #3

The 2023-2024 calendar has been revised to have finals on the last three days of school instead of two. Finals will now be held on June 5, 6 & 7, 2024.

Motion: Director Redline moved to accept the revised 2023-2024 calendar as presented. Seconded by Director Rose-Kociela, the motion carried.

REGULAR COMMITTEE REPORTS

Finance & Long-Range Planning Committee

The committee met and reviewed financials and discussed the safety grant.

Scholarship Committee

The committee did not meet, however the 2024 scholarship application will be going out soon. The Green Family scholarship is increasing by \$500 up to \$1000, and there will be five \$1000 Coeur d'Alene Charter Academy Scholarships.

Motion: Director Turkenburg moved to distribute five \$1000 scholarships. Seconded by Director Rose-Kociela, the motion carried.

Education Excellence Committee

The committee met. Results from the Annual Family Survey are in, and results are typical.

Fundraising Committee

The gala was a success! The net income will be reported next month. The Soup & Chili Cook-Off will be returning in the fall.

Safety Committee

No report.

EXECUTIVE SESSION

Chairman MacPhee called for a motion to hold an executive session as authorized by Idaho Code 74-206 sub section A & B.

Motion: Director Rose-Kociela moved to enter into executive session as authorized by Idaho Code 74-206 sub sections A & B.

Director Rose-Kociela led a roll call vote: Chairman MacPhee – yes, Director Montgomery – absent, Director Redline – yes, Director Rose-Kociela – yes, Director Turkenburg – yes, the motion carried.

Entered executive session at 5:41 PM.

Motion: Director Rose-Kociela moved to return to open session, seconded by Director Redline, the motion carried.

Returned to open session at 6:05 PM.

[Bill Proser and Ben Meine exited the meeting at 5:41 PM]

Action Items Coming From Executive Session

***Motion:** Director Rose-Kociela moved to approve the consent agenda from executive session. Seconded by Director Turkenburg, the motion carried.*

***Motion:** Director Redline moved to accept the resignation of Lynda LeBlanc. Seconded by Director Rose-Kociela, the motion carried.*

***Motion:** Director Rose-Kociela moved to offer a contract and emergency certification to Suzi Stranahan. Seconded by Director Redline, the motion carried.*

***Motion:** Director Rose-Kociela moved to offer a contract to Frederic Dugenet. Seconded by Director Redline, the motion carried.*

ADJOURNMENT

Chairman MacPhee called for a motion to adjourn at 6:11 PM.

***Motion:** So moved by Director Redline and seconded by Director Turkenburg, the motion carried.*

Cheri Rose-Kociela, Secretary