



**COEUR D'ALENE CHARTER ACADEMY, INC.
BOARD OF DIRECTORS MEETING MINUTES
FEBRUARY 13, 2024**

LOCATION	Coeur d'Alene Charter Academy 4904 N. Duncan Drive Coeur d'Alene, ID 83815
CALL TO ORDER	Chairman MacPhee called the meeting of the Board of Directors to order at 5:00 PM. Board members present: Scott MacPhee, Nicole Montgomery, Britni Turkenburg, Dan Redline Board members absent: Cheri Rose-Kociela Director Montgomery confirmed a quorum was present. Other attendees: Laura Beyer, Aaron Lippy, Angela Durick, Virginia Hammond, Mitchell Copstead, Ben Meine, Dr. Bill Proser
PLEDGE TO THE FLAG	Chairman MacPhee led the pledge of allegiance to the flag.
ACTION ITEMS	Chairman MacPhee called for an approval of the agenda and the amended agenda. <i>Motion: Director Redline moved to approve the agenda and amended agenda. Seconded by Director Montgomery, the motion carried.</i> Chairman MacPhee called for an approval of the consent agenda, containing the minutes from January 24, 2024. <i>Motion: Director Redline moved to approve the minutes from January 24, 2024 as presented. Seconded by Director Montgomery, the motion carried.</i>
PUBLIC COMMENT	None.
PRINCIPAL'S REPORT - D. NICKLAY	<u>Enrollment Report</u> Ms. Durick shared the enrollment report in Principal Nicklay's absence. Current enrollment is 608 and there are currently 91 6 th grade applications that have been submitted for the 2024-2025 school year.
VICE-PRINCIPAL'S REPORT - A. LIPPY	<u>Alumni Update</u> Mr. Lippy shared an alumni update. Kylie Cutler ('21) is currently attending BYU and is completing paperwork to become eligible to play D1 soccer for BYU. Lauren Faulkner ('21) recently earned her teaching certificate and is a new sub at the Academy. <u>Activities & Discipline Report</u> Middle school students attended the Mathcounts competition at North Idaho College this afternoon. This year the Top 6 students get to attend state and 5 of those 6 students are Coeur d'Alene Charter Academy students. The sixth grade classes will be holding their annual Poetry and Popcorn evening on February 22, and there will be a band concert on February 29. Spring sports are about to kick-off with the first practice for both high school track and tennis on February 23.

Nothing too out of the ordinary for discipline this month.

Mr. Lippy also shared that 8th grader Amiah Van Hill won the regional spelling bee and will be heading to Washington, DC to represent northern Idaho at the National Spelling Bee in May.

ASB Report

ASB wrapped up their Valentine rose sales and has dances coming up this weekend.

CPO Report

CPO provided a Cajun lunch today, cookies yesterday, and has something else planned for tomorrow. They are looking to up their contribution to senior scholarships.

**BUSINESS MANAGER'S
REPORT - A. DURICK**

Ms. Durick reviewed the financials, along with the operations report.

ESSER III Reallocation of Available Funds

Ms. Durick requested the allocation of \$53,000 of ESSER III federal funding to improve HVAC and air quality in the north buildings.

Motion: Director Turkenburg moved to allocate the estimated amount of \$53,000 of ESSER II federal funding to improve HVAC and air quality in the north buildings.

Securing Our Futures Safety Grant

The Securing our Futures grant window is open. Ms. Durick asked for approval of the following items:

Vendor Approval for the Securing our Futures Safety Grant Scope of Work:

Motion: Director Redline moved to support the recommendation of the safety committee to accept the state bid from Ednetics in the event that Coeur d'Alene Charter Academy is awarded the necessary funding required for implementation through the Securing our Future grant application. Seconded by Director Montgomery, the motion carried.

Support the Scope of Work Outlined in the Securing our Futures Grant Application:

Motion: Director Turkenburg moved to support the recommendation of the safety committee for the scope of work outlined in the Securing our Future grant application and the ongoing annual subscription costs that will be associated with the implementation of the project. Seconded by Director Montgomery, the motion carried.

2024-2025 Calendar

Ms. Durick presented the proposed 2024-2025 school calendar. Dates for Christmas break and spring break have been scheduled to align with dates chosen by the Coeur d'Alene School District.

Motion: Director Montgomery moved to approve the 2024-2025 calendar as presented. Seconded by Director Redline, the motion carried.

Mountain America Credit Union

Ms. Durick had a call with Mountain America Credit Union and reviewed information regarding interest rates with the board.

**REGULAR COMMITTEE
REPORTS**

Finance & Long-Range Planning Committee

The committee met and reviewed financials and the safety grant.

Scholarship Committee

The committee did not meet this month.

Education Excellence Committee

The committee did not meet this month. The annual family survey will be sent out soon.

Fundraising Committee

Plans for the gala are continuing along. The event is less than two months away!

Safety Committee

The committee will be meeting again tomorrow.

EXECUTIVE SESSION

There was no need for executive session.

NEW BUSINESS

Personnel Action Item

Motion: Director Montgomery moved to hire Lauren Faulkner as the middle school tennis coach. Seconded by Director Turkenburg, the motion carried.

Student Policy Updates

Ms. Durick presented updates to the student policy section. The entire student policy section has been reviewed and minor adjustments made.

Motion: Director Montgomery moved to approve the updates to the student policies as presented. Seconded by Director Turkenburg, the motion carried.

UNFINISHED BUSINESS

None.

ACTION ITEMS

None.

ADJOURNMENT

Chairman MacPhee called for a motion to adjourn at 5:51 PM.

Motion: So moved by Director Redline and seconded by Director Montgomery, the motion carried.

Cheri Rose-Kociela, Secretary