



**COEUR D'ALENE CHARTER ACADEMY, INC.
BOARD OF DIRECTORS MEETING MINUTES
AUGUST 21, 2023**

LOCATION	Coeur d'Alene Charter Academy 4904 N. Duncan Drive Coeur d'Alene, ID 83815
CALL TO ORDER	Chairman MacPhee called the meeting of the Board of Directors to order at 5:00 PM. Board members present: Scott MacPhee, Dan Forsgren, Dan Redline, Britni Turkenburg Board members absent: Cheri Rose-Kociela, Nicole Montgomery Director Redline confirmed a quorum was present. Other attendees: Laura Beyer, Dan Nicklay, Angela Durick, Dr. Bill Proser, Aaron Lippy
PLEDGE TO THE FLAG	Chairman MacPhee led the pledge of allegiance to the flag.
ACTION ITEMS	Chairman MacPhee called for an approval of the agenda. <i>Motion:</i> Director Redline moved to approve tonight's agenda. Seconded by Director Turkenburg, the motion carried. Chairman MacPhee called for an approval of the meeting minutes. <i>Motion:</i> Director Forsgren moved to approve the meeting minutes from July 24, 2023. Seconded by Director Redline, the motion carried.
PUBLIC COMMENT	Dr. Proser reminded the board about the state's financial literacy requirement.
PRINCIPAL'S REPORT - D. NICKLAY	<u>Enrollment Report</u> Teacher returned to campus today. Enrollment is currently sitting at 658 for the upcoming school year, which includes 151 in 6 th grade.
BUSINESS MANAGER'S REPORT - A. DURICK	<u>Finance/Operations</u> The audit is still ongoing. The staff learned about new benefits options this morning, and Ms. Durick is currently working her way through reviewing the personnel and financial policies. She also provided a facilities update. <u>Safety Grant for Exterior Doors/Security Camera Wiring</u> <i>Motion:</i> Director Forsgren moved to approve the following projects for the "Securing Our Future" grant: glass exterior door for the high school MPR, exterior door for modular classrooms, outdoor wiring for the security system, for \$20,000. Seconded by Director Redline, the motion carried. <u>MS Modular Roof Replacement</u> <i>Motion:</i> Director Forsgren moved to approve the contract with Bryce Roofing for the south modular building roof replacement. Seconded by Director Turkenburg, the motion carried.

Disposal of Assets

***Motion:** Director Redline moved to approve the disposal of assets listed for August 21, 2023. Seconded by Director Turkenburg, the motion carried.*

**REGULAR COMMITTEE
REPORTS**

Finance & Long Range Planning Committee

No report.

Scholarship Committee

No report.

Education Excellence Committee

No report.

Fundraising Committee

No report.

Safety Committee

The Safety Committee met earlier today and approved the safety grants.

EXECUTIVE SESSION

There was no need for executive session.

NEW BUSINESS

Policy Updates

Mr. Nicklay presented an update to Policy C-1-2, pertaining to part-time students, which will no longer allow part-time students to participate in extra-curricular clubs and activities on campus that are not sanctioned by IHSAA.

***Motion:** Director Forsgren moved to approve the update to Policy C-1-2 as presented. Seconded by Director Turkenburg, the motion carried.*

Mr. Nicklay also presented an update to Policy I-3, the Grievance policy, to simplify the process.

***Motion:** Director Turkenburg moved to approve the update to Policy I-3 as presented. Seconded by Director Forsgren, the motion carried.*

UNFINISHED BUSINESS

Ms. Durick shared that Terri Walker will be retiring on November 1, and there will soon be an advertisement posted for her job.

ADJOURNMENT

Chairman MacPhee called for a motion to adjourn at 5:28 PM.

***Motion:** So moved by Director Forsgren and seconded by Director Turkenburg, the motion carried.*

Cheri Rose-Kociela, Secretary