



COEUR D'ALENE CHARTER ACADEMY, INC. BOARD OF DIRECTORS MEETING MINUTES JULY 24, 2023

LOCATION	Coeur d'Alene Charter Academy 4904 N. Duncan Drive Coeur d'Alene, ID 83815
CALL TO ORDER	Chairman MacPhee called the meeting of the Board of Directors to order at 5:00 PM. Board members present: Scott MacPhee, Cheri Rose-Kociela, Dan Forsgren, Nicole Montgomery Board members absent: Dan Redline, Britni Turkenburg Director Rose-Kociela confirmed a quorum was present. Other attendees: Laura Beyer, Dan Nicklay, Aaron Lippy, Angela Durick, Dr. Bill Proser
PLEDGE TO THE FLAG	Chairman MacPhee led the pledge of allegiance to the flag.
ACTION ITEMS	Chairman MacPhee called for an approval of the agenda. <i>Motion:</i> Director Montgomery moved to approve tonight's agenda. Seconded by Director Rose-Kociela, the motion carried. Chairman MacPhee called for an approval of the meeting minutes. <i>Motion:</i> Director Rose-Kociela moved to approve the meeting minutes from June 19, 2023. Seconded by Director Forsgren, the motion carried.
PUBLIC COMMENT	None.
PRINCIPAL'S REPORT - D. NICKLAY	<u>Enrollment Report</u> Mr. Nicklay provided the enrollment report. Enrollment is currently sitting at 659 for the upcoming school year, which includes 148 in 6 th grade and 137 in 8 th grade.
BUSINESS MANAGER'S REPORT - A. DURICK	<u>Operations</u> Ms. Durick will be attending a funding formula meeting in Boise next month. She also shared that the auditors have begun work on the 2022-2023 audit. A security grant will be used for replacing doors in the MPR, and some electrical work. The CPO is helping to fund new lockers in the north MPR. The kiln is on its way, and there are additional improvements on their way. <u>Financials</u> Ms. Durick reviewed the fund balances and financials. The motion to approve the revised fund balances and financials was tabled until September. <u>Security System Approval</u> A three year contract has been signed with the security system company. It is not as advanced as some systems but lightyears above the current system.

Motion: Director Montgomery moved to approve the security camera contract as presented. Seconded by Director Rose-Kociela, the motion carried.

**REGULAR COMMITTEE
REPORTS**

Finance & Long Range Planning Committee

The Finance & Long Range Planning Committee met and reviewed the financials.

Scholarship Committee

No report.

Education Excellence Committee

No report.

Fundraising Committee

No report.

Safety Committee

No report.

EXECUTIVE SESSION

Chairman MacPhee called for a motion to hold an executive session as authorized by Idaho Code 74-206 sub section A & B.

Motion: Director Rose-Kociela moved to enter into executive session as authorized by Idaho Code 74-206 sub sections A & B.

Director Rose-Kociela led a roll call vote: Director Forsgren – yes, Chairman MacPhee – yes, Director Montgomery – yes, Director Redline – absent, Director Rose-Kociela – yes, Director Turkenburg – absent, the motion carried.

Entered executive session at 5:22 PM.

Motion: Director Rose-Kociela moved to return to open session, seconded by Director Redline, the motion carried.

Returned to open session at 5:34 PM.

[Ben Meine entered the meeting at 5:34 PM]

Personnel Action Items Coming from Executive Session

Motion: Director Rose-Kociela moved to approve the personnel changes as presented. Seconded by Director Forsgren, the motion carried.

Motion: Director Montgomery moved to perform a charter certification for Joshua Lewis. Seconded by Director Rose-Kociela, the motion carried.

NEW BUSINESS

Technology Items for Disposal

Motion: Director Montgomery moved to dispose of the tech items presented. Seconded by Director Rose-Kociela, the motion carried.

UNFINISHED BUSINESS

None.

ADJOURNMENT

Chairman MacPhee called for a motion to adjourn at 5:37 PM.

***Motion:** So moved by Director Montgomery and seconded by Director Rose-Kociela, the motion carried.*

Cheri Rose-Kociela, Secretary