



**COEUR D'ALENE CHARTER ACADEMY, INC.  
BOARD OF DIRECTORS MEETING MINUTES  
JUNE 19, 2023**

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<b>LOCATION</b>	Coeur d'Alene Charter Academy 4904 N. Duncan Drive Coeur d'Alene, ID 83815
<b>CALL TO ORDER</b>	Chairman MacPhee called the meeting of the Board of Directors to order at 5:00 PM.  <b>Board members present:</b> Scott MacPhee, Cheri Rose-Kociela, Britni Turkenburg  <b>Board members absent:</b> Dan Forsgren, Dan Redline, Nicole Montgomery  Director Rose-Kociela confirmed a quorum was present.  <b>Other attendees:</b> Laura Beyer, Dan Nicklay, Aaron Lippy, Angela Durick
<b>PLEDGE TO THE FLAG</b>	Chairman MacPhee led the pledge of allegiance to the flag.
<b>ACTION ITEMS</b>	Chairman MacPhee called for an approval of the agenda.  <i><b>Motion:</b> Director Turkenburg moved to approve tonight's agenda. Seconded by Director Rose-Kociela, the motion carried.</i>  Chairman MacPhee called for an approval of the meeting minutes.  <i><b>Motion:</b> Director Rose-Kociela moved to approve the meeting minutes from May 15, 2023. Seconded by Director Turkenburg, the motion carried.</i>
<b>PUBLIC COMMENT</b>	None.
<b>PRINCIPAL'S REPORT - D. NICKLAY</b>	Principal Nicklay noted that June is Board Appreciation Month and thanked the board for their service.  <b><u>Enrollment Report</u></b> Principal Nicklay provided the enrollment report. Enrollment is currently sitting at 656 for the upcoming school year.  <b><u>Alumni Update</u></b> Alyssa Lyn Fortier ('14) recently received her PhD from Stanford University in Evolutionary Biology.  The Academy graduated 53 students earlier in the month and was honored to have State Superintendent Debbie Critchfield at graduation.
<b>VICE PRINCIPAL'S REPORT - A. LIPPY</b>	<b><u>CPO Report</u></b> It rained a bit during the end-of-year picnic, but the kids still had a great time.  <b><u>Activities &amp; Discipline Report</u></b> Tardies and discipline are wrapped up for the year.

**BUSINESS MANAGER'S  
REPORT - A. DURICK**

**Annual Budget Hearing**

Ms. Durick reviewed the budget for the 2023-2024 fiscal year and re-shared the amended budget for the 2022-2023 school year.

*[Dan Redline entered the meeting at 5:07 PM]*

***Motion:** Director Rose-Kociela moved to accept the amended budget as presented. Seconded by Director Turkenburg, the motion carried.*

***Motion:** Director Turkenburg moved to approve the 2023-2024 budget as presented. Seconded by Director Rose-Kociela, the motion carried.*

***Motion:** Director Rose-Kociela moved to approve the monthly financial report. Seconded by Director Turkenburg, the motion carried.*

**Operations**

Carpet will begin being installed in the north building this week. New chairs have arrived for the multipurpose room.

Ms. Durick touched on the Securing Our Future (SOF) grant which will likely be used to purchase a new cloud-based camera system.

**REGULAR COMMITTEE  
REPORTS**

**Finance & Long Range Planning Committee**

The Finance & Long Range Planning Committee met and reviewed the budget and operations.

**Scholarship Committee**

Recipients were chosen from among the Class of 2023.

**Education Excellence Committee**

The Education Excellence Committee was cancelled this month.

**Fundraising Committee**

Money from the gala is already being spent with new microscopes purchased. The Soup & Chili Cook-Off is scheduled for October 14 and the Gala will be on April 6, with next year being the 25<sup>th</sup> anniversary.

**Safety Committee**

A report was included in board packets.

**EXECUTIVE SESSION**

There was no need for executive session this month.

***Motion:** Director Turkenburg moved to approve the personnel action items included in board packets. Seconded by Director Rose-Kociela, the motion carried.*

**NEW BUSINESS**

Principal Nicklay shared that as per a new requirement in the legislature, the school will adopt a restraint and seclusion policy. There will be a proposed policy presented at the July meeting.

**UNFINISHED BUSINESS**

None.

**ADJOURNMENT**

Chairman MacPhee called for a motion to adjourn at 5:45 PM.

***Motion:** So moved by Director Turkenburg and seconded by Director Redline, the motion carried.*

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Cheri Rose-Kociela, Secretary