



**COEUR D'ALENE CHARTER ACADEMY, INC.
BOARD OF DIRECTORS MEETING MINUTES
MAY 15, 2023**

LOCATION	Coeur d'Alene Charter Academy 4904 N. Duncan Drive Coeur d'Alene, ID 83815
CALL TO ORDER	Chairman MacPhee called the meeting of the Board of Directors to order at 5:01 PM. Board members present: Scott MacPhee, Cheri Rose-Kociela, Nicole Montgomery, Dan Redline Board members absent: Dan Forsgren, Britni Turkenburg Director Rose-Kociela confirmed a quorum was present. Other attendees: Laura Beyer, Dan Nicklay, Aaron Lippy, Angela Durick, Dr. Bill Proser, Ben Meine, Virginia Hammond
PLEDGE TO THE FLAG	Chairman MacPhee led the pledge of allegiance to the flag.
ACTION ITEMS	Chairman MacPhee called for an approval of the agenda. <i>Motion: Director Montgomery moved to approve tonight's agenda. Seconded by Director Redline, the motion carried.</i> Chairman MacPhee called for an approval of the meeting minutes. <i>Motion: Director Rose-Kociela moved to approve the meeting minutes from April 17, 2023. Seconded by Director Montgomery, the motion carried.</i>
PUBLIC COMMENT	Mr. Meine issued public comment pertaining to the school dress code, and the presence of dogs on campus.
PRINCIPAL'S REPORT - D. NICKLAY	<u>Enrollment Report</u> Principal Nicklay provided the enrollment report. There are currently 581 students enrolled. Enrollment is currently sitting at 650 for the upcoming school year. <u>Alumni Update</u> Director Rose-Kociela shared that her eldest, Griffen ('13), is just completed his master's in business analytics. Her daughter Stephanie ('16) just completed her doctorate in physical therapy.
VICE PRINCIPAL'S REPORT - A. LIPPY	<u>CPO Report</u> The CPO is hopping! They put on a great celebration for staff during Staff Appreciation Week. <u>Activities & Discipline Report</u> Prom was wonderful; students had a great time. Track had a strong finish, sending 19 students to State, and high school tennis won the district competition and sent 24 students to State. 6 th graders are heading to Trail Creek, and Bach to Rock is scheduled for May 24.

Discipline

The discipline report was reviewed. Tardies are beginning to pick up with the warmer weather.

BUSINESS MANAGER'S REPORT - A. DURICK

Ms. Durick reported that the budget has been submitted to the paper for publication. She reviewed financials. The school was able to purchase a new plow truck using funds raised at the gala, and is currently working on purchasing a new camera system. There is some money from the state coming for safety and security.

Approval of Financials

Motion: Director Redline moved to approve the financials as presented. Seconded by Director Rose-Kociela, the motion carried.

Operations

Motion: Director Montgomery moved to approve the purchase of a truck for \$25,200. Seconded by Director Redline, the motion carried.

REGULAR COMMITTEE REPORTS

Finance & Long Range Planning Committee

The Finance & Long Range Planning Committee met and reviewed the budget and financial statements.

Scholarship Committee

The Scholarship Committee will be meeting on May 25 to select recipients.

Education Excellence Committee

The Education Excellence Committee was cancelled this month due to AP testing.

Fundraising Committee

Director Rose-Kociela met with the gala committee post-event. This year's event brought in \$160,000. The team is excited and ready for next year!

Safety Committee

Chairman MacPhee met on Friday and is discussing not only the idea of arms on campus, but also what safety training is available.

EXECUTIVE SESSION

Chairman MacPhee called for a motion to hold an executive session as authorized by Idaho Code 74-206 sub section A & B.

Motion: Director Rose-Kociela moved to enter into executive session as authorized by Idaho Code 74-206 sub sections A & B.

Director Rose-Kociela led a roll call vote: Director Forsgren – absent, Chairman MacPhee – yes, Director Montgomery – yes, Director Redline – yes, Director Rose-Kociela – yes, Director Turkenburg – absent, the motion carried.

Entered executive session at 5:31 PM.

Motion: Director Rose-Kociela moved to return to open session, seconded by Director Redline, the motion carried.

Returned to open session at 6:24 PM.

Action Items Coming from Executive Session

Motion: Director Redline moved to approve the consent agenda. Seconded by Director Montgomery, the motion carried.

Motion: Director Rose-Kociela moved to approve Dan Nicklay's evaluation. Seconded by Director Montgomery, the motion carried.

UNFINISHED BUSINESS None.

NEW BUSINESS

Calendar Revision 2023-24

Principal Nicklay presented a revised calendar for the upcoming academic year, proposing cutting the last week of school and instead of 3 half days of testing that week, do two full days the previous week.

Motion: Director Redline moved to approve the revised 2023-24 calendar. Seconded by Director Rose-Kociela, the motion carried.

Board Meeting Dates 2023-24

The board reviewed meeting dates for the 2023-24 school year. Dates will be as follows:

- July 24, 2023
- August 21, 2023
- September 18, 2023
- October 16, 2023
- November 13, 2023
- December 18, 2023
- January 22, 2024
- February 12, 2024
- March 18, 2024
- April 15, 2024
- May 20, 2024
- June 17, 2024

Motion: Director Rose-Kociela moved to approve the 2023-24 board meeting dates. Seconded by Director Montgomery, the motion carried.

ADJOURNMENT

Chairman MacPhee called for a motion to adjourn at 6:37 PM.

Motion: So moved by Director Montgomery and seconded by Director Redline, the motion carried.

Cheri Rose-Kociela, Secretary