



COEUR D'ALENE CHARTER ACADEMY, INC. BOARD OF DIRECTORS MEETING MINUTES JANUARY 18, 2023

LOCATION	Coeur d'Alene Charter Academy 4904 N. Duncan Drive Coeur d'Alene, ID 83815
CALL TO ORDER	Chairman MacPhee called the meeting of the Board of Directors to order at 5:00 PM. Board members present: Scott MacPhee, Nicole Montgomery, Dan Redline, Cheri Rose-Kociela Board members absent: Dan Forsgren, Britni Turkenburg Director Rose-Kociela confirmed a quorum was present. Other attendees: Laura Beyer, Angela Durick, Aaron Lippy, Dr. Bill Proser, Toni Hackwith, Jess Edmondson, Ben Meine, Laura Meine
PLEDGE TO THE FLAG	Chairman MacPhee led the pledge of allegiance to the flag
ACTION ITEMS	Chairman MacPhee called for a motion to approve the agenda. <i>Motion: Director Montgomery moved to approve the agenda for the January 18 Board of Directors meeting. Seconded by Director Redline, the motion carried.</i> Chairman MacPhee also called for a motion to approve the Consent Agenda which includes the meeting minutes from December 19, 2022 and the Finance & Long-Range Planning Committee minutes from January 12, 2023. <i>Motion: Director Rose-Kociela moved to approve Consent Agenda. Seconded by Director Montgomery, the motion carried.</i>
AUDIT	Toni Hackwith with Anderson Bros. CPA provided a review of the 2022 audit along with the audit process. <i>[Toni Hackwith exited the meeting at 5:07 PM]</i>
PUBLIC COMMENT	Ben Meine shared public comment regarding concerns he has heard from students and parents. Chairman MacPhee asked to meet with Mr. Meine to discuss his concerns further outside of the board meeting.
VICE PRINCIPAL'S REPORT - A. LIPPY	<u>Enrollment Report</u> Vice Principal Lippy presented the Enrollment Report in Principal Nicklay's absence. Current enrollment is 593, which will likely fluctuate at semester. <u>Alumni Update</u> Dane Wurminger, Class of 2014, is moving to Chattanooga, Tennessee to be the morning news anchor for ABC Channel 9. Cyrus Vore, Class of 2021, recently accepted a job as an assistant chief clerk in the Idaho House of Representatives.

CPO Report

Mr. Lippy turned the meeting over to Laura Meine, CPO President, to present the CPO report. The recent Triple Play Night raised \$2,400. They have also ordered a second vending machine to be housed on the high school side. The book fair with the Well Read Moose raised \$1,300.

Mr. Lippy noted that the CPO has been great to work with this year.

Activities & Discipline Report

There was a smaller report this month because of Christmas break. Tardies have begun to rack up for some students. The clubs celebrated during finals week. Ski club is heading on another trip tomorrow.

BUSINESS MANAGER'S REPORT - A. DURICK

Financials

Ms. Durick shared a new spreadsheet that shows financial changes from the past month, and reviewed the financial statements with the board.

Motion: Director Redline moved to approve the financial statements. Seconded by Director Rose-Kociela, the motion carried.

Budget Revision

Ms. Durick briefly reviewed budget revisions.

REGULAR COMMITTEE REPORTS

Finance & Long Range Planning Committee - D. Redline

The Finance & Long Range Planning committee met on Thursday and reviewed financial statements.

Scholarship Committee - D. Forsgren

The Scholarship committee did not meet.

Education Excellence Committee - N. Montgomery

The Education Excellence committee did not meet.

Fundraising Committee - C. Rose-Kociela

The Gala & Auction sub-committee is meeting regularly in anticipation of the event in April.

Safety Committee - R. Ginorio

No report this month.

EXECUTIVE SESSION

There was no need for Executive Session.

UNFINISHED BUSINESS

None.

ACTION ITEMS

Switch Policy Manual to ISBA from Holinka

Ms. Durick proposed switching our provider for master policies to the Idaho School Board Association (ISBA) from Holinka Law.

Motion: Director Montgomery moved to switch our policy manual provider from Holinka Law to the Idaho School Board Association. Seconded by Director Redline, the motion carried.

ADJOURNMENT

Chairman MacPhee called for a motion to adjourn at 5:59 PM.

Motion: So moved by Director Montgomery and seconded by Director Redline, the motion carried.

Cheri Rose-Kociela, Secretary