



**COEUR D'ALENE CHARTER ACADEMY, INC.
BOARD OF DIRECTORS MEETING MINUTES
MARCH 21, 2022**

LOCATION	Coeur d'Alene Charter Academy 4904 N. Duncan Drive Coeur d'Alene, ID 83815
CALL TO ORDER	Chairman Verhaeghe called the meeting of the Board of Directors to order at 5:00 PM. Board members present: Dan Forsgren, Scott MacPhee, Nicole Montgomery, Dan Redline, Cheri Rose-Kociela, Amy Verhaeghe Board members absent: None Director MacPhee confirmed a quorum was present. Other attendees: Laura Beyer, Gayla Fleming, Aaron Lippy, Glenn Mabile, Dan Nicklay
PLEDGE TO THE FLAG	Chairman Verhaeghe led the pledge of allegiance to the flag
PUBLIC COMMENT	None.
MOTION TO APPROVE MINUTES	Chairman Verhaeghe called for a motion to approve the minutes from February 22, 2022. <i>Motion: Director Montgomery moved to approve the minutes from February 22, 2022. Seconded by Director MacPhee, the motion carried.</i>
CPO REPORT	The CPO met last week and voted in new officers. Lisa Stewart is the new president. They are gearing up for Triple Play Night.
PRINCIPAL'S REPORT - D. NICKLAY	<u>Enrollment Report</u> Principal Nicklay provided the enrollment report. There are currently 586 student enrolled which is a net loss of 6 since last month. The lottery took place and applications are at a typical level with the exception of 6 th grade which only had 122 applicants this year.
VICE PRINCIPAL'S REPORT - A. LIPPY	The drama department is preparing for their Wednesday Night Live production coming up later in the week. Participant numbers for spring sports are up this year for high school and a lot of interest in middle school as well. The academic team took 2 nd place in the regional science bowl, which was a virtual competition. There has been an uptick in tardies in recent weeks.
REGULAR COMMITTEE REPORTS	<u>Finance & Long Range Planning Committee</u> The Finance & Long Range Planning Committee met and reviewed financial statements. <u>Scholarship Committee</u> The scholarship committee has been discussing adding a question to the application regarding students' involvement in the greater community, not just the Charter community.

Motion: Director MacPhee moved to approve the scholarship amounts as presented:

- 6 Coeur d'Alene Charter Academy scholarships (including the Bob Nelson Memorial Scholarship, the Proser Founder's Scholarship, the Robideaux Motors Scholarship and 3 general scholarships) at \$1000 each.
- 1 Jeff Child Memorial Scholarship at an amount to be determined by Heidi Fisher.
- 1 Dave Kohli Memorial Scholarship at an amount to be determined by LeeAnn Cheeley
- 1 Green Family Scholarship if funding is provided
- 2 Charter Staff Scholarships at \$500 each

Seconded by Director Redline, the motion carried.

Education Excellence Committee

The Annual Family Survey results are in. They are similar to previous years. The committee will be meeting in April.

Fundraising Committee

The gala committee is working on putting together auction baskets. There was some discussion amongst the board as to how to be involved through attending and/or a matching donation for the paddle raise.

EXECUTIVE SESSION

Chairman Verhaeghe called for a motion to hold an executive session as authorized by Idaho Code 74-206 sub section A & B.

Motion: Director MacPhee moved to enter into executive session as authorized by Idaho Code 74-206 sub sections A & B.

Director MacPhee led a roll call vote: Director Forsgren – yes, Director MacPhee – yes, Director Montgomery – yes, Director Redline – yes, Director Rose-Kociela – yes, Chairman Verhaeghe – yes, the motion carried.

Entered executive session at 5:32 PM.

Motion: Director MacPhee moved to return to open session, seconded by Director Rose-Kociela, the motion carried.

Returned to open session at 6:12 PM.

UNFINISHED BUSINESS

Construction Update

Ms. Fleming shared some conceptual drawings of the middle school entrance and high school side from Miller Stauffer.

NEW BUSINESS

Policy Updates

Mr. Mabile requested a policy number change for the Legal Agreements & Contracts policy that is currently in the wrong section of the policy manual. The policy itself has not changed.

Motion: Director MacPhee moved to change Policy I-6 (“Legal Agreements and Contracts”) to Policy E-6. Seconded by Director MacPhee, the motion carried.

Academic Calendar 2022-2023

Principal Nicklay presented a proposed calendar for 2022-2023, along with the academic calendar from the Coeur d'Alene School District. Traditionally the Academy has aligned holiday breaks with the Coeur d'Alene School District. Christmas Break has historically included the week before Christmas along with the week between Christmas and January 2. However, for the 2022-2023 school year the Coeur d'Alene School District has decided to run classes through December 23 and then be off until January 9. Therefore, the Academy would like to break from tradition and do our own schedule for Christmas Break, December 19 – January 2.

Motion: Director Montgomery moved to approve the 2022-2023 academic calendar as presented. Seconded by Director Forsgren, the motion carried.

Nomination of Officers

With some changes taking place among staff and board members, there are some changes that need to be made for officers.

Nomination: Chairman Verhaeghe nominated Nicole Montgomery as Treasurer and Gayla Fleming as Assistant Treasurer. Seconded by Director MacPhee, the nominations were accepted.

Bank Resolutions

Mr. Mabile presented a bank resolution naming those who are authorized on bank accounts.

Motion: Director Forsgren moved to accept the corporate resolution and account authorization as presented. Seconded by Director Rose-Kociela, the motion carried.

Consent Agenda

Motion: Director MacPhee moved to accept the consent agenda dated March 21, 2022 and approved contracts for an academic team advisor stipend in the amount of \$2000 and a middle school assistant track coach stipend in the amount of \$1500. Seconded by Director Rose-Kociela, the motion carried.

ADJOURNMENT

Chairman Verhaeghe called for a motion to adjourn at 6:34 PM.

Motion: So moved by Director Rose-Kociela and seconded by Director Forsgren, the motion carried.

Cheri Rose-Kociela, Secretary