



**COEUR D'ALENE CHARTER ACADEMY, INC.
BOARD OF DIRECTORS MEETING MINUTES
DECEMBER 13, 2021**

LOCATION	Coeur d'Alene Charter Academy 4904 N. Duncan Drive Coeur d'Alene, ID 83815
CALL TO ORDER	Chairman Verhaeghe called the meeting of the Board of Directors to order at 5:00 PM. Board members present: Dan Forsgren, Scott MacPhee, Nicole Montgomery, Dan Redline, Cheri Rose-Kociela, Amy Verhaeghe Board members absent: None. Director MacPhee confirmed a quorum was present. Other attendees: Dan Nicklay, Glenn Mabile, Laura Beyer, Dr. Bill Proser
PLEDGE TO THE FLAG	Chairman Verhaeghe led the pledge of allegiance to the flag
PUBLIC COMMENT	None.
MOTION TO APPROVE MINUTES	Chairman Verhaeghe called for a motion to approve the minutes from November 15, 2021. <i>Motion: Director MacPhee moved to approve the minutes from November 15, 2021. Seconded by Director Redline, the motion carried.</i>
CPO REPORT	None.
PRINCIPAL'S REPORT - D. NICKLAY	<u>Enrollment Report</u> Principal Nicklay presented the enrollment report. Current enrollment is 608 students which is a net loss of 4 since last month. <u>Alumni Update</u> Callen Trapp ('16) is currently attending University of Idaho and received the University of Idaho Award for Excellence last month and currently teaching English 102 and working in the writing center, and plans to get his master's this spring. Josh Ranum ('16) is graduating from Embry-Riddle with a degree in Aeronautical Engineering and Flight and has accepted a job with Gulfstream Aerospace in Georgia.
VICE PRINCIPAL'S REPORT - A. LIPPY	Principal Nicklay presented the activities and discipline report in Vice Principal Lippy's absence. There are band, orchestra and choir concerts scheduled for this week.
REGULAR COMMITTEE REPORTS	<u>Finance & Long Range Planning Committee</u> The Finance & Long Range Planning Committee met and reviewed financial statements. <i>[Diana McCray entered the meeting at 5:08 PM]</i> Motion: Chairman Verhaeghe moved to nominate Nicole Montgomery to join the Finance & Long-Range Planning Committee. Seconded by Director Redline, the motion carried.

Scholarship Committee

The Scholarship Committee did not meet this month.

Education Excellence Committee

The Education Excellence Committee met via email and is working on the Annual Family Survey which should launch sometime in January.

Fundraising Committee

Plans for the April gala are on track.

EXECUTIVE SESSION There was no need for executive session.

UNFINISHED BUSINESS None.

NEW BUSINESS **Enrollment Caps**

Mr. Mabile presented enrollment data and proposed leaving the enrollment caps as they are for the 2022-2023 school year:

6th - 162
7th - 155
8th - 150
9th - 130
10th - 85
11th - 75
12th - 61
Total - 818

Motion: Director MacPhee moved to accept the enrollment caps for 2022-2023 as presented. Seconded by Director Forsgren, the motion carried.

Consent Agenda

The consent agenda included a revised drawdown for the federal COVID retention funds.

Motion: Director Rose-Kociela moved to accept the consent agenda dated December 13, 2021. Seconded by Director Montgomery, the motion carried.

ADJOURNMENT Chairman Verhaeghe called for a motion to adjourn at 5:24 PM.

Motion: So moved by Director MacPhee and seconded by Director Montgomery, the motion carried.

Cheri Rose-Kociela, Secretary