



**COEUR D'ALENE CHARTER ACADEMY, INC.
BOARD OF DIRECTORS MEETING MINUTES
JUNE 20, 2022**

LOCATION	Coeur d'Alene Charter Academy 4904 N. Duncan Drive Coeur d'Alene, ID 83815
CALL TO ORDER	Chairman Verhaeghe called the meeting of the Board of Directors to order at 5:01 PM. Board members present: Scott MacPhee, Nicole Montgomery, Dan Redline, Cheri Rose-Kociela, Britni Turkenburg, Amy Verhaeghe Board members absent: Dan Forsgren Director MacPhee confirmed a quorum was present. Other attendees: Dan Nicklay, Glenn Mabile, Aaron Lippy, Gayla Fleming, Laura Beyer
PLEDGE TO THE FLAG	Chairman Verhaeghe led the pledge of allegiance to the flag
PUBLIC COMMENT	None.
MOTION TO APPROVE MINUTES	Chairman Verhaeghe called for a motion to approve the minutes from May 16, 2022. <i>Motion: Director MacPhee moved to approve the minutes from May 16, 2022. Seconded by Director Rose-Kociela, the motion carried.</i>
CPO REPORT	Minutes from the most recent CPO meeting were included in board packets. Mr. Lippy provided a brief overview of the meeting where staff grant requests were approved.
PRINCIPAL'S REPORT - D. NICKLAY	<u>Enrollment Report</u> Mr. Nicklay provided the enrollment report and shared that the Academy graduated 63 seniors. Current opening day enrollment is 623 but this number is very much in flux as the summer progresses. No alumni update this month, however, Mr. Nicklay did have an update on one of our current students, Jayden LaVecchia, who attended Boys State and is one of Idaho's two delegates to Boys Nation.
VICE PRINCIPAL'S REPORT - A. LIPPY	Activities finished strong. There was an uptick in discipline, mainly due to tardies.
REGULAR COMMITTEE REPORTS	<u>Finance & Long Range Planning Committee</u> Director Redline reported that the Finance & Long Range Planning Committee was unable to meet this month. He turned the meeting over to Mr. Mabile who reviewed the 2022-2023 budget with the board. <i>Motion: Director MacPhee moved to approve the proposed budget for 2022-2023. Seconded by Director Montgomery, the motion carried.</i> <u>Scholarship Committee</u> All approved scholarships were awarded at Senior Awards Night.

Education Excellence Committee

The Education Excellence Committee met last week and discussed survey results and things to focus on next year.

Fundraising Committee

Motion: Director Rose-Kociela moved to approve the transfer of \$10,000 from the 2021-2022 Building Trust Fund to the Scholarship Fund. Seconded by Director Montgomery, the motion carried.

EXECUTIVE SESSION There was no need for executive session.

UNFINISHED BUSINESS Unfinished Business

Ms. Fleming provided a letter from the architect. No bids were received for the Academy's proposed building projects. The market is not great, nor is our timing. The projects can now be prioritized and parceled out.

NEW BUSINESS Chair Resignation

Chairman Verhaeghe announced that she is resigning as chair of the Coeur d'Alene Charter Academy Board of Directors.

Motion: Director MacPhee moved to accept the resignation of Chairman Amy Verhaeghe. Seconded by Director Redline, the motion carried.

Motion: Director Montgomery moved to nominate Scott MacPhee to the role of Chair of the Coeur d'Alene Charter Academy Board of Directors. Seconded by Director Redline, the motion carried.

Director MacPhee thanked Chairman Verhaeghe for her service to the board.

School Calendar 2022-2023

Mr. Nicklay explained that the Academy's adopted calendar for 2022-2023 currently differs from the School District 271 calendar for Christmas break. With Christmas on a Sunday, the Coeur d'Alene, Post Falls and Lakeland school districts have all adopted a calendar with a Christmas break from December 26 - January 6. In March the Coeur d'Alene Charter Academy Board chose to schedule Christmas break starting a week before Christmas and ending a week after. However, there have been several calls and emails from parents asking to align our calendar with local districts. A survey was sent out to next year's families (current 6-11 this year, and incoming 5th graders). Responses indicated significant support for adopting a calendar similar to the local school districts. If the Academy chooses to change Christmas break, students will be given Friday, December 23 off and will return on Monday, January 9. There was some discussion among the board.

Motion: Director Rose-Kociela moved to adopt a revised school calendar to match District 271. Seconded by Director Redline, the motion carried.

Meeting Dates 2022-2023

Proposed dates for 2022-2023 board meetings were presented. With several dates falling on third-Monday holidays, there was discussion about potential changes. The July and August meetings have already had their dates changed.

Motion: Director MacPhee moved to change the November meeting from November 21 to Monday, November 14, the January meeting from January 16 to Tuesday, January 17 and the February meeting from February 20 to Tuesday, February 21. Seconded by Director Rose-Kociela, the motion carried.

After some discussion on Tuesday availability, Director MacPhee wished to revise his motion.

***Revised Motion:** Director MacPhee moved to move the January meeting to Wednesday, January 18, the February meeting to Wednesday, February 22, and the November meeting to Monday, November 14. Seconded by Director Redline, the motion carried.*

Consent Agenda

Ms. Fleming presented the Consent Agenda which included a teacher resignation, an update to the salary index for classified staff to correct a computation error on the original salary index presented previously, approval of a contract renewal with the Idaho School Benefit Trust for health insurance benefits and a revised budget for professional development to correct a mistake from last month.

***Motion:** MacPhee moved to approve the consent agenda dated June 202, 2022. Seconded by Director Montgomery, the motion carried.*

ADJOURNMENT

For the final time, Chairman Verhaeghe called for a motion to adjourn at 6:55 PM.

***Motion:** So moved by Director Rose-Kociela and seconded by Director MacPhee, the motion carried.*

Cheri Rose-Kociela, Secretary