



**COEUR D'ALENE CHARTER ACADEMY, INC.
BOARD OF DIRECTORS MEETING MINUTES
AUGUST 23, 2021**

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| LOCATION | Coeur d'Alene Charter Academy 4904 N. Duncan Drive Coeur d'Alene, ID 83815 |
| CALL TO ORDER | Chairman Verhaeghe called the meeting of the Board of Directors to order at 4:58 PM. Board members present: Scott MacPhee, Dan Redline, Cheri Rose-Kociela, Amy Verhaeghe Board members absent: Dan Forsgren Director MacPhee confirmed a quorum was present. Other attendees: Shannon Kline, Nicole Montgomery, Dan Nicklay, Glenn Mabile, Laura Beyer, Dr. Bill Proser |
| PLEDGE TO THE FLAG | Chairman Verhaeghe led the pledge of allegiance to the flag |
| PUBLIC COMMENT | Shannon Kline, a nurse at Kootenai Health who has been working with COVID patients in the ICU shared some statistics regarding COVID at Kootenai Health and COVID prevention. Ms. Kline advocated for universal masking on campus. |
| MOTION TO APPROVE MINUTES | Chairman Verhaeghe called for a motion to approve the minutes from July 19, 2021. <i>Motion: Director Redline moved to approve the minutes from July 19, 2021. Seconded by Director Rose-Kociela, the motion carried.</i> |
| CPO REPORT | Mr. Lippy reported that the CPO held a very successful uniform sale and raised almost \$6,000. |
| PRINCIPAL'S REPORT - D. NICKLAY | <u>Enrollment Report</u> Principal Nicklay shared that the estimated opening day enrollment is 649. This obviously may change as the first day school gets closer. <u>Alumni Update</u> Principal Nicklay provided an alumni update on Lance Fredericks, Class of 2016. Lance attended University of Idaho and recently had the opportunity to be the lead researcher on a research piece at University of Idaho. |
| VICE PRINCIPAL'S REPORT - A. LIPPY | High school sports are up and running. The first soccer competition is tomorrow. High school volleyball will be doing a hybrid schedule with a mix of Varsity and JV games. No discipline report this month. Vice Principal Lippy also reported that ASB is getting ready to kick off activities for the new school year. |
| REGULAR COMMITTEE REPORTS | <u>Finance & Long Range Planning Committee</u> The Finance & Long Range Planning Committee met last week and discussed long-term plans, the end of year budget report and hiring. The audit is currently underway. |

Scholarship Committee

The Scholarship Committee did not meet this month.

Education Excellence Committee

The Education Excellence Committee did not meet this month but plans to meet next month.

Fundraising Committee

The Fundraising Committee is meeting regularly to plan the 2022 Gala & Auction. The committee is working on putting together sponsorships and has an auctioneer, venue and date on the books.

EXECUTIVE SESSION

Chairman Verhaeghe called for a motion to hold an executive session as authorized by Idaho Code 74-206 sub section A & B.

Motion: Director MacPhee moved to enter into executive session as authorized by Idaho Code 74-206 sub sections A & B.

Director MacPhee led a roll call vote: Director Forsgren – yes, Director MacPhee – yes, Director Redline – absent, Director Rose-Kociela – yes, Chairman Verhaeghe – yes, the motion carried.

Entered executive session at 5:20 PM.

Motion: Director MacPhee moved to return to open session, seconded by Director Rose-Kociela, the motion carried.

Returned to open session at 5:42 PM.

UNFINISHED BUSINESS

School Fees

An update on the school fees case was included in board packets. It is highly unlikely that the school will face more discovery orders.

Medical Benefits

Mr. Mabile is still investigating options for a specialized HRA for Medicare-eligible employees. He has informed the employee that it may be several months before a decision is reached.

NEW BUSINESS

COVID Response

Last year the board gave Principal Nicklay the authority to make decisions regarding the school COVID response and with that in mind, Principal Nicklay would like to open up the school year with a mask mandate and continued hyper cleaning of the school. There was discussion regarding this decision and the duration of the mandate. Chairman Verhaeghe would like to see it be short-term. The Delta Variant is predicted to peak at the end of September. Principal Nicklay will continue to make the decisions regarding COVID response, and masks will be mandated at the beginning of the school year.

Professional Development Fund Policy

Principal Nicklay presented three policies from the policy manual regarding professional development and is recommending the board strike policies G-13 and H-4 from the policy manual, and updating the wording on policy H-3. There was some discussion among the board as to the wording of the updated policy.

Motion: Director MacPhee moved to strike policies H-4 and G-13 and replace the current policy H-3 with the new H-3 as presented. Seconded by Director Rose-Kociela, the motion carried.

Fund Balance Assignment

The current fund balance needs to be assigned. Mr. Mabile presented recommendations for assignments of the funds.

Motion: Director MacPhee moved to update the M&O Fund #100 by assigning the unassigned funds as presented. Seconded by Director Redline, the motion carried.

Board Meeting Dates 2021-2022

Due to the third Monday falling on a holiday, new dates needed to be selected for the January and February meetings. The board also chose to move the December meeting so it would not fall during Christmas break.

Motion: Director Rose-Kociela moved to move the January meeting to Tuesday, January 18, 2022, and the February meeting to Tuesday, February 22, 2022. Director MacPhee moved to amend the motion to also move the December meeting to December 13, 2021 so as not to fall during Christmas break. Seconded by Director Redline, the motion carried.

Consent Agenda

The consent agenda included supplemental contracts for 2021-22 including extra assignments and coaches and advisors.

Motion: Director MacPhee moved to accept the consent agenda dated August 23, 2021. Seconded by Director Rose-Kociela, the motion carried.

PUBLIC COMMENT

Ms. Kline commented regarding the potential litigation if masks were not required for school, and thanked the board for their time.

Mr. Lippy shared that the roof improvements are in progress on the middle school side.

ADJOURNMENT

Chairman Verhaeghe called for a motion to adjourn at 6:31 PM.

Motion: So moved by Director Rose-Kociela and seconded by Director Redline, the motion carried.

Cheri Rose-Kociela, Secretary