



**COEUR D'ALENE CHARTER ACADEMY, INC.  
BOARD OF DIRECTORS MEETING MINUTES  
JUNE 21, 2021**

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<b>LOCATION</b>	Coeur d'Alene Charter Academy 4904 N. Duncan Drive Coeur d'Alene, ID 83815
<b>CALL TO ORDER</b>	Chairman Verhaeghe called the meeting of the Board of Directors to order at 5:00 PM.  <b>Board members present:</b> Dan Forsgren, Scott MacPhee, Cheri Rose-Kociela, Amy Verhaeghe  <b>Board members absent:</b> Dan Redline  Chairman Verhaeghe confirmed a quorum was present.  <b>Other attendees:</b> Dan Nicklay, Glenn Mabile, Laura Beyer, Dr. Bill Proser
<b>PLEDGE TO THE FLAG</b>	Chairman Verhaeghe led the pledge of allegiance to the flag
<b>PUBLIC COMMENT</b>	None.
<b>MOTION TO APPROVE MINUTES</b>	Chairman Verhaeghe called for a motion to approve the minutes from May 17, 2021 and May 24, 2021.  <i>Motion: Director MacPhee moved to approve the minutes from May 17, 2021 and May 24, 2021. Seconded by Director Forsgren, the motion carried.</i>
<b>CPO REPORT</b>	None.
<b>PRINCIPAL'S REPORT - D. NICKLAY</b>	<u>Enrollment Report</u> The school graduated 55 students at graduation. Current estimated opening day enrollment is 634 but that number is subject to change due to fluctuation over the summer.  Mr. Nicklay also shared that long-time Charter teachers Butch Marshall and Chris Baker retired at the end of the school year.
<b>VICE PRINCIPAL'S REPORT - A. LIPPY</b>	Mr. Lippy provided the activities and discipline report. The end of the year picnic was held at the school and was a success with plenty of activities to keep the students engaged. The CPO provided hot dogs for lunch.
<b>REGULAR COMMITTEE REPORTS</b>	<u>Finance &amp; Long Range Planning Committee</u>  <u>Annual Budget Hearing</u> Director MacPhee shared that the Finance and Long-Range Planning Committee met on Thursday and reviewed the budget for 2021-2022. He turned the meeting over to Mr. Mabile who reviewed the 2021-2022 budget with the board.  <i>Motion: Director MacPhee moved to approve the proposed budget for 2021-2022. Seconded by Director Rose-Kociela, the motion passed unanimously.</i>

**Scholarship Committee**

The Scholarship Committee met on May 20 and selected recipients for Charter Academy scholarships as well as the Jeff Child Memorial Scholarship. Director Forsgren shared a thank you note from one of the scholarship recipients.

**Education Excellence Committee**

The Education Excellence Committee did not meet in June but will plan to meet this summer.

**Fundraising Committee**

The Gala & Auction Committee will hold a meeting on June 30. A Charter parent has agreed to serve as the event chair. The Gala & Auction will be held on Saturday, April 9 at the Hagadone Event Center.

**EXECUTIVE SESSION**

Chairman Verhaeghe called for a motion to hold an executive session as authorized by Idaho Code 74-206 sub section A & B.

*Motion: Director MacPhee moved to enter into executive session as authorized by Idaho Code 74-206 sub sections A & B.*

Director MacPhee led a roll call vote: Director Forsgren – yes, Director MacPhee – yes, Director Redline – absent, Director Rose-Kociela – yes, Chairman Verhaeghe – yes, the motion carried.

Entered executive session at 5:30 PM.

*Motion: Director MacPhee moved to return to open session, seconded by Director Rose-Kociela, the motion carried.*

Returned to open session at 5:46 PM.

**UNFINISHED BUSINESS**

**School COVID Response**

This item will be taken off the agenda in future months unless new developments arise.

**NEW BUSINESS**

**Consent Agenda**

The consent agenda included supplemental contacts, a new hire, a teacher resignation, and a contract renewal with the Idaho School Benefit Trust for health insurance benefits.

*Motion: Director MacPhee moved to accept the consent agenda dated June 21, 2021. Seconded by Director Rose-Kociela, the motion carried.*

**PUBLIC COMMENT**

Dr. Proser complimented the new paint job on the sign at the corner of Kathleen Avenue and Building Center Drive.

**ADJOURNMENT**

Chairman Verhaeghe called for a motion to adjourn at 5:48 PM.

*Motion: So moved by Director Rose-Kociela and seconded by Director Forsgren, the motion carried.*

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Cheri Rose-Kociela, Secretary