



**COEUR D'ALENE CHARTER ACADEMY, INC.
BOARD OF DIRECTORS MEETING MINUTES
SEPTEMBER 21, 2020**

LOCATION	Coeur d'Alene Charter Academy 4904 N. Duncan Drive Coeur d'Alene, ID 83815
CALL TO ORDER	Chairman Verhaeghe called the meeting of the Board of Directors to order at 5:02 PM. Board members present: Amy Verhaeghe, Scott MacPhee, Cheri Rose-Kociela, Dan Forsgren, Dan Redline Board members absent: None. Director MacPhee confirmed a quorum was present. Other attendees: Laura Beyer, Aaron Lippy, Glenn Mabile, Dan Nicklay, Erin Barnard, Dr. Bill Proser (virtual), Tyron Bardwell (virtual)
PLEDGE TO THE FLAG	Chairman Verhaeghe led the pledge of allegiance to the flag.
PUBLIC COMMENT	None.
MOTION TO APPROVE MINUTES	Chairman Verhaeghe called for a motion to approve the minutes. Director Redline noted a minor correction to be made to the minutes from August 17, 2020. <i>Motion:</i> Director MacPhee moved to approve the minutes from August 17, 2020 as amended. Seconded by Director Redline, the motion carried. <i>Motion:</i> Director MacPhee moved to approve the minutes from August 24, 2020. Seconded by Director Forsgren, the motion carried.
CPO REPORT	Minutes from the September CPO meeting were included in board packets.
PRINCIPAL'S REPORT - D. NICKLAY	<u>Enrollment Report</u> Mr. Nicklay shared that there were 673 students enrolled prior to the first day of school and there are currently 639 students enrolled in grades 6-12. There were 67 students enrolled in virtual learning at the start of the school year. <u>Alumni Update</u> Mr. Nicklay shared that Jordan Keough ('06) recently received a promotion in the United States Navy from Lieutenant to Lieutenant Commander. [Megan Zastrow entered the meeting virtually at 5:09 PM and exited at 5:10 PM]
VICE-PRINCIPAL'S REPORT - A. LIPPY	Mr. Nicklay shared the activities report in Mr. Lippy's absence. No discipline to speak of at this time. Fall sports are underway and going well. [Ben & Reagan Meine entered the meeting at 5:10 PM. Tyron Bardwell and Megan Zastrow exited the meeting at 5:10 PM.]

**REGULAR COMMITTEE
REPORTS**

Finance and Long Range Planning – Dan Redline, Chair

The Finance & Long-Range Planning committee met and established a regular meeting schedule. They discussed financial statements, the roofing plan and the long-term plan.

Mr. Mabile recommended fund balance classifications for fiscal year 2020 audited financial statements.

Motion: Director MacPhee moved to approve the fund balance as presented for fiscal year 2020, dated September 21. Seconded by Director Redline, the motion carried.

[Aaron Lippy entered the meeting at 5:15 PM]

Scholarship Committee – Dan Forsgren, Chair

No report.

Education Excellence Committee – Scott MacPhee, Chair

The education excellence committee did not meet this month but will aim to have a meeting within the next month.

Fundraising Committee – Cheri Rose-Kociela, Chair

The fundraising committee is going forward with the plan for a telethon this fall.

[Mark Montgomery entered the meeting at 5:18 PM]

EXECUTIVE SESSION

Chairman Verhaeghe called for a motion to hold an executive session as authorized by Idaho Code 74-206 sub section A & B.

Motion: Director MacPhee moved to enter into executive session as authorized by Idaho Code 74-206 sub sections A & B.

Director Rose-Kociela led a roll call vote: Director Forsgren – yes, Director MacPhee – yes, Director Rose-Kociela – yes, Director Redline – yes, Chairman Verhaeghe – yes, the motion carried.

Entered executive session at 5:18 PM.

Motion: Director Rose-Kociela moved to return to open session, seconded by Director Forsgren, the motion carried.

Returned to open session at 5:33 PM.

UNFINISHED BUSINESS

Legal Issues

Mr. Mabile provided a brief update on the school fees case and also shared that a lawsuit has been filed against all schools in the United States regarding COVID. At least one school in Idaho (not the Charter Academy) has received a letter regarding this lawsuit.

COVID Liability Issues

Mr. Mabile provided an update regarding liability for COVID-related issues.

Roofing Bid

Mr. Mabile shared an update regarding the potential roofing project. The quote is valid until December 31.

Motion: Director MacPhee moved to direct Mr. Mabile to lock down the pricing and schedule for the roofing project. Seconded by Director Rose-Kociela, the motion carried.

School Reopening Plan

Mr. Nicklay provided an update on how the current re-opening plan is working and a proposal for next steps. Currently students are attending in a hybrid schedule and it is working well but is not ideal for all students and the workload for teachers has been intense. Students are missing interactions with peers that are on opposite days. The burden on families is also hard because of students being home multiple days per week when they would normally be at school.

Mr. Nicklay proposed moving back to in-person school for all students, with masks required, Monday-Thursday, beginning on October 5, 2020. Fridays would remain an online-only day. The full-time online option will continue for those who are more comfortable remaining online. There was some discussion. Mr. Nicklay also asked the board to grant the administration the ability to move between levels of operation as needed.

Chairman Verhaeghe asked the board for approval to allow for public comment ahead of the regularly scheduled time as the public comment was pertaining to the topic of opening school. The board agreed to allow this.

PUBLIC COMMENT

Ms. Barnard shared her thoughts regarding the school's current re-opening plans and guidelines. Her 10th grader is thriving and her 6th grader is struggling. She believes that students should be allowed to return to school without wearing masks.

Mr. Montgomery submitted a letter which was given to the board prior to the meeting. He appreciates the proposal to move forward and to get kids back in school.

Mr. Meine shared some statistics regarding the coronavirus. He supports the proposal to transition back to normal.

UNFINISHED BUSINESS, CONTINUED

School Reopening Plan, Continued

Director MacPhee shared statistics regarding coronavirus rates in Kootenai County as well as statistics regarding other schools who have opened.

Discussion on the topic continued as each board member expressed their thoughts on reopening.

Motion: Director MacPhee moved to authorize Principal Nicklay to move ahead with his reopening plan, scheduled for October 5, 2020. Seconded by Director Forsgren, the motion carried.

NEW BUSINESS

SBOE (State Board of Education) Attendance Rule

Mr. Mabile shared that the change of funding being based on average daily attendance to enrollment-based was passed as a rule but is not yet a law. This change may have a negative effect on the Charter Academy.

Reader Board

Renderings were shared for potential electronic reader boards. There was some discussion among the board and the decision was made to table the discussion until the October meeting.

Mr. Nicklay also presented a rendering of a sign redesign for the sign at the entrance to campus on Kathleen & Building Center Drive. This project is being spearheaded by the family of a Charter senior who would like to fund the project on behalf of the Class of 2021. Because it would be a permanent fixture on campus, it needs the board's approval.

Motion: Director MacPhee moved to approve the sign at Building Center Drive and

Kathleen Avenue. Seconded by Director Forsgren, the motion carried.

Board Meeting Dates

The board decided to reschedule the December, January and February board meetings due to holiday conflicts.

***Motion:** Director MacPhee moved to change the December, January and February board meetings to December 14, January 25 and February 22. Seconded by Director Rose-Kociela, the motion carried.*

Consent Agenda

***Motion:** Director MacPhee moved to accept the Consent Agenda dated September 21, 2020. Seconded by Director Redline, the motion carried.*

PUBLIC COMMENT

Ms. Barnard pointed out that sports have been taking place for months with no known cases.

ADJOURNMENT

Chairman Verhaeghe called for a motion to adjourn at 7:07 PM.

***Motion:** So moved by Director Forsgren and seconded by Director MacPhee, the motion carried.*

Cheri Rose-Kociela, Secretary