



**COEUR D'ALENE CHARTER ACADEMY, INC.  
BOARD OF DIRECTORS MEETING MINUTES  
NOVEMBER 16, 2020**

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<b>LOCATION</b>	Coeur d'Alene Charter Academy 4904 N. Duncan Drive Coeur d'Alene, ID 83815
<b>CALL TO ORDER</b>	Chairman Verhaeghe called the meeting of the Board of Directors to order at 5:02 PM.  <b>Board members present in-person:</b> Amy Verhaeghe, Scott MacPhee, Cheri Rose-Kociela, Dan Forsgren  <b>Board members present virtually:</b> Dan Redline  <b>Board members absent:</b> None.  Director MacPhee confirmed a quorum was present.  <b>Other attendees:</b> Laura Beyer, Glenn Mabile, Dan Nicklay
<b>PLEDGE TO THE FLAG</b>	Chairman Verhaeghe led the pledge of allegiance to the flag.
<b>PUBLIC COMMENT</b>	None.
<b>MOTION TO APPROVE MINUTES</b>	Chairman Verhaeghe called for a motion to approve the minutes.  <i><b>Motion:</b> Director Forsgren moved to approve the minutes from October 19, 2020 and November 9, 2020. Seconded by Director MacPhee, the motion carried.</i>
<b>CPO REPORT</b>	The CPO meeting was postponed to December.
<b>PRINCIPAL'S REPORT - D. NICKLAY</b>	<u>Enrollment Report</u> Mr. Nicklay shared that there are currently 613 students enrolled in grades 6-12, which is a net loss of 13 from last month.  <u>Alumni Update</u> None this month.
<b>VICE-PRINCIPAL'S REPORT - A. LIPPY</b>	The activities & discipline report was included in board packets in Mr. Lippy's absence.
<b>REGULAR COMMITTEE REPORTS</b>	<u>Finance and Long Range Planning - Dan Redline, Chair</u> The Finance & Long-Range Planning committee met last week and reviewed financial statements and talked about plans for the future. Financial statements were included in board packets.  <u>Scholarship Committee - Dan Forsgren, Chair</u> No report.  <u>Education Excellence Committee - Scott MacPhee, Chair</u> No report.

Fundraising Committee – Cheri Rose-Kociela, Chair

The fundraising committee has been meeting. The telethon was postponed to February. Plans are actively underway.

**EXECUTIVE SESSION** There was no need for executive session.

**UNFINISHED BUSINESS** School COVID Response

Mr. Nicklay provided an update on the school's opening status. Currently the school is operating in hybrid. Parents have been doing a good job keeping their students home when they are sick. Discussions are currently underway to determine what to do during the three weeks between Thanksgiving and Christmas.

Mr. Mabile also provided an update from last month's discussion regarding CARES Act funding. He has requested reimbursement of all but approximately \$26,000 of the allotted funds. About \$15,000 of the remaining funds will not be requested because it is no longer available and the remaining \$11,000 is yet to be determined as to its use.

**NEW BUSINESS** Consent Agenda

No consent agenda this month.

Mr. Mabile shared an additional document called a 218 document which relates to social security withholdings for staff members.

**PUBLIC COMMENT**

Chairman Verhaeghe wished to briefly discuss plans for staff appreciation during the week before Christmas. There were some ideas shared and it was determined that Mr. Mabile would discuss further with the Sunshine Committee to determine what would be best.

**ADJOURNMENT**

Chairman Verhaeghe called for a motion to adjourn at 5:33 PM.

*Motion: So moved by Director MacPhee and seconded by Director Rose-Kociela, the motion carried.*

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Cheri Rose-Kociela, Secretary