



**COEUR D'ALENE CHARTER ACADEMY, INC.
BOARD OF DIRECTORS MEETING MINUTES
APRIL 19, 2021**

LOCATION	Coeur d'Alene Charter Academy 4904 N. Duncan Drive Coeur d'Alene, ID 83815
CALL TO ORDER	Chairman Verhaeghe called the meeting of the Board of Directors to order at 5:03 PM. Board members present: Amy Verhaeghe, Scott MacPhee, Cheri Rose-Kociela Board members absent: Dan Forsgren, Dan Redline Director MacPhee confirmed a quorum was present. Other attendees: Dan Nicklay, Aaron Lippy, Glenn Mabile, Laura Beyer, Dr. Bill Proser
PLEDGE TO THE FLAG	Chairman Verhaeghe led the pledge of allegiance to the flag.
PUBLIC COMMENT	Chairman Verhaeghe welcomed Dr. Proser back to the in-person meeting. Dr. Proser mentioned he would like to be assist with teaching financial education in Mr. Hall's economics class, and would love to be involved with recruiting new teachers to the Academy and providing encouragement to teachers.
MOTION TO APPROVE MINUTES	Chairman Verhaeghe called for a motion to approve the minutes. <i>Motion: Director MacPhee moved to approve the minutes from March 15, 2021. Seconded by Director Rose-Kociela, the motion carried.</i>
CPO REPORT	CPO minutes were not received in time for the meeting. Mr. Lippy provided a brief report. The CPO was planning a Triple Play night but ultimately decided to reschedule due to Covid liability concerns.
PRINCIPAL'S REPORT - D. NICKLAY	<u>Enrollment Report</u> Mr. Nicklay shared that there are currently 576 students enrolled in grades 6-12, which is a net loss of 11 since last month. New and returning student registration has been successful. Graduation is scheduled for June 4 at Lake City Church.
VICE-PRINCIPAL'S REPORT - A. LIPPY	Mr. Lippy provided the activities and discipline report. Middle school tennis and track kicked off with about 53 students participating. There will be a jazz concert on April 23 at 6:30pm, and the drama students are preparing their production of "Little Shop of Horrors." ISATS are also underway.
REGULAR COMMITTEE REPORTS	<u>Finance and Long Range Planning - Dan Redline, Chair</u> Director MacPhee shared that the Finance and Long Range Planning committee met on Thursday and looked at some of the budgeting difficulties brought about by COVID relief funds, and discussed how upcoming staff changes will affect things. Mr. Mabile addressed budget adjustments and is asking for minor changes regarding bank fees. With an increase of over \$4000 in bank fees due to refinancing of loans in January, Mr. Mabile asked the board to amend the budget to increase bank fees from \$5000 to \$10,000, taken out of the contingency reserve. He also asked the board to modify the

federal IDEA Part B moneys to reflect a grant submitted in the fall.

***Motion:** Director MacPhee moved to adopt the budget adjustments as presented. Seconded by Director Rose-Kociela, the motion carried.*

Scholarship Committee – Dan Forsgren, Chair

Mr. Nicklay requested the board set the number of Charter scholarships that would be awarded this year.

***Motion:** Director MacPhee moved to establish five \$1000 scholarships for Charter students from the scholarship fund, to be awarded by the scholarship committee. Seconded by Director Rose-Kociela, the motion carried.*

[Director Forsgren entered the meeting at 5:28 PM]

***Motion:** Director MacPhee moved to authorize the expenditure of the Dave Kohli Memorial Scholarship, the Jeff Child Memorial Scholarship and the Green Family Scholarship with the amount determined by representatives of those scholarships. Seconded by Director Rose-Kociela, the motion carried.*

Education Excellence Committee – Scott MacPhee, Chair

The Education Excellence Committee did not meet but Director MacPhee had a teleconference with one of the teachers on the committee, and will plan to meet in-person with the full committee in May.

Fundraising Committee – Cheri Rose-Kociela, Chair

Director Rose-Kociela shared that planning has begun for a gala/auction in the spring of 2022. There is lots of good potential for this event.

EXECUTIVE SESSION

Chairman Verhaeghe called for a motion to hold an executive session as authorized by Idaho Code 74-206 sub section A & B.

***Motion:** Director MacPhee moved to enter into executive session as authorized by Idaho Code 74-206 sub sections A & B.*

Director MacPhee led a roll call vote: Director Forsgren – yes, Director MacPhee – yes, Director Redline – absent, Director Rose-Kociela – yes, Chairman Verhaeghe – yes, the motion carried.

Entered executive session at 5:34 PM.

***Motion:** Director MacPhee moved to return to open session, seconded by Director Rose-Kociela, the motion carried.*

Returned to open session at 5:59 PM.

UNFINISHED BUSINESS

School COVID Response

Principal Nicklay provided emails from parents on both sides of the mask debate. There was much discussion. Last fall the board authorized Principal Nicklay and Vice-Principal Lippy to make decisions regarding re-opening but the administration would like to have the backing of the board on this highly debated topic. There was much discussion and debate.

***Motion:** Director MacPhee moved to instruct administration to make masks optional among students and staff. After additional discussion, the motion was seconded by Director Rose-Kociela. Director Forsgren voted against the motion.*

Masks being optional will become effective on Wednesday, April 21.

School Fees Legal Case

Mr. Mabile provided documents regarding the ongoing school fees legal case for informational purposes. There is no major update.

NEW BUSINESS

Consent Agenda

Motion: Director MacPhee moved to approve the consent agenda dated April 19, 2021. Seconded by Director Rose Kociela, the motion carried.

PUBLIC COMMENT

None.

ADJOURNMENT

Chairman Verhaeghe called for a motion to adjourn at 6:28 PM.

Motion: So moved by Director Rose-Kociela and seconded by Director MacPhee, the motion carried.

Cheri Rose-Kociela, Secretary