

GRAND FORKS SCHOOL BOARD
GRAND FORKS PUBLIC SCHOOL DISTRICT #1
ANNUAL MEETING MINUTES
July 8, 2024

The School Board of Grand Forks Public School District No. 1 held its annual meeting on Monday, July 8, 2024, at the Mark Sanford Education Center with Superintendent Dr. Terry Brenner and Vice President Josh Anderson presiding.

Board Members Present: Josh Anderson, Dave Berger via phone, Amber Flynn, Monte Gaukler, Jay Kleven, Joel Larson, Eric Lunn, and Bill Palmiscno. **Absent:** Jeff Manley.

Student Board Members Present: Adrianna Tande. **Absent:** None.

Others Present: Dr. Terry Brenner, Superintendent of Schools; Brandon Baumbach, Business Manager; Matt Bakke, Assistant Superintendent of Elementary Education; Brady Olson, President of Grand Forks Education Association; and Cindy Johnson, Executive Secretary.

Superintendent of Schools as Presiding Officer:

Call to Order and Pledge of Allegiance. The meeting was called to order at 6:00 p.m. and the Pledge of Allegiance was recited.

Reading of School Board Meeting Norms. Anderson read aloud the school board meeting norms.

Recognition of Outgoing 2023-2024 Board Members. Cynthia Shabb, Maggie Barker, and Ryaan Alshami were recognized for their service to the school board. Shabb recently served a second and third term as an elected board member from July 2016 to July 2024. Barker and Alshami recently served as student board members from July 2022 to June 2024.

Declaration of 2024-2025 School Board. Baumbach declared membership of the Grand Forks Public School District No. 1 School Board as follows:

| <u>Board Member</u> | <u>Term Expires</u> |
|---------------------|---------------------|
| 1. Josh Anderson | June 2026 |
| 2. Dave Berger | June 2026 |
| 3. Amber Flynn | June 2028 |
| 4. Monte Gaukler | June 2026 |
| 5. Jay Kleven | June 2028 |
| 6. Joel Larson | June 2026 |
| 7. Eric R. Lunn | June 2028 |
| 8. Jeff Manley | June 2028 |
| 9. Bill Palmiscno | June 2026 |

Election of President of the School Board. Dr. Brenner called for nominations for president of the school board. Lunn nominated Berger. Gaukler nominated Flynn. After calling for nominations three additional times, no other nominations were made and nominations were closed. Upon roll call vote as follows, Berger was declared the president of the 2024-2025 Grand Forks School Board. Aye: Anderson, Berger, Flynn, Kleven, Larson, Lunn, and Palmiscno. Nay: Gaukler. Absent: Manley.

Upon request by Berger because he was participating via phone, and with no objection from board members, Dr. Brenner continued as the presiding officer until a vice president was elected.

Election of Vice President of the School Board. Dr. Brenner called for nominations for vice president of the school board. Palmiscno nominated Anderson. After calling for nominations three additional times, no other nominations were made and nominations were closed. Upon roll call vote as follows, Anderson was declared the vice president of the 2024-2025 Grand Forks School Board. Aye: Larson, Flynn, Kleven, Lunn, Palmiscno, Gaukler, Anderson, and Berger. Nay: None. Absent: Manley.

Vice President as Presiding Officer:

Appointment of Student Board Members and Oath of Office. Dr. Brenner introduced Adrianna Tande, an incoming junior at Grand Forks Central High School, as one of the new student school board members.

Tande's appointment was approved by unanimous consensus and Tande took the Oath of Office.

A second student board member who was unable to attend the meeting will be appointed and her Oath of Office taken at a future meeting.

Approval of Agenda. It was moved by Larson and seconded by Lunn to approve the agenda as written. Upon roll call vote as follows, the motion carried unanimously. Aye: Lunn, Berger, Gaukler, Kleven, Palmiscno, Flynn, Larson, and Anderson. Nay: None. Absent: Manley.

Public Comments. None.

Resignation of Board Member Monte Gaukler. Baumbach reported that Gaukler had submitted a letter of resignation from the school board effective July 31, 2024. No action is necessary as the resignation stands on its merit and the process for filling the vacated seat will be addressed later during the meeting.

School Board Regular Meeting Schedule for 2024-2025. Dr. Brenner outlined a proposed school board regular meeting schedule which was prepared based on current practice and policy. The meetings begin at 6:00 p.m. and are held at the Mark Sanford Education Center, 2400 47th Avenue South, Grand Forks, ND unless otherwise noticed. Some deviations due to holidays and spring break and the date of the 2025-2026 annual meeting were noted. In addition, a special meeting is scheduled for Monday, July 22, 2024.

It was moved by Palmiscno and seconded by Kleven to approve the school board's regular meeting schedule for 2024-2025 including the July 22 special meeting and July 14, 2025 annual meeting as follows:

- Monday, July 8, 2024 – Annual Meeting
- Monday, July 22, 2024 – Special Meeting
- Monday, August 12, 2024 – Regular Meeting
- Monday, August 26, 2024 – Regular Meeting
- Monday, September 9, 2024 – Regular Meeting
- Monday, September 23, 2024 – Regular Meeting
- Monday, October 14, 2024 – Regular Meeting
- Monday, October 28, 2024 – Regular Meeting
- Tuesday, November 12, 2024 – Regular Meeting
- Monday, November 25, 2024 – Regular Meeting
- Monday, December 9, 2024 – Regular Meeting
- Monday, January 13, 2025 – Regular Meeting
- Monday, January 27, 2025 – Regular Meeting

- Monday, February 10, 2025 – Regular Meeting
- Monday, February 24, 2025 – Regular Meeting
- Monday, March 17, 2025 – Regular Meeting
- Monday, March 31, 2025 – Regular Meeting
- Monday, April 14, 2025 – Regular Meeting
- Monday, April 28, 2025 – Regular Meeting
- Monday, May 12, 2025 – Regular Meeting
- Tuesday, May 27, 2025 – Regular Meeting
- Monday, June 9, 2025 – Regular Meeting
- Monday, July 14, 2025 – Annual Meeting

Upon roll call vote as follows, the motion carried unanimously. Aye: Flynn, Larson Berger, Gaukler, Lunn, Palmiscno, Kleven, and Anderson. Nay: None. Absent: Manley.

Consent Agenda. It was moved by Lunn and seconded by Gaukler to approve the consent agenda as amended as follows:

- ◆ Appointments effective August 19, 2024, of Anna Bellon, ESCE Teacher, salary of \$51,414; Thomas Hutchens, Tech Ed Teacher, salary of \$49,477; and Kaitlyn Vreeland, Occupational Therapist, salary of \$59,342;
- ◆ Waiver of years of experience to allow twenty-five (25) years of experience to be brought into the district by Carrie Weippert and to approve her teacher appointment at \$52,408.80 (MA+45, Step 25, 60% Contract);
- ◆ June 10, 2024, regular meeting minutes; and
- ◆ Third-Party Requests for Access to Student Information for Greater Minds Wit and Wisdom and Canvas.

Upon roll call vote as follows, the motion carried unanimously. Aye: Palmiscno, Berger, Larson, Gaukler, Kleven, Lunn, Flynn, and Anderson. Nay: None. Absent: Manley.

Designation of Official Newspaper of the School District. It was moved by Palmiscno and seconded by Kleven to designate the *Grand Forks Herald* as the official newspaper of the school district. Upon roll call vote as follows, the motion carried unanimously. Aye: Gaukler, Berger, Lunn, Palmiscno, Kleven, Flynn, Larson, and Anderson. Nay: None. Absent: Manley.

Appointment of Ben Franklin Elementary School Principal. Bakke reported on the recommendation to appoint Ms. Stacey Skarperud as the Ben Franklin Elementary School principal.

It was moved by Palmiscno and seconded by Gaukler to appoint Ms. Stacey Skarperud as the Ben Franklin Elementary School principal for the 2024-2025 school

year at a salary of \$110,396 with an education factor of \$2,900 and a school factor of \$2,000. Upon roll call vote as follows, the motion carried unanimously. Aye: Kleven, Berger, Larson, Palmiscno, Lunn, Flynn, Gaukler, and Anderson. Nay: None. Absent: Manley.

Consolidated Grant Application for 2024-2025 Federal Title Funding. Bakke gave a presentation on the consolidated grant application that included preliminary allocation levels, recipient schools, activities, and funding criteria. The preliminary allocations are:

| | |
|---------------------|--------------------------------------|
| Title I, Part A | \$3,098,073 |
| Title II, Part A | \$722,361 |
| Title III, Part A | TBD (2023-24 allocation \$23,570.33) |
| Title IV, Part A | \$444,782 |
| TOTAL (preliminary) | \$4,288,786.33 |

In his recommendation, Bakke requested authorization to update the allocation for Title III, Part A once information is received from the state.

It was moved by Larson and seconded by Gaukler to approve the 2024-2025 Consolidated Grant Application based on the amounts identified and to authorize Bakke to submit the final application with updated allocations as the authorized representative. Upon roll call vote as follows, the motion carried unanimously. Aye: Berger, Kleven, Lunn, Flynn, Palmiscno, Larson, Gaukler, and Anderson. Nay: None. Absent: Manley.

Selection of Method for Filling School Board Vacancy. Baumbach reported that with the resignation of School Board Member Monte Gaukler, a vacancy will exist on the school board. According to state law, the school board must fill by appointment or special election the vacancy within 60 days from the time the vacancy occurs. As outlined in Policy BBC, the board has the authority to directly make the appointment or follow a selection process outlined in the policy with the completion of the school board application form BBC-E which is the administration's recommendation.

It was moved by Lunn and seconded by Kleven to follow the selection process outlined in Policy BBC to fill the vacancy resulting from Board Member Gaukler's resignation, with completion of the school board application form BBC-E, and a two-week application period beginning Monday, August 5, 2024, and ending with applications due by 4:00 p.m. on

Monday, August 19, 2024. Upon roll call vote as follows, the motion carried unanimously. Aye: Larson, Gaukler, Flynn, Lunn, Palmiscno, Kleven, Berger, and Anderson. Nay: None. Absent: Manley.

Consideration of Land Swap Adjacent to Career Impact Academy Site. Baumbach reported that on August 2, 2023, the finance committee discussed a proposal brought forward by the private owner of a parcel located on the east side of the Career Impact Academy project site that houses a vacated bank and drive-through and is addressed as 1215 N 42nd Street to swap their parcel for the vacant parcel located in the southwest corner of the 42nd and Gateway intersection addressed as 4251 Gateway Drive. The board continued the conversation on August 7, 2023, and on September 11, 2023, the administration brought forward an appraisal establishing fair market value to satisfy NDCC 15.1-09.33(6) and allow for the land swap. At that meeting, the board approved the land swap agreement. The land swap has not yet taken place because the owner of the property was changed to BATIS Development Company. BATIS agrees with the land swap and has already demolished the old bank building on site and is restoring the property to greenfield status per our request. Approval of the land swap and Land Exchange Agreement was recommended.

Discussions were held about whether the land exchange agreement received a legal review, which it had, clarification that BATIS Development Company is not currently the owner but would be the owner by the time of closing, whether the land swap was a wholesale exchange, and whether there was time to delay to pursue whether this was a wholesale exchange.

Following discussion, it was moved by Flynn and seconded by Lunn to approve the land swap as outlined and the Land Exchange Agreement contingent on it not being a wholesale exchange and questions have been answered by legal counsel. Upon roll call vote as follows, the motion carried. Aye: Lunn, Gaukler, Berger, Larson, Flynn, Palmiscno, and Anderson. Nay: Kleven. Absent: Manley.

Consideration of Bid for HVAC Filtration Services FY25. Baumbach reported on the bid results and recommendation to provide filters for HVAC units districtwide.

It was moved by Flynn and seconded by Palmiscno to

approve Techniques Filtration as the supplier for districtwide HVAC filters. Upon roll call vote as follows, the motion carried unanimously. Aye: Flynn, Larson, Berger, Lunn, Gaukler, Kleven, Palmiscno, and Anderson. Nay: None. Absent: Manley.

Consideration of Bids for Prime Milk Vendor FY25.

Baumbach reported on the bid results and recommendation for the prime milk provider for the district.

It was moved by Flynn and seconded by Kleven to award the bid to Prairie Farms and authorize the administration to negotiate a service contract for fiscal year 2025. Upon roll call vote as follows, the motion carried unanimously. Aye: Palmiscno, Kleven, Flynn, Larson, Berger, Gaukler, Lunn, and Anderson. Nay: None. Absent: Manley.

Announcements. Kleven was welcomed to the school board, the annual meeting of the Building Authority will follow this meeting, and encouragement to purchase tickets for the upcoming SPA performances.

Board Requests for Future Consideration. Lunn requested an update on student bussing for this fall.

School Board Norms – How Did We Do?

Anderson reported the school board did quite well in following its meeting norms.

Adjournment. There being no further business, the meeting adjourned at 7:18 p.m.

APPROVED _____
(Date)

Dave Berger, President

Brandon Baumbach, Business Manager