

SCHOOL DISTRICT OF FRANKLIN COUNTY
JOB DESCRIPTION

ATHLETIC COACH

QUALIFICATIONS:

1. Knowledge of Assigned sport; previous coaching experience in the assigned sport, preferred.
2. Valid Coaching Certification.
3. Must possess valid CPR and First Aid cards prior to the start of season.
4. Must meet driving requirements including possession of a valid Class B/CDL Florida Driver's License with P and S endorsements and clear DMV report as determined by the FCSB Transportation Manager.
5. Such alternatives to the above qualification as the Board may find appropriate and acceptable.

REPORTS TO: ATHLETIC DIRECTOR

JOB GOAL:

1. To organize, coordinate and promote a comprehensive athletic program in the assigned sport that is designed to the needs and interests of the school and local community.
2. To provide effective leadership that will ensure a positive learning environment which will stress the importance of academic achievement.
3. To demonstrate a high degree of ethics, professionalism, human relations and be a positive role model for all students.

SUPERVISES: N/A

PERFORMANCE RESPONSIBILITIES:

1. Comply with the rules and regulations of the Florida High School Athletics Association (FHSA).
2. Prepare and submit an annual budget to the Athletic Director for the assigned sport which follows the school funds manual, school, and Board policies involving financial transactions.
3. Be involved in all fund-raising activities for assigned sport and insure proper financial accountability guidelines are followed.
4. Communicate to all participants the policies and procedures of the team, school, and Board relating to school sponsored athletic activities.
5. Submit forms as required by FHSA, school, and the Board, i.e. eligibility rosters, physicals, etc.
6. Plan, organize, and implement the teaching of fundamentals, strategies, rules, and proper conditioning in the assigned sport.
7. Ensure that adequate supervision is provided for all students involved in the program, provide for the safety of participants by inspecting facilities, equipment, and being aware of environmental conditions.

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8. Issue, collect, inventory, and store equipment consistent with athletic department guidelines.
9. Be responsible for public relations and publicity for the assigned sport with school, parents, and community at large.
10. Provide an atmosphere conducive to healthy competition and good sportsmanship; compile and maintain accurate individual and team performance records; and participate in the awards programs(s) according to school procedures.
11. Perform other duties as assigned by Supervisor and/or Superintendent.

PHYSICAL REQUIREMENTS:

Light Work: Exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT: (Instructional Personnel)

Salary and benefits shall be paid consistent with the District's approved compensation plan.

Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

I have read and discussed with my administrator the above job description. I am aware of the professional development opportunities available to meet these expectations.

Employee's Name

Supervisor's

Employee's Signature

Supervisor's Signature

May 24, 2023
FCSB Approval Date