

SCHOOL DISTRICT OF FRANKLIN COUNTY
JOB DESCRIPTION

MTSS COACH

QUALIFICATIONS:

1. Master degree or higher in a field of education.
2. Valid teacher certification to include reading endorsement/certification
3. At least five (5) years of effective teaching experience.
4. Clinical Education training, mentor and/or peer teacher.
5. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: DIRECTOR OF CURRICULUM & INSTRUCTION/PRINCIPAL

JOB GOAL:

To assist and support classroom teachers, administrators and school-based leadership teams in implementing a multi-tiered system of supports to address the achievement gaps of low performing students.

SUPERVISES: NA

PERFORMANCE RESPONSIBILITIES:

1. Analyze data, evaluate student performance, and assign intervention plans based on the comprehensive reading plan and the Districts decision tree.
2. Schedule and facilitate parent and team MTSS meetings
3. Track all tier 3 interventions and keep all documentation.
4. Assist in the compilation of data to evaluate core content programs and assist in identifying appropriate strategies to enhance student learning gains.
5. Work with and support classroom teachers to implement a multi-tiered intervention system.
6. Facilitate collaboration among PLCs or members of the grade level/department teams to ensure horizontal and vertical integration of the school's instructional programs.
7. Apply instructional expertise to improve the effectiveness of Tier 2 and Tier 3 interventions, model effective instructional practices and assist teacher in developing and implementing classroom-based interventions.
8. Monitor the implantation of MTSS at the school level including both academic and behavior support systems.

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9. Assist in providing Tier 3 interventions occasionally as necessary
10. Monitor the usage and fidelity of the district-adopted MTSS programs and materials.
11. Maintain a calendar record of appointments and time, attend monthly district meetings.
12. Work with ESE Staffing Specialist, School Psychologists and teachers to facilitate eligibility of ESE students.
13. Collaborate with School-Based Leadership Team and District Leadership Team to improve student performance.
14. Enlist the support of SAC, PTO, community partners, mentors and volunteers to support school/district initiative.
15. Perform other duties as assigned by supervisor and/or Superintendent.

PHYSICAL REQUIREMENTS: Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT: (Instructional Personnel, 196 Days)

Salary and benefits shall be paid consistent with the District's approved compensation plan.

Length of work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.

I have read and discussed with my administrator the above job description. I am aware of the professional development opportunities available to meet these expectations.

Supervisor's Printed Name

Employee's Printed Name

Supervisor's Signature

Employee's Signature

Date

Date

March 25, 2021
FCSB Approval Date