



FORT WAYNE COMMUNITY SCHOOLS

STUDENT COMPUTER ACCEPTABLE USE AGREEMENT

Using the technology assigned to you is a privilege, not a right. Anything you do with your computer, including the sites you visit, the emails you send, and the files you save are being monitored. ***You need to think before you do anything online that you would not want your teachers or parents to see.***

Any technology you use whether it is a computer, iPad, Internet access, or electronic curriculum is only to be used for educational purposes as described by your teacher(s).

By taking possession of this device, I will:

1. use technology for educational purposes only.
2. be a responsible digital citizen. I will not cyberbully or sext.
3. follow the FWCS Code of Conduct while using FWCS technology.
4. protect myself by not posting personal information.
5. be polite and use appropriate language.
6. notify an adult if an internet/security issue is identified.
7. treat my equipment with care and respect.
8. adhere to the Terms and Conditions of this document.

If you misuse, lose, break, bypass safety and/or security features, alter or deface your assigned device, or violate anything described in the Acceptable Use Policy, appropriate action will be taken as described in the FWCS Code of Conduct. You need to report to a teacher or school staff member anything you see online that does not follow the rules listed in the agreement. ***If you do not follow this agreement, you can lose your computer privileges in school.***

If you damage any computer or device, you will be responsible for paying to fix or replace the device unless the optional device insurance has been purchased. **Damages considered to be intentional will be billed whether you have purchased insurance or not. To be safe, do not eat or drink around your device.**

2024-2025 DEVICE DAMAGE PRICING						
DEVICE MAKE AND MODEL	CASING	CHARGER	PORT	KEYBOARD	SCREEN	REPLACEMENT DEVICE
Apple iPad	NA	\$20.00	NA	NA	\$50-150	\$299.00
Lenovo 11e Gen 4 & 5	\$40.00	\$28.00	\$10.00	\$30.00	\$175.00	\$448.30
Lenovo 500w Laptop Gen 3 & 4 (SNIDER & PORTAGE)	\$40.00	\$28.00	\$10.00	\$30.00	\$150.00	\$433.43
Lenovo 300e Chromebook Gen 4 (ADP - \$0.00)	ADP	\$24.00	ADP	ADP	ADP	\$429.00
Lenovo ThinkPad P16v	\$60.00	\$85.00	\$10.00	\$30.00	\$175.00	\$1,750.25
Lenovo ThinkPad P52/P53 Laptop (New Tech Wayne/PLTW) (ADP - \$0.00)	ADP	\$85.00	ADP	ADP	ADP	\$1,749.00
Lenovo ThinkPad P15V Laptop (New Tech Wayne/PLTW) (ADP - \$0.00)	ADP	\$85.00	ADP	ADP	ADP	\$1,856.00
HP Fortis x360 Gen 11 (MIAMI MIDDLE SCHOOL)	\$40.00	\$24.00	\$10.00	\$30.00	\$150.00	\$489.00

Terms and Conditions of STUDENT COMPUTER ACCEPTABLE USE AGREEMENT

- 1. I WILL BE RESPONSIBLE FOR MY FWCS NETWORK ACCOUNT AND EMAIL ACCOUNT.** I will not give my password to anyone, or use another person's, whether staff or student, security credentials. I will log off from my account when I am finished. If I see another person's work on a computer, I will tell an adult. I will wait to use the computer until an adult has removed material.
- 2. I WILL BE RESPONSIBLE FOR MY LANGUAGE.** I will only use language on the internet and in my school email that I would use in the classroom with my teacher.
- 3. I WILL BE RESPONSIBLE FOR HOW I TREAT OTHER PEOPLE.** I will not write anything mean or hurtful to another person. I will not be a bully or make fun of anyone. I will not harass any person online or by text message. I will tell a teacher if I see anything hurtful to another student online.
- 4. I WILL BE RESPONSIBLE FOR MY USE OF THE FORT WAYNE COMMUNITY SCHOOLS NETWORK.** I will not look for web pages with pictures, words, or sounds that are not appropriate in school. I will not look for web pages or documents about sex, violence, or weapons. I will not download any files, including music or video files, unless a teacher gives me permission.
- 5. I WILL BE RESPONSIBLE FOR BEING HONEST ABOUT WHO I AM ONLINE.** I will not pretend to be anyone else online. I will not send email, create an account, or post any words, pictures, or sounds using someone else's name. I will not use another person's login name or password.
- 6. I WILL BE RESPONSIBLE FOR PROTECTING THE SECURITY OF THE FORT WAYNE COMMUNITY SCHOOLS' NETWORK.** I will not use a phone, personal laptop, or any electronic device in school without a teacher's permission. I will not attempt to bypass security measures that are put into place, including but not limited to device BIOS, device operating systems, firewalls, content filters, etc. VPN's are not to be installed or used on student computers.
- 7. I WILL BE RESPONSIBLE FOR PROTECTING THE PROPERTY OF FORT WAYNE COMMUNITY SCHOOLS.** I will not break or destroy equipment on purpose. I will not deface, intentionally damage, take apart, remove or alter components of my assigned device.
- 8. I WILL BE RESPONSIBLE FOR PROTECTING OTHER PEOPLE'S ONLINE PROPERTY.** I will not "plagiarize". When I use information from a website, I need to let people know where I got the information. I will cite my resources. I will obey copyright laws and will not download words, pictures, video, or music that belongs to someone else.
- 9. I WILL BE RESPONSIBLE FOR FOLLOWING SCHOOL RULES IF I PUBLISH ANYTHING ONLINE.** I will not publish any material on a school website, wiki, blog, podcast, or discussion group without permission. I will not publish a picture, including my picture, with the person's first or last name in the caption.