



NEW PROVIDENCE BOARD OF EDUCATION
Administrative Offices
356 Elkwood Avenue
New Providence, New Jersey 07974
www.npsd.k12.nj.us

AGENDA
July 25, 2024
High School/Middle School Media Center
7:00 p.m.

[New Providence Board of Education YouTube Link](#)

I Roll Call:

_____ Mrs. Coniglio	_____ Mrs. Gunderman
_____ Mrs. Cuccaro	_____ Mrs. Killea
_____ Dr. Empson Hayden	_____ Mrs. Marano
_____ Mr. Walsh	

II Flag Salute

III Opening Statement by the President:

- A.** This is a public meeting of the Board of Education of the Borough of New Providence. Adequate notice of this meeting has been given in accordance with PL 1975, Chapter 231, in that a notice was made in conformance with Section 13 of the Act.

Whenever the business of the Board requires it to convene to Closed session, the session will begin no later than 9:30 p.m. At the conclusion of the need for Closed Session, the Board will reconvene to the public portion of the meeting. At that time, the Board will complete any other business that may be before it and the public will then be given an opportunity to be heard before the meeting is adjourned.

- B.** Other Comments

IV Report of the Superintendent of Schools

1. Enrollment
2. AP Scores
3. General Information

V Public Comments:

- A.** Opportunity for the Public to be heard (on specific agenda items)
B. Public portion of the meeting declared closed

VI Approval of Minutes as follows:

Business Meeting:	June 27, 2024
Closed Session:	June 27, 2024

Seconded by: _____

Roll Call Vote:

_____ Mrs. Coniglio

_____ Mrs. Gunderman

_____ Mrs. Cuccaro

_____ Mrs. Killea

_____ Dr. Empson Hayden

_____ Mrs. Marano

_____ Mr. Walsh

VII Action Items**A. Finance Actions – Mrs. Marano**

Approve Items 1 through 13 as listed below:

1. After review, we hereby accept the Board Secretary and Treasurer reports for June 2024. No major account or fund has been over-expended in violation of financial obligations for the remainder of the fiscal year.
2. Approve the payment of bills for July 2024, in the amount of \$7,841,041.93.
3. Ratify the action of the Superintendent in making the following transfers for the 2023/2024 school year.

June 2024

From:

Account	Description	Amount
11-000-218-105	Salaries- Guidance	\$ 1,737.00
11-000-230-100	Salaries- General Admin.	5,729.00
11-000-240-103	Salaries- School Admin.	33,889.00
11-000-262-622	Utilities- Electric	12,000.00
11-000-291-270	Employee Benefits	67,847.00
		Total: \$121,202.00

From:

Account	Description	Amount
11-000-240-103	Salaries- School Admin.	\$ 1,691.00
11-000-262-107	Salaries- Non Instr. Aides	2,014.00
11-000-270-512	Contracted Services- Trans.	2,374.00
11-150-100-320	Purchased Prof. Services	6,180.00
		Total: \$12,259.00

To:

Account	Description	Amount
11-000-218-199	Unused Vacation Payments	\$ 1,737.00
11-000-230-199	Unused Vacation Payments	24,893.00
11-000-240-199	Unused Vacation Payments	14,725.00
11-000-262-621	Utilities- Natural Gas	12,000.00
11-000-270-515	Contracted Services- Trans.	67,847.00
		Total: \$121,202.00

To:

Account	Description	Amount
11-000-230-100	Salaries- General Admin.	\$ 1,691.00
11-000-262-100	Salaries- Custodians	2,014.00
11-000-270-161	Salaries- Spec. Ed. Trans.	612.00
11-000-270-162	Salaries- Other Transportation	1,762.00
11-150-100-101	Salaries- Home Instruction	6,180.00
		Total: \$12,259.00

4. Approve the following voided and reissued checks:

Voided				
<u>Check #</u>	<u>Date</u>	<u>Amount</u>	<u>Account</u>	<u>Reason</u>
3262	2/08/2022	\$ 300.00	HS Activities Account	Not Deposited
3415	12/09/2022	\$ 348.50	HS Activities Account	Not Deposited
3451	2/21/2023	\$ 349.40	HS Activities Account	Not Deposited
3490	5/12/2023	\$ 1000.00	HS Activities Account	Not Deposited
3518	6/22/2023	\$ 42.97	HS Activities Account	Not Deposited
3520	6/22/2023	\$ 760.00	HS Activities Account	Not Deposited
3521	6/22/2023	\$ 112.13	HS Activities Account	Not Deposited
364032	5/29/2024	\$ 168.00	11-402-100-500-01	Lost

Reissued			
<u>Check #</u>	<u>Date</u>	<u>Amount</u>	<u>Account</u>
364032	7/12/2024	\$ 168.00	11-402-100-500-01

5. Approve the following bus companies for athletics, extracurricular, and field trip transportation in the event the Morris-Union Jointure Commission is unable to provide transportation for the 2024/2025 school year:

<u>Company</u>	<u>Town</u>	<u>2024/2025 Rates</u>
Belair Transport	Orange	\$95.00/hr. – In-state \$105.00/hr. – Out-of-state
Durham Charter Services	Roselle	Price to be determined based on trip
First Student	Berkeley Heights	Price to be determined based on trip
Charter UP	Newark	Price to be determined based on trip
US Coachways	New York	Price to be determined based on trip

6. Approve the generous donation from Apple TV in an estimated amount of \$3,899.65 for tables and chairs.
7. Approve the transportation agreement between the Union County Educational Services Commission and the New Providence School District for the 2024/2025 school year.
8. Approve the following additional purchase in accordance with N.J. Statutes 18A:18A-5(a)(5) for the 2024/2025 school year:
- iReady Math Classroom workbooks and Supplemental Resources for Grades K-6 from Curriculum Associates, not to exceed \$1,385.75.
9. Approve the generous donation to the New Providence High Class of 1962 Scholarship Fund in the amount of \$109.00.
10. Approve the following resolution:

Authorizing the New Providence Board of Education to renew the following cooperative pricing agreement:

WHEREAS, N.J.S.A. 18A:18A-11, et seq. authorizes two or more contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services, and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, NJEdge.Net, Inc. ("NJEdge"), hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, on July 25, 2024, the New Providence Board of Education, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services; and

WHEREAS, New Providence Board of Education within the County of Union, State of New Jersey, desires to participate in the EdgeMarket Cooperative Pricing System; and

NOW, THEREFORE BE IT RESOLVED as follows:

Pursuant to the provisions of N.J.S.A. 18A:18A-11, et seq., James Testa, School Business Administrator/Board Secretary of the New Providence Board of Education, on behalf of New Providence Board of Education is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

This Lead Agency shall be responsible for complying with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., and all other provisions of the revised statutes of the State of New Jersey.

11. Approve the purchase/renewal of software, including support and maintenance, for the 2024/2025 school year in accordance with N.J. Statutes 18A:18A-5. **(EXHIBIT A)**
12. Approve the purchase of new carpeting and replacement of existing carpeting in the High School Auditorium, Orchestra Room, and Chorus Room, in an amount not to exceed \$59,830.75, under Coop# HCESC Bid # 215.
13. Approve the appointment of Methfessel & Werbel, P.C. as the attorney for the Board of Education due to the merger with Cornell, Merlino, and Osborne in accordance with N.J.S.A. 18A:18A-5.

Seconded by: _____
Roll Call Vote:

_____ Mrs. Coniglio	_____ Mrs. Gunderman
_____ Mrs. Cuccaro	_____ Mrs. Killea
_____ Dr. Empson Hayden	_____ Mrs. Marano
_____ Mr. Walsh	

B. Facilities Actions – Mrs. Marano

No Facilities Items for approval.

C. Education – Mrs. Gunderman

Approve Items 1 through 10 as listed below:

1. Per the 2011 Anti-Bullying Bill of Rights Act, approve the recommendations of the Superintendent of Schools regarding the following 2024/2025 Harassment, Intimidation, and Bullying investigations:

<u>School</u>	<u>Incident Report Number(s)</u>
High School:	10
Middle School:	16
Salt Brook:	9
District:	4

2. Approve the submission of Fiscal Year 2025 Individuals with Disabilities Education Improvement Act (IDEA) Consolidated Grant Application, in the amount of \$543,862.00 (Basic: \$523,219.00; Preschool: \$20,643.00), for the period 7/1/24 through 6/30/25.
3. Approve the Language Instruction Educational Program (LIEP) Three-Year Plan for the 2024/2025 school year, copies in the hands of each Board member. This plan is aligned with the District's Comprehensive Equity Plan (N.J.A.C. 6A:7).
4. Approve the attached list of anticipated field trip destinations for the 2024/2025 school year in accordance with N.J.A.C. 6A:23A-5.8. **(EXHIBIT B)**
5. Approve the Board of Education Goals for the 2024/2025 school year, copies in the hands of each Board member.
6. Approve the New Providence School District's annual Chapter 27 Emergency Virtual or Remote Instruction Plan for the 2024/2025 School Year, as prepared in compliance with N.J.A.C. 6A:32. Approve also the submission of this plan to the NJDOE.
7. Approve the submission and acceptance of the Fiscal Year 2024/2025 Every Student Succeeds Act Consolidated Grant Application for Title IA (\$410.00), Title IIA (\$22,484.00), Title III Consortium (\$6,242.00), Title III Immigrant funds (\$6,973.00), and Title IVA (\$10,000.00), totaling \$46,109.00 for the period 7/1/24 through 6/30/25.
8. Approve for the 2024/2025 school year acceptance into a Title III Consortium with the Springfield Board of Education in order to receive the amount of \$6,242.00 since federal legislation requires a consortium given that the District's allocation is below the \$10,000.00 minimum requirement. The Springfield Board of Education will be the lead district in this consortium.
9. Approve the submission of the New Providence School District's Comprehensive Equity Plan (CEP) Statement of Assurance for the 2024/2025 school year to the NJDOE. This is an extension of the New Providence School District's 2019 through 2022 CEP.
10. Approve the enrollment of Student #1601130 at The Calais School, for the 2024/2025 school year, at a tuition cost of \$77,464.80, effective 9/3/24.

Seconded by: _____

Roll Call Vote:

_____ Mrs. Coniglio

_____ Mrs. Gunderman

_____ Mrs. Cuccaro

_____ Mrs. Killea

_____ Dr. Empson Hayden

_____ Mrs. Marano

_____ Mr. Walsh

D. Personnel Action – Mrs. Coniglio

Approve Items 1 through 11 as listed below:

1. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2024/2025 school year:
 - a. Claudia Branco, long term substitute teacher, \$38,637.00 (base \$77,274.00), effective 9/1/24 through 1/31/25
 - b. Amelia Nagle, summer HS/MS media center, not to exceed 8 days, \$4,366.76
 - c. Ryan Glatz, football coach intern, for the 2024 football season (subject to criminal history review procedures)
 - d. Byron Tracey, trainer, new teacher professional development workshop, not to exceed 30 hours @ \$54.87/hr.
 - e. James McGeechan, new teacher technology training workshop, not to exceed 15 hours @ \$54.87/hr.
 - f. Michelle Testa, trainer, new teacher professional development workshop, not to exceed 20 hours @ \$54.87/hr.
 - g. Jaclyn Kaufmann, K-6 Language Arts Department Head
 - h. Sean Theis, student teacher, effective 9/1/2024-6/30/2025
 - i. Emma Hughes, student teacher, effective 9/1/2024-6/30/2025 (subject to criminal history review procedures)
 - j. Edward Insinger, playground/lunch assistant, \$10,560.00, effective 9/1/2024 (subject to criminal history review procedures)
2. Approve the appointment of the following person with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2024/2025 school year. This appointment is made under the Elementary and Secondary School Emergency Relief Fund (APR-ESSER).
 - a. Sharon Licari, professional development hours to prepare mini-series workshops, not to exceed 6 hours @ \$54.87/hr., effective 7/1/24-8/23/24
3. Accept the resignations of the following employees:
 - a. Katherine Blanco, teacher, effective 7/31/24
 - b. Robert Yannotta, maintenance/plumber/assistant foreman, effective 8/2/24
 - c. Jacqueline Ciaramello, playground/lunch assistant, effective 5/13/24
4. Approve the following revisions for the 2024/2025 school year:
 - a. Gina Calleo, teacher, \$58,186.00, effective 9/1/24
 - b. Victoria Delia, teacher, \$58,186.00, effective 9/1/24
 - c. Fiona Flanagan, teacher, \$58,186.00, effective 9/1/24 (subject to issuance of certification)
 - d. Tara Martin, teacher, \$68,783.00, effective 9/1/24
 - e. Rebeca Barbagallo, long term substitute teacher, \$61,686.00, effective 9/1/24 through 6/30/25
 - f. Karen Gaeta, long term substitute teacher, \$31,936.00 (base 63,872.00), effective 9/1/24 through 1/31/25
 - g. Rachel Winard, teacher, \$88,227.00, effective 9/1/24

- h. Holly Lessing, secretary II, 12 mos., 7.5 hrs./day, \$45,614.00, effective 7/1/24
 - i. Dana Lester, teacher, \$70,062.00, effective 9/1/24
 - j. Tara Nelson, reading specialist (.48), \$34,676.00 (base \$72,241.00), effective 9/1/24 (subject to issuance of certification)
 - k. Melissa Marszalek, teacher, \$66,039.00, effective 9/1/24 (subject to issuance of certification)
 - l. Nicole McGuire, extended school year PSD program teacher, not to exceed 20 half days, \$4,283.80
 - m. Noelle Vallario, long term substitute teacher, \$58,186.00, effective 9/1/24 through 6/30/25
 - n. Alexis Mangino, long term substitute teacher, \$29,093.00 (base \$58,186.00), effective 9/1/24 through 1/31/25
 - o. Heather Huber, long term substitute teacher, \$23,565.00 (base \$58,186.00), effective 9/30/24 through 1/31/25
 - p. Jessica Leon, school nurse, from Step 11, Column II (\$72,340.00), to Master's, Step 11, Column IV (\$78,289.00), effective 9/1/24, due to course credits
 - q. Jessica Leon, AWR nurse summer hours, not to exceed 3 days, \$1,174.34
 - r. Jessica Leon, extended school year program nurse, not to exceed 30 half days, \$5,871.68
 - s. Joanna Silva, teacher, from Step 15, Column V (\$100,537.00), to Master's, Step 15, Column VI (\$104,165.00), effective 9/1/24, due to course credits
5. Rescind the following appointments for the 2024/2025 school year:
- a. Katherine Blanco, teacher, \$92,191.00
 - b. Katherine Blanco, professional development hours to prepare mini-series workshops, not to exceed 6 hours @ \$54.87/hr., effective 7/1/24-8/23/24
6. Approve the request for unpaid maternity leave for Yu (Lucy) Zheng, teacher, under the state Family Leave Act for a period of twelve weeks commencing 12/13/24 and ending 3/18/25 with continued health insurance benefits pursuant to law. (Based on 11/14/24 due date. Dates subject to adjustment by actual birth.)
7. Approve the appointment of the following personnel, including non-tenured staff, with the salaries as noted on file with the Board Secretary per the recommendation of the Superintendent of Schools for the 2024/2025 school year, copies in the hands of each Board member. This group includes co-curricular appointments and department heads.
8. Approve the revised appointments of the following personnel, including non-tenured staff, with the salaries as noted on file with the Board Secretary per the recommendation of the Superintendent of Schools for the 2024/2025 school year, copies in the hands of each Board member. This group includes secretaries and maintenance/custodial personnel.
9. Approve the Shared Services Agreement for the Provision of Special Law Enforcement Officers (SLEOs) between the Borough of New Providence and the Board of Education, for the 2024/2025 school year, copies in the hands of each Board member.
10. Approve the request for unpaid leave for Euris Castillo, custodian, under the federal Family Leave Act for a period of 6 weeks commencing 8/30/24 and ending 10/11/24, with continued health insurance benefits pursuant to law.

11. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2024/2025 school year. The following personnel will all participate in the Extended School Year (ESY) Program.

a. Lynn Kral, substitute nurse, \$66.42/hr.

Seconded by: _____

Roll Call Vote:

_____ Mrs. Coniglio	_____ Mrs. Gunderman
_____ Mrs. Cuccaro	_____ Mrs. Killea
_____ Dr. Empson Hayden	_____ Mrs. Marano
_____ Mr. Walsh	

E. Board Policy – Mrs. Coniglio

Approve Items 1 and 2 as listed below:

1. Approve the following Bylaws, Policies, and Administrative Regulations on the first reading:

Bylaws and Policies:

Policy 2626	Artificial Intelligence (AI) (Coniglio)	New
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2. Approve the following Bylaws, Policies, and Administrative Regulations on the second reading:

Bylaws and Policies:

Policy 9181	Volunteer Athletic Coaches and Co-curricular Activity Advisors/Assistants (Coniglio)	Revised
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Seconded by: _____

Roll Call Vote:

_____ Mrs. Coniglio	_____ Mrs. Gunderman
_____ Mrs. Cuccaro	_____ Mrs. Killea
_____ Dr. Empson Hayden	_____ Mrs. Marano
_____ Mr. Walsh	

VIII Committee Reports

1. Curriculum, Instruction, and Technology
2. Finance, Facilities, and Safety/Security
3. Personnel, Management, and Communication

IX Old Business

- HVAC Update

X New Business

XI Opportunity for the Public to be Heard

XII Motion to Recess to Closed Session, if necessary

XIII Adjournment