Wylie ISD Elementary Grading Procedures

Kindergarten – 4th Grade

The Purpose of Grading in Wylie ISD

In Wylie ISD, grades assess student learning and mastery of the Texas Essential Knowledge and Skills. These grades reflect student mastery of grade level content at an independent level through a combination of daily assignments and classroom activities as well as test grades. Grades are intended to communicate academic progress to parents and timely feedback to students.

WISD board policy governing grades can be found at: http://pol.tasb.org/home/index/316

Texas Education Code governing grades can be found at: http://www.statutes.legis.state.tx.us/Index.aspx

Grading Practices

Grades will be entered into Skyward weekly. Graded papers will be sent home at least once a week to inform parents of their student's progress.

All elementary students will have an opportunity for a parent conference in the fall semester. In the spring semester parent conferences will be scheduled as concerns arise. Kindergarten and 1st grade students will receive a formal grade report at the end of each grading period. Students in grades 2 through 4 will receive a formal progress note approximately every 3 weeks and a formal grade report at the end of each grading term.

Academic Indicators

Kindergarten and First Grade

1- Does Not Meet	2- Approaches	3- Meets	4- Masters	X - Not Taught
The student needs significant adult support and demonstrates independent mastery less than 70% of the time.	The student is approaching grade level with some adult support. The student shows independent mastery 70-79% of the time.	The student is performing at grade level expectation independently 80-89% of the time.	The student demonstrates the ability to independently apply the knowledge and skills in varied contexts more than 90% of the time.	The skill was not taught during the current grading term..

Second, Third, and Fourth Grade
Academic progress is assessed on a 0 to 100 scale. A score of 70-100 indicates passing the course with satisfactory performance. A score of 0-69 indicates a failing grade which means the student did not meet minimum expectations.

Extracurricular classes such as technology, music, art, and physical education will be grading using the following scale:

S - Satisfactory	N - Needs Improvement
The student meets the expectation more than 90% of the time.	The student needs frequent reminders to meet the expectation.

Minimum Number of Grades per Grading Term

Teachers may give more than the minimum number of grades per term.

- Science – 8 grades
- Social Studies – 8 grades
- Math – 10 grades
- Reading Language Arts – 15 grades
  - At least 8 of the 15 grades should be based on TEKS relating to reading comprehension and may include written responses to literature
  - At least 5 of the 15 grades should be based on TEKS relating to grammar and conventions and composition writing

Late Work Procedures

WISD strives to develop responsible and accountable students who turn in high quality work on time. However, grades are intended to show mastery of the TEKS. As a result, penalties for late work shall not be reflected in the academic grade.

Penalties for late work will be reflected in citizenship grades. Repeated patterns of late work warrant further intervention or consequences. Campus administration may require additional work time for students who have late work. Campus administration may further clarify late work penalties.

Procedures for Re-doing and Correcting Grades

Re-teach and Re-do

If a student scores below 70% on an assignment/test, he or she will receive additional instruction and an opportunity to re-do the assignment for a score up to 100. The new grade, or the higher of the two grades, will be recorded in the gradebook along with a note that indicates it was a re-done assignment. The note will include the original grade. The re-done assignment should reflect the student's independent work. Re-do assignments will be completed within the 3 week grading period. Campus administration may further clarify for circumstances not covered in these procedures.

Correcting Assignments for a Higher Grade

Occasions arise when a student has not done his/her best work and although a score of 70% or higher was earned, the student would like to show proof of higher mastery. When students score 70 or above on an assignment, but would like to make corrections for a higher grade, the student or parent may contact the teacher within one week of the assignment being posted in Skyward to request an opportunity for corrections. The student must make corrections at school under the supervision of school staff. Students have one opportunity per assignment to make corrections. The corrected grade will replace the original grade in the gradebook, but will receive a note that identifies it as a correction and lists the original grade. Campus administration may further clarify for circumstances not covered in these procedures.

Make-up Work

For every school day absent, the student has one school day for completion of missed assignments. Administrators have the discretion to modify this guideline in circumstances where students are absent due to an extended illness. When a student returns from an absence, the teacher will provide make-up assignments as appropriate. Make-up assignments are not provided in advance. If the make-up work is for a grade, it will be required to be done at school.

Homework

Homework is used for reinforcement of skills. Teachers may assign one cumulative grade per subject over the grading period for homework.

End-of-Term Grading Guidelines

- Grades for the reporting period are entered by Tuesday prior to the end of the grading term
- Wednesday, Thursday, & Friday are for corrections and make-up work
- New assignments given on Wednesday, Thursday, & Friday count in the next grading term

Assessment

Grades for unit assessments and checkpoints will not be entered into the gradebook for grades 2-4. Assessment data will be communicated with parents. District unit assessments will not be sent home, but parents may make an appointment to review these assessments with teachers.

Academic Dishonesty

In the event that a student engages in academic dishonesty, the student shall be subject to grade penalties on assignments or tests and disciplinary penalties and/or counseling in accordance with the Student Code of Conduct. Academic dishonesty includes cheating or copying the work of another student, plagiarism, unauthorized communication between students during an exam, and parents completing the work for the student. The determination that a student has engaged in academic dishonesty shall be based on the judgment of the classroom teacher or another supervising professional employee, taking into consideration written materials, observation, or information from students.