

**Agenda**  
**Smith Middle School School Improvement Team**  
**Tuesday, April 6,, 2021 ~ 5:00-6:00 p.m.**

<https://chccs.webex.com/chccs/j.php?MTID=m791733a68439e820a5f3101d20e94422>

**Virtual ~JOIN WEBEX MEETING**

**Meeting number (access code): 172 574 9696**

**Meeting password: iuKE39RYMa3**

1. CALL TO ORDER - @5:08

2. ROLL CALL

Co-Chairs	<input checked="" type="checkbox"/> Toni Jeter, Parent Co-Chair <input checked="" type="checkbox"/> Lori Clark, Faculty Co-Chair
Faculty/Staff Members	<input checked="" type="checkbox"/> Megan Yeargin <input type="checkbox"/> Eric Zeigler <input type="checkbox"/> Emilie Cahill <input type="checkbox"/> Christiaan Van Jimenez <input type="checkbox"/> VACANT
Parent Members	<input checked="" type="checkbox"/> Tina Coyne-Smith <input checked="" type="checkbox"/> Jeff Hirsch <input checked="" type="checkbox"/> Heather Craig <input type="checkbox"/> Robyn Wood
Student Member	<input type="checkbox"/> VACANT <input type="checkbox"/> VACANT
Administration	<input checked="" type="checkbox"/> Robin Buckrham <input checked="" type="checkbox"/> Spencer Hawkins <input type="checkbox"/> Pam McAllister
QUORUM (needed?)	

3. APPROVAL OF MINUTES

- Minutes from March 2, 2021
- [Approved!](#)

4. CHAIR REPORT

- District Meeting: April 19, 2021 - [will share out after meeting occurs](#)

5. ADMINISTRATION REPORT (via Dr. Hawkins)

- Remote/In-Person Learning Updates - [started the week of March 22nd; some kids came during wrong cohort days; checked attendance : 4/5 150 kids on cohort A → 131 on 4/6 -- some students have gone back to remote after experiencing reality of in-person; some teachers are teleworking but some will be back in the building due to vaccinations; students have done a great job of following protocols; varying instructional delivery; some spotty wifi issues; teachers doing the best they can and parents are supportive; expecting a more accurate picture once more students come back next week \(some parents/families opted to stay at home week after Spring Break\); car rider line very smooth; bus hiccups happened but improved](#)
- Staffing - [vacancy for Humanities 6C \(have current sub plan in place\), French teacher for next year,](#)
- Testing
- Scheduling - [opened school before Spring Break; looking to use previously drafted schedule \(assumption under Plan A- 5 days\) for next year; head counselor and admin will meet in near future](#)

6. OLD BUSINESS

- NCStar/SIP- ? Any changes to Indicators or updates - changed terminology from “affinity groups” to clubs and groups for students

## 7. NEW BUSINESS

- SIT Election - Members & Chairs - PTSA chair in charge of applications (by April 14th); went out in Sunday call
- Links on Webpage - Lori reaching out to Connie Wolf to get them working
- Questions/Comments- focus on qualitative & informal feedback/data from teachers, parents, etc for indicator progress this year

## 8. PUBLIC COMMENT

## 9. OTHER BUSINESS/ANNOUNCEMENTS

- a. Next Meeting: May 4, 2021 (discuss new co-chairs and revisit indicators to focus on wording and updating)
- b. New members announced on May 9th

Adjourned @ 6:01