

**INDEPENDENT SCHOOL DISTRICT NO. 831**  
**Forest Lake, Minnesota**  
**REGULAR SCHOOL BOARD MEETING**

April 4, 2024

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The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by Member Rapheal at 6:00 p.m. on Thursday, April 4, 2024, at the Forest Lake District Office. Roll was called and the following members were present: Jill Christenson, Julie Corcoran, Luke Hagglund, Jeff Peterson, Rob Rapheal, Curt Rebelein, Jr., Gail Theisen and Superintendent Steve Massey, ex officio.

Member Rebelein moved, 2<sup>nd</sup> by Member Hagglund to approve the meeting agenda as presented. All members present voted aye. The motion carried.

4. **SCHEDULED / UNSCHEDULED VISITORS:**

Listening Session: 2 attendees discussed levy plans and surrounding school districts

Green Cards: None

5. **STUDENT ACHIEVEMENT:** Happenings from around the District were reviewed.

FLAHS Industrial Tech staff and students presented on the varied classes, projects and how each program works hand in hand with each other.

FLAHS SADD members presented on the group's scope, goals and activities.

FLACS Principal Tschudy-Lafean, staff and students presented on the diverse programs offered that are designed to meet the needs of their students, targeting support and enrichment.

6. **REPORTS:**

916 – Member Theisen reported on grants and resolutions

Buildings & Grounds – Member Peterson reported on projects involving the arena and snow removal

Communications Committee – Member Hagglund reported on written communications

Curriculum, Instruction & Equity Committee – Member Rebelein reported on new art curriculum

Finance Committee – Member Rapheal reported on FY '24 and '25 budget status

Policy Committee – Member Rebelein reviewed policies upcoming in the agenda

Staff Welfare Committee – Member Rapheal reported on upcoming calendar adjustment, budgets and the aquatic facility

Superintendent Report - Dr. Massey thanked Principals Tschudy-Lafean and Caldwell for providing amazing programs and staff for the benefit of the FLAS district students. There was a review of the jump in FLAS graduation rates, showing the relevance and excitement students have in school, creating purpose and meaning in their learning experience. Also discussed were recent and upcoming districtwide events.

## 7. CONSENT AGENDA ITEMS:

Member Rebelein moved to approve agenda items 7.1-7.4, the motion was 2<sup>nd</sup> by Member Theisen. All members present voted aye. The motion carried.

7.1 Approved the Minutes of March 14 & 21, 2024

7.2 Approved the Bills as of April 4, 2024

7.3 Approved Classified Personnel:

### Authorization of Transfer

- Verdoorn, Jason - from School Bus Driver to Office Assistant III at Transportation, 40 hours per week and 260 days per year, effective April 1, 2024
- Waara, Debra - Short Hour Cook Helper, from 17.5 hour per week at the Senior High School to 15 hours per week and 178 days per year at LILA Headwaters, effective March 25, 2024

### Recommendation of Employment

- Bour, Anthony - School Bus Driver Trainee, effective March 24, 2024
- Hendren, Jeff - Custodian at Forest View Elementary, 40 hours per week and 260 days per year, effective April 1, 2024

### Resignation(s)

- Bergman, Jessica - Special Education Paraprofessional at Forest Lake Area Middle School, effective April 5, 2024
- Knutson, Sara - Behavior Intervention Specialist at Wyoming Elementary, effective April 10, 2024

7.4 Approved Licensed Personnel:

### Agreement to Extend Probationary Period

- Montzka, Natasha - 1.0 FTE effective 24-25 sy. Extend Probationary Period at Least Through the 2024-2025 School Year
- Wallinga, Krista - 1.0 FTE effective 24-25 sy contingent upon proper licensure. Extend Probationary Period at Least Through the 2024-2025 School Year
- Zobitz, Shannon - 1.0 FTE effective 24-25 sy contingent upon proper licensure. Extend Probationary Period at Least Through the 2024-2025 School Year

### Non-Curricular Assignment(s) – Dependent Upon Season Being Held

- Fischer, Sarah - HS Speech 1.0 Asst. (HS)
- Kendrick, Paul - HS Boys' Track 1.0 Asst. (HS)
- Kunshier, Joseph - HS Softball - 9th Grade (HS)
- Newcomb, Timothy - HS Speech - Head (HS)
- Perry, Michael - HS Softball .75 Asst. (Booster Pd) (HS)
- Schneider, Scott - HS Softball .75 9th Grade (Booster Pd) (HS)
- Studier, Elias - Boy's Lacrosse 1.0 Asst. (Booster Pd) (HS)
- Tagtow, Brooke - Synchro Swim .40 Asst. (HS)
- Wolf, Justin - HS Boys' Track 1.0 Asst. (HS)

### Recommendation of Employment

- Hedrix, Jason - 1.0 FTE LTS effective 2/16/24 - 6/7/24

Release from Contract

- Sargent, Samuel - Release effective end of day 4/4/24

Resignation

- Hall, Joel - Resign effective 3/19/24
- Lansing, Kendra - Resign effective end of day 8/1/24
- Lindeman, Linda - Resign effective end of 23-24 sy

Unpaid Leave(s) of Absence (LOA)

- Antczk, Megan - Unpaid LOA for approximate dates 5/6/24 - 6/7/24

Member Hagglund moved, 2<sup>nd</sup> by Member Rebelein to recess meeting for five minutes beginning at 7:12 pm. Meeting reconvened at 7:18 pm with roll call taken. All members present.

## 8. ACTION ITEMS:

8.1 Donations: Member Peterson reviewed and thanked the organizations providing donations totaling \$15,992.18 + goods. Member Peterson moved, 2<sup>nd</sup> by Member Rebelein to accept donations provided to FLAS. All members present voted aye. The motion carried.

8.2 Member Rapheal moved, 2<sup>nd</sup> by Member Rebelein to approve the FLAS Retirement Notice(s). All members present voted aye. The motion carried.

8.3 Member Peterson moved, 2<sup>nd</sup> by Member Corcoran to approve the Teaching and Learning Department Redesign. By roll call vote, all members present voted aye. The motion carried.

8.4 Member Theisen moved, 2<sup>nd</sup> by Member Peterson to approve the 2024-2025 SY Budget Adjustment and Rightsizing. By roll call vote, all members present voted. The motion carried.

8.5 Member Rebelein moved, 2<sup>nd</sup> by Member Christenson to adopt the Resolution Relating to the Termination and Non-Renewal of Probationary Teachers. By roll call vote, all members present voted aye. The motion carried.

8.6 Member Theisen moved, 2<sup>nd</sup> by Member Corcoran to adopt the Resolution Relating to the Non-Renewal for the Portion of a Teachers 2023-2024 Assignment for which the Teacher Does Not Hold Continuing Contract Status. By roll call vote, all members present voted aye. The motion carried.

8.7 Member Rebelein moved, 2<sup>nd</sup> by Member Peterson to approve the FLAS Day Treatment Program. By roll call vote, all members present voted aye. The motion carried.

8.8 Member Theisen moved, 2<sup>nd</sup> by Member Rebelein to approve the Public and Private Personal Data Policy 406. All members present voted aye. The motion carried.

8.9 Member Theisen moved, 2<sup>nd</sup> by Member Rebelein to approve the Use of Records Policy 505. All members present voted aye. The motion carried.

8.10 Member Rebelein moved, 2<sup>nd</sup> by Member Hagglund to approve the Crisis Management Policy 538. All members present voted aye. The motion carried.

8.11 Member Hagglund moved, 2<sup>nd</sup> by Member Peterson to award the Bid for Phase I of HVAC Work at Forest Lake Area High School. By roll call, all members present voted aye. The motion carried.

8.12 Member Rebelein moved, 2<sup>nd</sup> by Member Hagglund to approve the Bus Leasing. By roll call, all members present voted aye. The motion carried.

8.13 Member Rebelein moved, 2<sup>nd</sup> by Member Peterson to approve the First General Fund Budget Adjustment FY24. By roll call, all members present voted aye. The motion carried.

9. NEW BUSINESS:

9.1 First Reading – Proposed Discontinuance of Requests for Services Policy 306

9.2 First Reading – Vending Machines Policy 311

9.3 First Reading – Hazing Prohibition Policy 431

9.4 First Reading – Safe and Supportive Schools / Anti-Bullying Policy 541

10. REVIEW OF UPCOMING CALENADAR DATES

As there was no further business, Member Rebelein moved, 2<sup>nd</sup> by Member Hagglund to adjourn. All members present voted aye and the meeting adjourned at 8:30 pm.

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Rob Rapheal

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President

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Jill Christenson

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Clerk

Date: 5/02/2024