



MINUTES - School Board Meeting #18
Monday, June 24th, 2024 - District Office @ 6:00pm

- I. The meeting was called to order by Board Chair Winkels at 6:00pm. Members Reese, Winkels, Reeck, Wright, Anderson and Trout were present, comprising a quorum. Also present were Superintendent Tappe, Business Manager Hill, recording secretary Larson, Staples World Editor Anderson, AD/CE Director Lee and Representative Williams of ICS and staff members. The Pledge of Allegiance was recited.
Motion by Reeck, second by Anderson to adopt the agenda. **MC**
- II. **Chair Winkels welcomed and recognized those in attendance.**
- III. **School/Community Forum - None**
- IV. **Consent Agenda**
 - Approve Minutes from the May 20th Board Meeting
 - Approve the Fundraiser request from the Student Council
 - Approve the Fundraiser request from the Music Department
 - Approve the Fundraiser requests from REACH
 - Approve lane change requests from:
 - a. Heather Wiegand – BA to BA+15
 - b. Dawn Weite – BA to BA+15
 - c. Jennifer Pantzke – MA+30 to MA+45
 - d. Caitlyn Hacker – BA to BA+15
 - Accept the resignations of
 - a. Janelle Thompson, Elementary Title I Paraprofessional
 - b. Brittany Mead-Giberson, MS/HS Paraprofessional
 - c. Christine Qual, Elementary Paraprofessional
 - d. Bart Graves, Ag/CTE MS/HS Teacher
 - e. Tressa Cain, Elementary Teacher
 - Approve the hire of:
 - a. Lisa Koenigs, Middle School REACH/Student Success Teacher effective 24/25 School year
 - b. Dan Rowe, Middle/High School Ag Teacher & FFA Advisor effective 24/25 School year
 - c. Christine Qual, Middle School Academic/Behavioral Interventionist
 - d. Miranda Anderson, District Office Receptionist/Secretary effective July 8, 2024
 - Approve the 2024-2025 MSBA Association Dues and Policy Service Renewal - \$5,312.00
 - Approve the 2024-2025 MREA Membership renewal - \$2,123.00
 - Approve the 2024-2025 TCCAP Prenatal to Five – Head Start MOU
 - Approve the 2024-2027 Sports Medicine contract with Twin City Orthopedics
 - Approve the 2024-2025 Teachers on Call contract
 - Approve the 2024-2025 MN Math & Reading Corps Site Agreement
 - Motion** by Wright, second by Trout, to approve the consent agenda. **MC**
- V. **Music Tour Presentation**
Motion by Wright, second by Anderson, to approve the 2025 Music Tour. **MC**
- VI. **Donations and In-Kind Contributions**
Motion by Reeck, second by Wright, to approve the Resolution to accept Grants and Donations in the amount of \$10,624.31 and in-kind donations in the amount of \$96. **MC**
- VII. **Finance Items**
Financial Report presented by Business Manager Hill

a.23-24 Revised Budget presented by Business Manager Hill

b.24-25 Proposed Original Budget presented by Business Manager Hill

General Fund	\$1,016,038.17
Food Service	\$ 53,742.82
Community Service	\$ 31,370.28
Construction Fund	\$ 391,543.34
Debt Service	\$ 2,000.00
Fund 45	\$ 0.00
Fund 47 (CLOSED)	\$ 0.00

Motion by Trout, second by Anderson, to approve the May Disbursements. **MC**

General Fund	\$2,256,365.97
Food Service	\$ 96,737.41
Community Service Fund	\$ 85,283.88
Construction Fund	\$ 665,261.80
Debt Service Fund	\$1,207,329.17
Fund 45	\$ 6,183.71
Fund 47 (CLOSED)	\$ 0.00

Motion by Reeck, second by Reese, to approve the May receipts. **MC**

Motion by Reese, second by Winkels, to approve the FY 2023-2024 Revised Budget. **MC**

Motion by Reeck, second by Wright, to approve the FY 2024-2025 Proposed Original Budget.

MC

VIII. Cabinet Presentation – Teaching & Learning

Presentation of the 2023-24 QCOMP Annual Report by Teaching & Learning Coordinator Pantzke

Motion by Anderson second by Wright to approve the 2024-2025 Local Literacy Plan. **MC**

IX. Facilities

Facilities Update from Williams of ICS

X. Personnel

Motion by Reeck, second by Winkels to approve the MOU for the 2024-2025 Superintendent Contract with Shane Tappe. **MC**

Motion by Wright, second by Trout to approve the MOU for the 2024-2025 Administrative Contract with Debbie Ferdon, MS/HS Principal. **MC**

Motion by Anderson, second by Wright to approve the MOU for the 2024-2025 Administrative Contract with Ryan Koenigs, Elementary Principal. **MC**

XI. Policy (Policy Committee Meeting Minutes 6-10-2024)

Motion by Reese, second by Reeck to approve the review of MSBA policies with changes: Policy #714 – Fund Balances; Policy #722 Public Data Requests and Policy #506 – Student Discipline. **MC**

Motion by Reese, second by Anderson to approve the review of MSBA policies with no or minimal changes: Policy 421 – Gifts to Employees; #516 – Student Medication; Policy #608 – Instructional Services for Special Education; Policy #722f Public Data Request Form; Policy #806 – Crisis Management; Policy #506f – Notice of Suspension Form. **MC**

XII. Other

2024-2025 Activities Handbook available for Board review. (No action at this time)

Motion by Trout, second by Winkels to approve the 2024 Pay Equity Implementation Report. **MC**

Motion by Wright, second by Anderson to award the Dairy Bid to Ten Finns Creamery for the 2024-25 school year. **MC**

Motion by Reeck second by Trout, to approve sealed bids for miscellaneous items. **MC**

Motion by Anderson, second by Wright, to approve the Education Identity & Access Management Resolution identifying the Identified Official with Authority (IOWA) for Staples-Motley as Shane Tappe, with Trisha Larson as the Iowa Proxy for school year 2024-25. **MC**

XIII. Reports

School Board

FED

Sourcewell – April 18, 2024 Minutes

Principals – Report from Principal Ferdon

Activities/Community Ed – Report by AD/CED LEE

Superintendent – Report by Superintendent Tappe

SMEA – NO Report

- XIV. Motion** by Anderson, second by Wright, to move into Closed Session for Superintendent performance review and discussion as permitted by MN Statue, section 13D.05, subdivision 3(a). **MC**
- XV. Motion** by Wright, second by Trout, to call the Closed Session to order at 7:47pm. **MC**
- XVI. Motion** by Reese, second by Trout, to reconvene in Open Session at 8:28pm. **MC**
- XVII. Motion** by Reeck, second by Wright, to adjourn the meeting at 8:29pm. **MC**

Upcoming Meetings & Events:

FRIDAY'S, June 7th – August 9th – ALL SCHOOL OFFICES CLOSED TO THE PUBLIC

Monday, July 1st – Friday, July 5th – ALL SCHOOL OFFICES CLOSED TO THE PUBLIC

Monday, July 22nd – Board Meeting; 6:00pm; District Office

Monday, August 5th – Board Work Session; 6:00pm; District Office

Monday, August 19th – Board Meeting; 6:00pm; District Office

Tuesday, September 3rd – 1st Day of the 24/25 School Year