Wharton ISD
Donation Receipt Form

This form should be used to record all items, in-kind and monetary donations to your campus and/or department.

Date: _____

Campus or Department Receiving Donation: _____

This donation is being made on behalf of an individual xxx an organization.

Donor Contact Name: ___ _____

Organization, if applicable: _____

Telephone: _____ Email: _____

Address: _____
Street/PO Box City State/ZIP

Donation Type:

In-Kind Cash Item

Item Description: _____

Item Value (must be determined by the donor.) _____

How will the donation be used? _____
_____
_____

Person accepting the donation: _____ Phone: _____

Principal/Administrator Signature: _____

Superintendent/Designee Signature: _____

Submit all forms to Cheryl Hooper-Business Manager

REV 07/23/2024

Please advise the Business Department of all donations prior to accepting. Below is the Board Policy CDC Local regarding donations to the District.

CDC Local: The Board delegates to the Superintendent the authority to accept unsolicited gifts on behalf of the District. However, any gift with a cost or market value of $10,000 or more, any gift that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval.