

2024-25 ATTENDANCE CODES

All of these attendance codes are **NON FUNDED** absences.

The 90% rule for grade level credit involves Absence types **E** and **U**.

TRUANCY looks at Absence type **U** only.

Absence Type E (Excused)		
Code	Description	Documentation
A	Administrator Excused	Educational Trip, Graduation, etc.
F	Family Emergency	Note from parent (Family illness, Funeral, etc)
H	Homebound	Homebound Teacher Log
I	ISS	In School Suspension
J	Jail	Documentation from PEIMS/Outreach Office
L	ALA	Documentation from ALA
M	Medical Appt.	Doctor Note
N	Parent Note	Note from parent
S	OSS	Out of School Suspension
X	Nurse	Sent home PRIOR to funding time ONLY. Documentation from clinic

Absence Type U (Unexcused)		
Code	Description	Documentation
Y	No Note	
I	ISS	No Note
L	ALA	No Note
U	Unacceptable Note	

Absence Type J (Teacher)		
	Teacher Entered	No Reason

Absence Type S (Substitute Roster)		
	Attendance Clerk Entered	No Reason

All of these attendance codes are **FUNDED** absences.

These do not count towards 90%, compulsory or truancy.

Absence Type P (Present)		
Code	Description	Documentation
B	Board Approved Activity	Valid Documentation Required (Spelling Bee, Field Trip, etc.)
C	Nurse	Return to Class - Nurse Pass
D	Active Duty Parent	Special Restrictions apply - contact PEIMS office
DL	Drivier's License	DMV documentation (JH & HS only)
G	College Visit	Documentation from college that student was present (11 th & 12 th graders only)
K	Court	Documentation filed with court, notice from the court clerk OR Outreach Dept
LP	Late Pick-Up	Only to be used after school
MI	Military Enlisted	Student (17 years or older) pursuing a military enlistment
O	Office/Admin/Cslr	Documentation from Office
P	CPS Court OrderedActivity	CPS Documentation (verify times)
PW	Professional Workplace	Return Professional Workplace Form (11th & 12 graders only)
QA	Tardy - AM	After 15 minutes late (Elem & MS only)
QP	Leave Early - PM	Leave Early (Elem & MS only)
RR	Riley's Rule	Call PEIMS office
T	Tardy	
TS	Testing	EOC, TELPAS, TSI, STAAR - Testing Rosters
UI	UIL	Athletics, Academics, Fine Arts, FFA/4H
W	Election Worker	Valid Documentation Required
X	Nurse	Sent home AFTER to funding time ONLY. Documentation from clinic
Z	Citizenship for Student	Valid Documentation Required

Absence Type D (DAEP Present)		
Code	Description	Documentation
L	ALA	
I	ISS in ALA	
OC	On Campus DAEP	

Absence Type I (ISS Present)		
I	ISS	

Absence Type O (Other Present)		
Code	Description	Documentation
H	Homebound	Homebound Teacher Log
R	Religious Holiday	Contact PEIMS office
V	Medical Appt. (Student attend part of day)	Doctor Note